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Graduate Associate Deans' Group Minutes - June 8, 2017

Graduate Council

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MINUTES
Graduate Associate Deans

June 8, 2017

AHT 4th Floor 2:00 – 3:30PM

Members Attending: Dixie Thompson (Vice-Provost & Dean), Katherine Ambroziak (School of Architecture), Jeffrey Fairbrother (Education, Health, & Human Sciences), Mary Gunther (Nursing), Bruce Behn (Haslam Business), John Stier (Agricultural Sciences & Natural Resources), Alex Long (Law), Sherry Cummings (Social Work), Claudia Kirk (Veterinary Medicine)

Ex Officio: Yvonne Kilpatrick (Graduate School), Ernest Brothers (Graduate School), Mary Albrecht (Provost's Office)

1. **Welcome & call to order** at 2 p.m. by Dixie Thompson.
2. **Minutes of the May 4, 2017 meeting were approved without revision.**
3. **Graduate School Updates – Dixie Thompson**
 - The academic standing process went well. Thanks to our college and departmental partners for their help with the process. If you have feedback on how to improve the process, please communicate that to Dixie Thompson.
 - Strategic Planning is happening in Graduate School. All staff members of Graduate School are participating in strategic planning. The purpose is to ensure that the Graduate School's mission, vision, priorities, and tactics are aligned with Vol Vision 2020.
 - We will be searching for a new Director of Student Services. When the search begins, the Associate Deans will be asked to participate in the process. It is important that we hire someone who communicates well with our partners across campus.
4. **Report of Summer Working Groups**
 - Mary Albrecht is leading the group on the Graduate Catalog rewrite. The group has met and exchanged multiple emails. The initial thoughts are:
 - Reorganize content to follow student progression (admission through graduation) rather than alphabetically.
 - Content is being examined to look for opportunities to modify/update.
 - The presentation of the material is being re-considered. Example – are there places where it is more appropriate to provide lists rather than long text?
 - Credentials team is led by Ernest Brothers. To date, that group has not met.
 - English as a second language team is led by Yvonne Kilpatrick. To date, that group has not met.

Following the overall group discussion, the working groups had time for tackling their charges.