



5-3-2016

## Usability and Assessment Working Group Meeting Agenda

UAWG

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### Recommended Citation

UAWG, "Usability and Assessment Working Group Meeting Agenda" (2016). *DataONE Sociocultural and Usability & Assessment Working Groups*.  
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**Usability & Assessment Working Group Meeting,  
May 3<sup>rd</sup>-5<sup>th</sup>, 2016 Scripps Convergence Lab,  
4<sup>th</sup> Floor Communications Building, University of Tennessee, Knoxville**

**Lodging: Four Points by Sheraton-1109 White Ave. Knoxville TN, 37916  
Ph: 865-971-4663**

**Remote Participation Connections:** gotomeeting or webex

Tuesday:

Wednesday:

Thursday:

**Tuesday May 3**

8:00-9:00 Breakfast/coffee (on own, coffee will arrive on break)

9:00-10:20 Block One  
1) Welcome, Introductions (Suzie, Mike, Carol)  
  
2) Overview since AHM and RSV (Rebecca)  
  
3) Overview of Member Nodes (Laura)

10:20-10:45 Break (refreshments provided)

10:45-12:00 Block Two  
  
1) RSV U&A Summary Mike, Suzie  
2) Task identification for this meeting (Mike, Suzie, Carol)  
  
a) UX testing, DUG questions/preparations  
b) Finalizing design on new and emerging communities  
c) Finalize 2<sup>nd</sup> Scientists Follow-Up survey instrument  
d) Complete LIBER/European Libraries article draft

12:00-1:00 Lunch (provided)

1:00-3:00 Block Three-Working in subgroups

Select subgroups to work on tasks/deliverables

1. Scripps theatre (2 groups)	All day T – TH	projector, screen, whiteboard, flip charts
2. Scripps conference room	All day T – Th	monitor, video conferencing, whiteboard, flip charts
3. Scripps focus group room	All day T – Th	monitor, video conferencing, whiteboard, flip charts
4. SIS Conference room (back of suite 451, 4 <sup>th</sup> floor)	All day T, W 8 – 1, All day TH	Projector, screen, flip charts

3:00-3:30 Break (refreshments provided)

3:30-4:30 Block Four: Subgroups work on tasks/deliverables

4:30-4:45 Reassemble for any questions and logistics. ~~Begin cleaning. Move easels etc. into meeting room from theater so theater is clear for another event (put in CICS)~~

5:00 Out by 5

6:30 Dinner reservation at Tupelo Honey, Market Square

**Wednesday May 4**

8:00-9:00 Breakfast/coffee (on own, coffee will arrive on break)

9:00-10:00 Block Five: Work with subgroups.

10:00-10:30 Break (refreshments provided)

10:30-12:00 Block Six  
1) Five minute initial progress reports from subgroups & subgroup needs  
2) Subgroups continue their work  
3) Subgroups begin new tasks as needed

12:00-1:00 Lunch (provided)

1:30-3:00 Block Seven

a. Continue work in subgroups

- 3:00-3:30 Break (refreshments provided)
- 3:30-4:30 Block Eight  
Subgroup prepare for tomorrow's report out
- 4:30-5:00 Debrief. Logistics.
- 6:30 Dinner at Blue Coast

**Thursday May 5**

- 8:00-9:00 Breakfast (on own)
- 9:00-11:30 Block Nine  
1) Subgroup report out and feedback  
2) Plans for AHM  
3) Plans for DUG
- 11:30-12:00 Refreshments/Departure/wrap up (box lunch for travelling provided)
- 12:00 Clean up