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Graduate Council Minutes

Graduate Council

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3-3-2005

### Graduate Council Minutes - March 3, 2005

Graduate Council

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## THE UNIVERSITY OF TENNESSEE

Members Present

Vince Anfara, Ed Caudill, Amy Elias, Charles Feigerle, Greer Fox, Paul Frymier, Nan Gaylord, Thomas George, David Golden, Rosalind Hackett, Michael Keene, Barbara Klinkhammer, Matthew Murray, Stefanie Ohnesorg, Mary Papke, Masood Parang, Lloyd Rinehart, Otto Schwarz, Susan Smith, Handel Wright, Jenny Wright.

The Graduate Council meeting was called to order by Stefanie Ohnesorg, Chair, on Thursday, March 4, 2005, at 3:00 p.m. in the 8<sup>th</sup> Floor Board Room of Andy Holt Tower.

1. Minutes of the Preceding Meeting

The minutes of the January 27, 2005, meeting were approved.

2. Committee ReportsAcademic Policy Committee

Matthew Murray presented the report for Charles Feigerle, Academic Policy Committee Chair, from the February 17, 2005, meeting. The council approved all three recommended policy changes concerning Master's degree requirements and doctoral committees as found in Attachment 1.

Credentials Committee

Charles Feigerle presented the report for Sally McMillan, Chair of the Credentials Committee, from the meeting of February 8, 2005. The council approved the requests for faculty to be approved to direct doctoral dissertations as listed in Attachment 2.

3. Other Business

No other business was reported.

4. Administrative Reports and AnnouncementsReport of Graduate Dean – Mary Papke for Anne Mayhew

Mary Papke, Associate Dean, reported on current activities and plans for Graduate Studies, including the following items:

- Council of Graduate Schools – Report of International Admissions Data. As of February 17, 2005, the number of Fall 2005 graduate applications for U.S. citizens/permanent residents was 2,727 and for non-U.S. citizens, 1,776. The main countries of origin with the highest numbers of applications for Fall 2005 are China, India, Korea and the Middle East. (Attachment 3)

- Anne Mayhew and Mary Papke attended the Council of Southern Graduate Schools annual meeting in Biloxi, Mississippi. Sessions at this conference covered topics in graduate education, including reports on the security, validity, and testing sites for GRE Examinations.
- Mary Papke is continuing to evaluate and develop a proposal for changes to the graduate student appeal process. This proposal will be sent to the Graduate Deans' Group for evaluation before being sent to Academic Policy Committee for review and discussion.
- Handbook for Graduate Assistants. A new handbook is being developed for Graduate Assistants to bring policies and procedures together in one place.
- The new Graduate Student Orientation webpage is in the final stage of completion. Faculty and staff are encouraged to provide feedback to Mary Papke concerning the webpage.

*Report of Graduate Student Senate (GSS) – Jenny Wright*

Jenny Wright, President of the Graduate Student Senate, reported on recent activities of the group, including the following:

- The 13<sup>th</sup> Annual GSS Love Your Libraries 5K Run and 1 Mile Fun Walk produced over \$9,000. This amount includes the matching funds donated by the Athletics Department. The majority of the funds will be utilized for the purchase of interdisciplinary and environmentally related journals for the Library.
- A new list serve *GRADNEWS* has been developed. *GRADNEWS* will be sent out bi-weekly in newsletter format to all graduate students. Wright urged faculty and departments to provide information that could be shared with all graduate students via the list serve.
- GSS has collaborated with the Student Government Association to pass legislation for smoke-free residence halls on campus.
- GSS received 140 applications for Graduate Student Travel Awards for Spring 2005. Approximately 40 applications were awarded partial funding, ranging from \$100-\$500 per award. Students may not receive awards more than one time per academic year. The deadline for Summer 2005 Travel Awards is April 15, 2005.
- A new project in support of using "Fair Trade Coffee" has been developed by the Graduate Student Senate. GSS will work with Aramark Dining Services to implement the availability of Fair Trade Coffee in campus dining services.

*Report from Chair – Stefanie Ohnesorg*

Ohnesorg asked for volunteers to serve on an ad-hoc committee to review Graduate Council bylaws. This committee will review the current bylaws for recommendations on changes that may be needed. The committee will include Charles Feigerle, Academic Policy Committee Chair; Paul Frymier, Curriculum Committee Chair; Sally McMillan, Credentials Committee Chair; Stefanie Ohnesorg, Graduate Council Chair; Mary Papke, Associate Dean; and Handel Wright, Appeals Committee Chair.

The next Council meeting will occur on April 21, 2005.

With no further business the meeting was adjourned at 4:20 p.m.

Respectfully Submitted,

Tammy L. Barnhart

**Attachment 1**  
**Academic Policy Committee**  
**Effective Date: Fall 2006**

The following changes were approved by Graduate Council.

1. Master's Degree Requirement.

Change from (*Graduate Catalog*, page 31, second column, under heading Master's Degree):

"A minimum of one-half of the total hours required for a master's degree must be taken at the University of Tennessee, Knoxville."

To:

"A majority of the total hours required for a master's degree must be taken at the University of Tennessee, Knoxville."

2. Doctoral Committee Members.

Change (Add to *Graduate Catalog*, section on page 34, under Doctoral Committee the sentence marked in bold italics):

The major professor directs the student's dissertation research and chairs the dissertation committee. The student and the major professor identify a doctoral committee composed of at least four faculty members holding the rank of assistant professor or above, three of whom, including the chair, must be approved by the Graduate Council to direct doctoral research. At least one member must be from an academic unit other than that of the student's major field. ***Students are encouraged where appropriate to seek a fifth member in the field of specialization from outside the university to serve on their dissertation committee.*** This committee is nominated by the department head or college dean and approved by the Dean of Graduate Studies.

3. Forming Doctoral Committee.

Change from (*Graduate Catalog*, page 32, second paragraph, first line of Doctoral Committee section):

"The committee should be formed during the student's first year of doctoral study."

To:

"A doctoral student should begin to form the committee during the first year of study."

**Attachment 2**  
**Credentials Committee Report**

INITIAL Approval of Tenure-Track Faculty without Tenure (Probationary) Each Recommended for Approval Until Tenure
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Arnold, Denis, Assist. Professor  
Pennington, Robin, Assist. Professor

Philosophy  
Accounting & Information Management

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**Attachment 3****Council of Graduate Schools****2005 International Graduate Student Admissions Survey I***as of 2/17*

<b>Overall</b>	<b>Fall 2004 Applications</b>	<b>Fall 2005 Applications</b>	<b>Change</b>
U.S. Citizens / Permanent Residents	<b>3750</b>	<b>2727</b>	(-1023)
Non-U.S. Citizens	<b>1688</b>	<b>1776</b>	88

<b>Country of Origin</b>	<b>Fall 2004 Applications</b>	<b>Fall 2005 Applications</b>	
China	<b>672</b>	<b>654</b>	(-18)
India Korea	<b>673</b>	<b>676</b>	3
Middle East*	<b>49</b>	<b>67</b>	18

<b>Non-U.S. Citizens by Field-of-Study</b>	<b>Fall 2004 Applications</b>	<b>Fall 2005 Applications</b>	
Business	<b>222</b>	<b>227</b>	5
Education	<b>117</b>	<b>136</b>	19
Engineering	<b>632</b>	<b>661</b>	29
Humanities**	<b>20</b>	<b>31</b>	11
Life Sciences / Agriculture***	<b>68</b>	<b>86</b>	18
Physical Sciences / Earth Sciences****	<b>96</b>	<b>94</b>	(-2)
Social Sciences*****	<b>37</b>	<b>50</b>	13

*Total (-839)*

\* **Middle East:** Bahrain, Cyprus, Iran, Israel, Jordan, Kuwait, Lebanon, Oman, Palestinian Authority, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, Yemen  
(BA, CY, IR, IS, JO, KU, LE, ME, WE, GZ, QA, SA, SY, TU, TX, TM)

\*\* **Humanities:** Art, English, Modern Foreign Languages (incl Spanish, French, German), theater, Music  
(087, 258, 599, 906, 354, 384, 963, 600, 601)

\*\*\* **Life Sciences / Agriculture:** All College of Agriculture, Life Sciences, Comparative and Experimental Medicine  
(cgi 2, 536, 167)

\*\*\*\* **Physical Sciences / Earth Sciences:** Geography, Geology, Physics  
(372, 378, 732)

\*\*\*\*\* **Social Sciences:** Anthropology, Public Administration, Political Science, Sociology, Psychology, Planning  
(078, 817, 744, 900, 810, 738)