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DataONE Sociocultural and Usability &
Assessment Working Groups

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Usability & Assessment and Sociocultural Working Groups Meeting Agenda

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Usability & Assessment and Sociocultural Working Groups Meeting, May 3-5, 2011

Tuesday May 3rd

8:00-8:30 Continental breakfast and set up so computers can access UT network (Liz Whitson)

8:30-10:00 Block One

- 1) Welcome (Carol Tenopir), purpose and structure of meeting, and brief introduction to five priority tasks (Mike Frame)
- 2) Introductions – ice-breaker (Kimberly Douglass)
- 3) Update on DataONE since November meeting, update on DUG, EAB, NSF Review, Member Nodes (Amber Budden)
- 4) Update on development and CCIT work (John Cobb, Bruce Wilson, Bob Sandusky)
- 5) Introduction to final data life cycle (Amber Budden and Suzie Allard)

10:00-10:30 Break

10:30-12:00 Block Two

- 1) Briefings for subgroup topics: status to date and deliverables from this meeting
 - Toolkit/tools (Mike Frame and Bob Cook)
Deliverable: subgroup look at reports and data from Science, Parse Insight, Purdue, DataONE and other surveys of scientists to locate sections about tools for a summary report
 - Customer-based focused assessment on tools and needs and assessments of other stakeholders (Carol Tenopir)
Deliverable: plan for focus groups, interviews or surveys, including: audiences, how we reach them, and instruments
 - Personas/scenarios (Kevin Crowston (lead), Amber Budden)
Deliverable: development of additional personas and scenarios
 - Policies and best practices (Kimberly Douglass and Suzie Allard)
Deliverables: draft privacy policy; approve a draft of the data citation white paper, review best practices on the UT and ORNL DAAC site, discuss other policies that may be needed (gather best practices from multiple sources)
 - **This group will meet on day two:** Development of a feedback mechanism and approach for DataONE products including the December release and educational products (Mike Frame and Amber Budden)
- 2) Groups organize and discuss dinner plans (Suzie)

12:00-1:00	Lunch
1:00-2:30	Block Three
	1) Break into subgroups to work on tasks/deliverables
2:30-3:00	Break
3:00-4:30	Block Four
	1) Subgroups work on tasks/deliverables and decide what to report to full group tomorrow
4:30-5:00	Reassemble for any questions and logistics (rides, etc.)

Wednesday May 4th

- 8:00-8:30 Continental breakfast
- 8:30-10:00 Block Five
- 1) Subgroups give progress reports
 - 2) Discuss timing for task e (Development of a feedback mechanism and approach for DataONE products including the December release and educational products) or any other tasks
 - 3) Discuss dinner plans
- 10:00-10:30 Break
- 10:30-12:00 Block Six
- 1) Subgroups continue their work and post to the docs site when drafts done
 - 2) Subgroups begin new tasks as needed
- 12:00-1:00 Lunch
- 1:00-2:30 Block Seven
- 1) Subgroups continue their work and deliverables
 - 2) Subgroups decide how they will report to full DataONE
- 2:30-3:00 Break
- 3:00-4:30 Block Eight (Suzie)
- 1) Subgroups report to full group on progress and what else they have left to do
 - 2) Discuss additional tasks
 - 3) Subgroups continue with tasks or begin new tasks as time permits
- 4:30-5:00 Debrief

Thursday May 5th

8:00-8:30 Continental breakfast

8:30-10:00 Block Nine

- 1) Subgroups finish up work and prepare for presentation as if for full DataONE

10:00-10:30 Break

10:30-12:00 Block Ten (Kimberly)

- 1) All projects and deliverables presented
- 2) Discussion of where do we go from here/next steps, what else we need to be doing