



University of Tennessee, Knoxville

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Municipal E-News

Municipal Technical Advisory Service (MTAS)

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3-2015

### Municipal E-News: Issue 69: March 2015

MTAS

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## CLASS LISTINGS & INTERACTIVE TRAINING CALENDAR

**Mark your calendar!** MTAS training events and conferences are listed here along with information on how to register for upcoming training events on your Solution Point account. [READ](#)

## RESEARCH/INFORMATION CENTER NEW MATERIALS

MTAS's Research and Information Center is always adding new materials to its collection. [READ](#)

- **Firefighters Fatalities in the United States in 2013.** [Click here.](#)
- **Leasing a Garbage Truck.** [Click here.](#)
- **Local Preference in Purchasing Policy.** [Click here.](#)
- **Wastewater Surcharges and Septage Rates.** MTAS Survey. [Click here.](#)

## PAST ISSUES OF THE MUNICIPAL E-NEWSLETTER

[READ](#)

## CITY SPOTLIGHT: LIBERTY

**Dekalb County**  
**Incorporated 1850**

2014 Population: 310

Municipal Management Consultant  
Warren Nevad

warren.nevad@tennessee.edu

**MTAS ELECTED OFFICIALS ACADEMY** Oak Ridge was among the municipal government officials who participated in Level I of the Elected Officials Academy on January 30 and 31, 2015. [READ](#)



### ▲ Oak Ridge EOA Participants

Front Row l – r: Denise Casteel (Rocky Top), Beth Lawson (Caryville), Vickie Heatherly (Caryville), Ellen Smith (Oak Ridge), Dennis Stewart (Loudon), Jeff Harris (Loudon)

Back Row l – r: Randy Childs (Kingston), Ron Pinchok (Farragut), Athanasia Lewis (MTAS), Larry Edwards (Blaine), Rick Chinn (Oak Ridge), Kelly Callison (Oak Ridge), Clint Hurley (Baneberry), Chris Shults (MTAS), Johnny James (Loudon), Jim Greenway (Loudon)

**SPRING 2015 TAMCAR CONFERENCE** Municipal governments are under constant pressure to deliver services more efficiently. [READ](#)

## SPRING 2015 MUNICIPAL COURT CLERKS CONFERENCES

This year, the two Municipal Court Clerks Conferences will be held in Franklin at the Embassy Suites Hotel, 820 Crescent Centre Drive. [READ](#)

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## MTAS Elected Officials Academy

Oak Ridge was among the municipal government officials who participated in Level I of the Elected Officials Academy on January 30 and 31, 2015.

The Elected Officials Academy is a program designed for elected officials. The curriculum designed for the academy was developed to give municipal officials an overview of the varied aspects of their role as municipal leaders.

The purpose of the academy is to provide officials an overview of municipal leadership responsibilities and to offer networking opportunities with other local officials to share ideas and gain new insight from their peers. Topics covered in the Academy include the following: Foundations and Structure of Tennessee Municipal Government; Municipal Charters, Codes, and Open Records; Ethics and the Open Meeting Law, Municipal Finance; and How to be an Effective Council.

Get your newly elected (or even not so newly) elected officials signed up for the MTAS course that helps elected officials to succeed in these important positions.

**March 20-21, 2015 | McKenzie (TN) City Hall**

**April 17-18, 2015 | Etowah (TN) Community Center**

## Spring 2015 TAMCAR Conference

### SPRING 2015 TAMCAR CONFERENCE

**April 15-17, 2015 | Murfreesboro**

Municipal governments are under constant pressure to deliver services more efficiently. As a municipal government professional you must continually evaluate your performance in terms of productivity and effectiveness to keep pace with today's demands as well as to prepare for tomorrow's challenges. You must keep up with new trends, sharpen old techniques and acquire new skills. Your participation in this training program will help prepare you for the challenges of public service. By participating in this course, you are joining an outstanding group of municipal professionals who realize that education is a life-long process.

These hours will apply toward your state certification and your International Institute of Municipal Clerks certification if you are a member of IIMC. These hours will also apply as elective hours toward Municipal Administrative Program Certificates. Many of these hours may also satisfy the continuing education requirements that are mandatory to maintain your certifications including the Certified Municipal Finance Officer (CFMO).

The Spring conference will be held April 15-17 in Murfreesboro. at the Embassy Suites Conference Center. There will be a four-hour Drug Fund class on Tuesday April 14 as a pre-conference event. This class will be taught by Rex Barton, MTAS police consultant, and will count for CMFO financial continuing education credit. Save these dates for this important conference. Additional details will be available soon. This year, the two conferences will be held in Franklin at the Embassy Suites Hotel, 820 Crescent Centre Drive. And, new this year, you will register for the conference and for the hotel in two SEPARATE steps.





# Spring 2015 Municipal Court Clerks Conferences



**NEW!  
2-Step  
Registration**

## Spring 2015 Municipal Court Clerks Conferences

This year, the two Municipal Court Clerks Conferences will be held in Franklin at the Embassy Suites Hotel, 820 Crescent Centre Drive. And, new this year, you will register for the conference and for the hotel in two SEPARATE steps.

- 1) REGISTER FOR CONFERENCE.** Go to MTAS's website, click on "Training Calendar" in the orange band at the top, then click on Solution Point to sign up for the appropriate conference (either for General Sessions on May 14-15 or for the regular Municipal Court Clerks Conference May 21-22). If you have never done this before, a video is available to help you through the process.
- 2) REGISTER FOR HOTEL.** On the MTAS website, go to the MTAS Courts page. Under the MTAS Resources heading, there will be two clickable entries, one for each conference. Click the appropriate conference and it will take you to the Embassy Suites' microsite that was set up for our conference.

**Click here** to register for the hotel registration for the spring 2015 Municipal Court Clerks Conference (Block of rooms available until April 21, 2015 or until sold out)

**Click here** to register for the hotel registration for the spring 2015 Municipal Court Clerks with General Sessions Jurisdiction Conference (Block of rooms available until April 14, 2015 or until sold out)

*Note: You will be asked for a credit card, but the card will not be charged unless you 1) fail to cancel before the cancellation date or 2) use the minibar, room service or make other charges to the room while you are at the hotel.*

The AOC will pay for one room for each city. Other rooms can be booked but those credit cards on file will be charged.

If you prefer to contact the hotel directly, please dial (615) 515-5151 and be sure to let them know you are with the conference, using the code below.

May 14- General Sessions Clerks Group Code: MCG

May 21- Municipal Court Clerks Group Code: MCC

For conference information contact: Karen Blake, Municipal Court Specialist, at **karen.blake@tennessee.edu** or **(615) 532-7108**

If you need any special accommodations or dietary restrictions, please contact Doug Brown at **doug.brown@tennessee.edu** no later than April 29th.

We are really looking forward to a great conference that begins with lunch on the first day at noon and concludes the second day around 12:30 p.m. Hope to see you there!

## UPCOMING CONFERENCES

### AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION ANNUAL CONFERENCE

MARCH 6-10, 2015  
Chicago, IL

### ICMA SOUTHEASTERN REGIONAL SUMMIT

March 12-13, 2015  
Grove Park Inn  
Asheville, NC

### TENNESSEE GFOA SPRING INSTITUTE 2015

March 20, 2015  
Chattanooga Marriott

### TRANSFORMING LOCAL GOVERNMENT ANNUAL CONFERENCE (ALLIANCE FOR INNOVATION)

April 13-15, 2015  
Phoenix, AZ

### TENNESSEE PERSONNEL MANAGEMENT ASSOCIATION 23RD ANNUAL CONFERENCE

April 15-17, 2015  
Gatlinburg

### TENNESSEE CITY MANAGEMENT ASSOCIATION SPRING CONFERENCE 2015

April 22-24, 2015  
Nashville

### TENNESSEE FIRE CHIEFS ASSOCIATION

April 29 – May 1, 2015  
Gatlinburg

### IPMA-HR SOUTHERN REGION CONFERENCE

May 17-20, 2015  
Virginia Beach, VA

### GOVERNMENT FINANCE OFFICERS ASSOCIATION

May 31 – June 3, 2015  
Philadelphia, PA

Check out the [2015 MTAS Training Catalog](#) and plan your training calendar now!

## MTAS Training Opportunities

### Certified Municipal Finance Officer Program (CMFO)

#### Government Accounting I

4/20/2015	8:30 AM	Collegedale	Collegedale City Hall
4/20/2015	8:30 AM	Collierville	Collierville Fire Dept
4/29/2015	8:30 AM	Nashville	CIS Training Room

#### Internal Control and Auditing

3/11/2015	8:30 AM	Collierville	Collierville Fire Dept
3/18/2015	8:30 AM	Collegedale	Collegedale City Hall
4/1/2015	8:30 AM	Nashville	CIS Training Room

### Municipal Administration Program (MAP)

#### Drug Fund Workshop – Special Pre-Conference at the TAMCAR Spring 2015 Conference

4/14/2015	1:00 PM	Murfreesboro	Embassy Suites
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#### Drug Fund Workshop

4/7/2015	8:30 AM	Collegedale	Collegedale City Hall
4/8/2015	8:30 AM	Cookeville	Leslie Town Center
4/9/2015	8:30 AM	Murfreesboro	Doubletree Hotel
4/23/2015	1:00 PM	Henry County	Paris Convention Center
4/28/2015	8:30 AM	Johnson City	Carnegie Hotel
4/29/2015	8:30 AM	Clinton	Junior Achievement, East TN

#### Employee Engagement

4/7/2015	8:30 AM	Knoxville	UT Conference Center
4/8/2015	8:30 AM	Collegedale	Collegedale City Hall
4/14/2015	8:30 AM	Kingsport	Kingsport Center for Higher Education
4/21/2015	8:30 AM	Jackson	Jackson Energy Authority
4/22/2015	8:30 AM	Franklin	Franklin Police Department

#### Layman's Approach to Regulations of Potable Water Systems Part I

4/9/2015	8:30 AM	Jackson	Jackson Energy Authority
4/16/2015	8:30 AM	Oak Ridge	Law Enforcement Innovation Center
4/23/2015	8:30 AM	Franklin	Franklin Police Department

#### Planning and Zoning and Board of Zoning Appeals Meetings

3/10/2015	8:30 AM	Johnson City	Memorial Park Community Center
3/11/2015	8:30 AM	Knoxville	UT Conference Center
3/12/2015	8:30 AM	Red Bank	Red Bank Community Center
3/24/2015	8:30 AM	Franklin	Williamson County Ag Expo Park
3/25/2015	8:30 AM	Jackson	Jackson Energy Authority
3/26/2015	8:30 AM	Bartlett	Bartlett Station Municipal Center

### Municipal Management Academy (MMA)

#### Municipal Manager Overview (MMA01)

3/12/2015	8:00 AM	Harriman	Harriman Police Department
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#### Understanding Work Styles (MMA02)

4/9/2015	8:00 AM	Harriman	Harriman Police Department
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#### Workplace Harassment and Workplace Violence (MMA02)

3/3/2015	8:30 AM	Collierville	Collierville Fire Dept
3/4/2015	8:30 AM	Collierville	Collierville Fire Dept

#### Communication Skills (MMA07)

3/4/2015	8:00 AM	Chattanooga	Chattanooga City-wide Services Bldg
3/12/2015	8:30 AM	Morristown	Morristown City Hall
4/7/2015	8:30 AM	Collierville	Collierville Fire Dept
4/8/2015	8:30 AM	Collierville	Collierville Fire Dept

#### Motivating Your Workforce (MMA08)

3/11/2015	8:00 AM	Chattanooga	Chattanooga City-wide Services Bldg
4/9/2015	8:30 AM	Greeneville	Greeneville Central Fire Station