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Undergraduate Council Meeting Minutes

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Undergraduate Council Minutes of Meeting April 12, 2022

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The University of Tennessee, Knoxville
Undergraduate Council
Minutes of the Meeting
April 12, 2022

Leadership and Elected Members present: Chair Joanne Devlin, Vice Chair Ken Baker, Brian Ambroziak, Mark Barker, John Bell (by proxy George Drinnon), Richard Bennett, Robyn Blakeman (by proxy Derrick Holland), Jamie Coble, Sarah Colby, Dawn Coleman, Mari Beth Coleman, Kim Denton (by proxy Robert Mindrup during the first part of the meeting), Jochen Denzler, Erin Hardin, Yingkui Li, Yuanyang Liu, Lindsay Mahony (by proxy George Drinnon during the first part of the meeting), Devendra Potnis (by proxy Carolyn Hank), Andy Puckett, Jennifer Richards, Urmila Seshagiri, Anna Szykiewicz, Kathleen Thompson, Josh Weinhandl, and Emma Wilcox

Ex-Officio Members present: Katherine Ambroziak, George Drinnon, Kristina Gordon, Ozlem Kilic (represented by Margie Russell), Brent Lamons, Chris Lavan, Julie Longmire, Robert Mindrup, Todd Moore (represented by Jamie Neill), John Stier, and Teresa Walker

Student Members present: Evan Sudduth

Others present: Calin Burger, Alison Connor, Jennifer Hardy, R.J. Hinde, Molly Sullivan, and Merrill Walker

Welcome and Call to order: The meeting was called to order when quorum was determined at 2:53 pm by Joanne Devlin, Chair.

Actions:

- **Academic Policy Committee**

- The Withdrawal Deadline Policy was discussed at the meeting on March 2 and approved “in spirit.” The wording of the policy was approved at the meeting on March 29. Rather than put a day/date of that last day into the catalog, a link will be used to take students and advisors to the official calendars on the Registrar’s website. During the UGC meeting, Jennifer Hardy, Deputy Registrar, clarified that “last day of class” means 11:59:59 pm of that day.
- Revised text to clarify the definition of transfer students was approved at the meeting on March 2.
- A proposal to revise Latin honors at graduation to align with Board of Trustees standards was approved “in spirit” at the March 2 meeting and the language of the catalog text, which includes tying the Latin honors to a student’s catalog year rather than changing everyone to the new standards at once, was approved at the meeting on March 29.
- A proposal to make the cutoffs for Dean’s List the same as those for Latin honors was approved at the meeting on March 2 and the text for that policy was approved at the meeting on March 29. The cutoffs for Dean’s List will not be tied to a student’s catalog year.
- A proposal to update the catalog language regarding the information that is printed on student diplomas was approved at the meeting on March 29. The language reflects standards mandated by the Board of Trustees.
- The committee elected Jennifer Richards to serve as the chair of the Academic Policy Committee for the 2022-2023 academic year.

All proposals from this committee were approved without opposition.

- **Advising Committee**

- A copy of the report from this committee was included in the agenda but did not require any action by the UG Council.
- This committee will hold one more meeting before the end of the current academic year and plans to elect a chair for 2022-2023 at that time.

- **Curriculum Committee**

- The membership guidelines for the Research subcommittee were revised to make certain that faculty from both the humanities and the social sciences are represented. The hope is that this will increase the number of applications for R-designated courses in these two fields.
- Thirty-two low impact items (corrections to previously approved proposals) were presented.
- Six new courses were added, including three from the College of Communication and Information and three X-designated courses. A brief explanation of the X and C course designations, which are part of the proposal from the Intercollegiate unit, was presented by R.J. Hinde, noting that the use of these two course designations (such as in the three new courses SPAN 111X, SPAN 112X, and NUTR 100X) indicates the course was taken within a consortium to differentiate between UTK students and students

from other institutions. Course content is the same for the X, C, and the base course (such as SPAN 111, SPAN 112, and NUTR 100). The course designation supports appropriate transcript notations (i.e., students taking courses at their home institution or taking the course as visiting students from another institution within the consortium) and data-gathering to determine the level of success of the consortium agreement.

- The committee chair mentioned that the university has made a decision to purchase software to support curricular change process. This software, Curriculog, would interface with the university's current catalog software Acalog.
- Kathleen Thompson was elected to serve another term as chair of this committee, with the possibility of electing a co-chair at the first fall 2022 meeting.

All proposals from this committee were approved without opposition.

- **Volunteer Core (formerly General Education) Committee**

- The committee approved 8 new courses and agreed to approve 2 courses that are equivalent to previously approved Vol Core courses at the meeting on March 2.
- The committee approved 11 courses via evote on March 25

All proposals from this committee were approved without opposition.

- **Meeting Schedule for 2022-2023**

The schedule of Undergraduate Council and its committees for the 2022-2023 academic year was presented by the Chair and Vice Chair.

The proposal was approved without opposition.

- **Election of Vice Chair for 2022-2023**

Jamie Coble, who has been the UG Academic Policy Chair for the past two years, was nominated as UG Council Vice-Chair for the 2022-2023 academic year.

She was elected without opposition.

Adjournment: Joanne Devlin adjourned the meeting at 3:39 pm.

Approval of minutes: These minutes were certified correct via email on April 18, 2022.

Minutes submitted by: Molly Sullivan

Attachments

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Academic Policy Committee

**The University of Tennessee, Knoxville
Academic Policy Committee
Minutes of the Meeting
March 2, 2022**

Call to order: A regularly scheduled meeting of the Academic Policy Committee was held via online meeting software on March 2, 2022. The meeting was called to order once quorum was determined to be met at 2:16 p.m. by Jamie Coble, Chair.

Members present: Chair Jamie Coble, Robyn Blakeman, Leonard Clemons, Sarah Colby, Brian Coldren, Ozlem Kilic (by proxy Margie Russell), Yingkui Li (by proxy Madhuri Sharma), Yuanyang Liu, Shanna Pendergrast, and Phillip Stokes

Others present: Kathy Abbott, Ken Baker, Calin Burger, Ryan Carter, Alison Connor, Joanne Devlin, Dee Fortenberry, Kristina Gordon, Jennifer Hardy, R.J. Hinde, Brent Lamons, Julie Longmire, Peggy Love, Lane Morris, Missy Parker, Doug Renalds, Jana Spitzer, Molly Sullivan, and Stephanie Workman

Proposals:

1. At the last meeting of this committee, the Appeals Committee presented a request to revise the **Academic Dismissal Policy**. No action was taken at the time. The Appeals Committee, with the support of AALG, have withdrawn their proposal for revising that policy. No action was needed on this item.
2. **Withdrawal Deadline Policy:** After discussion, the committee agreed in principal to update the withdrawal deadline to the last day of class for the term. A subgroup of attendees will work out the exact wording for the catalog before March 23, 2022. The committee will then hold an evote to approve the text.
3. **Proposal to clarify the definition of transfer students:** Text was added to more clearly define transfer students. The proposal was approved without opposition.
4. **Proposal to revise Latin Honors at Graduation:** The Board of Trustees approved a resolution in June 2021 to change the GPA cutoffs for Latin honors. This committee approved using the new BOT guidelines for both Latin Honors and **Dean's List**. Discussion centered around implementation of the new cutoffs. A subgroup of attendees will work out the exact wording of the catalog text and an implementation procedure before March 23, 2022. The committee will then hold an evote to approve the text.
5. **Election of Committee Chair for 2022:** Current committee chair, Jamie Coble, will rotate off the UG Council at the end of the current academic year. No eligible candidate has yet agreed to serve in that role for the 2022-2023 year. The chair, along with the chair and vice chair of the UG Council will attempt to identify a candidate before March 23, 2022. An evote will then be held to elect the new chair.

Note that items 2, 4, and 5 will be part of an evote to be held no later than March 23, 2022. The results of that evote will be presented to the UG Council, along with these minutes, on April 12, 2022.

Adjournment: The meeting was adjourned at 3:04 pm.

Approval of minutes: The minutes were certified correct via email on March 7, 2022.

Minutes submitted by: Molly Sullivan

Proposal:

Withdrawal Deadline Policy

Rationale:

The Appeals Committee would like to revise their recommendations for two changes to academic policies related to academic dismissals and the semester withdrawal deadline.

- *First, after discussion with the academic advising leadership group and further reflection from the appeals committee, the appeals committee is **withdrawing** the recommendation on revising the academic dismissal policy wherein dismissing students during summer term is discontinued.*
- *Second, we, below, update the verbiage on our recommendation revising the course withdrawal deadline policy such that students are allowed to withdrawal from a course up to the last day of that class instead of the 84th day. Please see below for further details on our recommendations. We collapsed the policies into one succinctly worded policy on the last day to withdraw from courses in academic terms. We feel this is very student friendly wording that is to the point, easily understood by students, and reads clearly.*

Academic Policies and Procedures

Enrollment

Dropping classes

For full term fall, spring, and summer courses, students may withdrawal from a class up until the final day of classes for the semester. For single session or mini term session courses, students may withdrawal from a class up until the final class day of the session.

Dropping classes: Full term fall and spring classes

~~For full term fall and spring classes, undergraduate students may drop classes, with no notation on the academic record, through the seventh calendar day of the term. From the eighth calendar day of the term until the 84th calendar day of the term, students may drop full term fall and spring classes and receive the notation of W (Withdrawn) on the academic record. After the 84th calendar day of the term, students may not drop full term fall and spring classes. From the 85th day~~

~~of the term to the last day of classes, a student may completely withdraw from a fall or spring term, subject to regulations listed in the catalog section Total Withdrawal from the University.~~

~~Dropping classes: Single session fall and spring classes~~

~~For single session fall and spring classes, undergraduate students may drop classes, with no notation on the academic record, through the sixth calendar day of the session. From the seventh calendar day of the session until the 38th calendar day of the session, students may drop single session fall and spring classes and receive the notation of W (Withdrawn) on the academic record. After the 38th calendar day of the session, students may not drop single session fall and spring classes.~~

Proposal:

Clarify the definition of transfer applicants (and, implicitly, transfer students)

**Undergraduate Catalog
Admission to the University
General Transfer Admissions Policies
Students Applying for Transfer Prior to Degree Completion**

A transfer applicant is a student who has earned college-level credit at a postsecondary institution **prior to matriculation at UTK and** following high school graduation (excludes dual enrollment, advanced placement, CLEP, and similar credit). High school graduates who earn summer credit prior to their first fall term of enrollment are still considered first-time freshmen.

Rationale: This clarifies that a student who begins at UTK, then takes classes at another institution and transfers those credits to UTK, is still considered a first-time-in-college student if they return to UTK.

Proposal:

Revise Latin Honors at Graduation

Beginning in Fall 2022, modify the GPA cutoffs for Latin honors at graduation, which are posted in the Undergraduate Catalog at this link:

https://catalog.utk.edu/content.php?catoid=32&navoid=4366#honors_cateq

**Undergraduate Catalog
Academic Policies and Procedures
Honors Categories for Graduation**

Recipients of honors receive their degrees with

- cum laude 3.5 through ~~3.69~~ **3.64**.
- magna cum laude ~~3.7~~ ~~3.65~~ through ~~3.89~~ ~~3.79~~.
- summa cum laude ~~3.9~~ ~~3.8~~ through 4.0.

Rationale: Adjusting the GPA cutoffs for Latin honors brings the Knoxville campus into compliance with the Board of Trustees resolution approved in June 2021.

Proposal

Revise Dean's List

**Undergraduate Catalog
Academic Policies and Procedures
Opportunities for High-Achieving Students
Dean's List**

A public announcement is made of students passing a semester's work summa cum laude (~~3.9~~ ~~3.8~~ through 4.0), magna cum laude (~~3.7~~ ~~3.65~~ through ~~3.89~~ ~~3.79~~), and cum laude (3.5 through ~~3.69~~ ~~3.64~~). To be eligible, students must complete at least 12 hours (including any graduate coursework), not counting work taken on a Satisfactory/No Credit basis.

Rationale: If the Latin honors at graduation ranges are revised, the Dean's List ranges should also be revised.

**The University of Tennessee, Knoxville
Academic Policy Committee
Minutes of the Evote
March 29, 2022**

Members participating: Chair Jamie Coble, Robyn Blakeman, Sarah Colby, Brian Coldren, Ozlem Kilic (by proxy Margie Russell), Yingkui Li, Shanna Pendergrast, and Jennifer Richards

An evote was held between March 22 and March 29, beginning with two business days for members and other interested parties to ask questions about the proposals and to suggest changes, followed by two business days for members to vote. A quorum of members participated in the vote.

Proposal 1: New text for the university's course drop policy was proposed, moving the last day to drop a course with a W to the last day of class for a given term. The policy had been approved at the last meeting of this committee, so the only issue here was the wording of the policy, which was approved without opposition.

Proposal 2: Revised text outlining the new Latin honors at graduation grade point average (GPA) ranges was approved without opposition. The policy had been approved at the last meeting of this committee, so the only issue here was the wording to tie the ranges to a student's catalog. This was determined by this committee at its last meeting to be the best way to implement the change in ranges without adversely affecting students on a catalog that had different ranges.

Proposal 3: Text updating the Dean's List policy to match the GPA ranges of Latin honors at graduation was approved. The policy itself was approved at the last meeting of this committee, so only the text itself needed to be approved.

Proposal 4: A new proposal in response to action taken by the Board of Trustees regarding the text to appear on diplomas for all University of Tennessee graduates was presented to members for their consideration. The proposal was approved without opposition.

Election of committee chair for 2022-2023: Jennifer Richards was elected without opposition to serve as the Undergraduate Academic Policy Committee Chair for the 2022-2023 academic year.

Approval of minutes: The minutes were certified correct via email on March 31, 2022.

Minutes submitted by: Molly Sullivan

**Proposal:
Revise Drop/Withdraw Policy**

Academic Policies and Procedures

Enrollment

Dropping classes

For all courses, there is a short window of time at the start of the term or session when a student may drop a course without any grade notation on the academic record. Drop deadlines for all terms and sessions are outlined on the [Timetable/Financial Deadline Calendars found on the Office of the Registrar's website](#). After the published deadline, a student may still drop individual course(s) from their active schedule through the final day of classes for the session or term of the course with a grade notation of "W" (Withdrawn) on the academic record. Please see "Additional Regulations" for further guidance and information on dropping classes.

NOTE: If a student must drop all of their active courses for a term after it has begun, an official [University Withdrawal](#) is required.

Dropping classes: Full term fall and spring classes

~~For full term fall and spring classes, undergraduate students may drop classes, with no notation on the academic record, through the seventh calendar day of the term. From the eighth calendar day of the term until the 84th calendar day of the term, students may drop full term fall and spring classes and receive the notation of W (Withdrawn) on the academic record. After the 84th calendar day of the term, students may not drop full term fall and spring classes. From the 85th day of the term to the last day of classes, a student may completely withdraw from a fall or spring term, subject to regulations listed in the catalog section Total Withdrawal from the University.~~

~~Dropping classes: Single session fall and spring classes~~

~~For single session fall and spring classes, undergraduate students may drop classes, with no notation on the academic record, through the sixth calendar day of the session. From the seventh calendar day of the session until the 38th calendar day of the session, students may drop single session fall and spring classes and receive the notation of W (Withdrawn) on the academic record. After the 38th calendar day of the session, students may not drop single session fall and spring classes.~~

Proposal:

Revise Latin Honors at Graduation

Beginning in Fall 2022, modify the GPA cutoffs for Latin honors at graduation, which are posted in the Undergraduate Catalog at this link:

https://catalog.utk.edu/content.php?catoid=32&navoid=4366#honors_cateq

Undergraduate Catalog Academic Policies and Procedures Honors Categories for Graduation

Latin honors designations Honors are conferred upon graduating undergraduate students who have displayed a high level of achievement during their university career.

~~Students graduating using this Undergraduate Catalog receive their degrees with Latin honors as follows: Recipients of honors receive their degrees with~~

- cum laude 3.5 through ~~3.69~~ **3.64**.
- magna cum laude ~~3.7~~ **3.65** through ~~3.89~~ **3.79**.
- summa cum laude ~~3.9~~ **3.8** through 4.0.

These **Latin** honors categories are based on a student's cumulative average (including any graduate coursework) at the end of the graduation semester. **Latin honors categories for students graduating using earlier Undergraduate Catalogs can be found in those Catalogs.** The cumulative average for students in the Audiology and Speech Pathology Dual Degree Program will be determined by combining coursework at both the University of Tennessee Health Science Center and the University of Tennessee, Knoxville.

~~Chancellor's Honors are conferred upon graduating students who have completed the Chancellor's Honors Program.~~

Rationale: Adjusting the GPA cutoffs for Latin honors brings the Knoxville campus into compliance with the Board of Trustees resolution approved in June 2021. Tying the cutoffs to a student's catalog year (at least for the next few years) will ease the transition to the new honors cutoffs for current students who entered on a catalog prior to 2022-2023.

Proposal:

Revise Dean's List Policy

Undergraduate Catalog Academic Policies and Procedures Opportunities for High-Achieving Students Dean's List

Each term, a A public announcement is made of students passing a semester's work summa cum laude (~~3.9~~ **3.8** through 4.0), magna cum laude (~~3.7~~ **3.65** through ~~3.89~~ **3.79**), and cum laude (3.5 through ~~3.69~~ **3.64**). To be eligible, students must

complete at least 12 hours (including any graduate coursework), not counting work taken on a Satisfactory/No Credit basis.

Rationale: Adjusting the GPA cutoffs for Dean's List to match Latin honors.

Proposal:

Revise Diploma Information

Academic Policies and Procedures

General Requirements for a Bachelor's Degree

https://catalog.utk.edu/content.php?catoid=32&navoid=4366#gene_requ_bach_degr

(last sentence before the heading *Multiple Concentrations*)

A student's name, **and** the degree awarded, **and primary major** are included on the diploma. **Any additional majors, Majors,** concentrations, and minors only appear on a student's academic transcript.

Rationale: To accurately reflect the information that is printed on UTK diplomas, per THEC standards.

Advising Committee

The University of Tennessee, Knoxville Advising Committee Minutes of the Meeting February 15, 2022

In attendance: Aust, Ali; Behrens, Jackie; Bennett, Boucher, Jenny; Byrd, Lisa; Clemons, Leonard; Colby, Sarah; Connor, Alison; De Furio, Laura; Devlin, Joanne; Duncan; Dusselier, Lauri; Gandy, Amanda; Gillette, Julie; Gonzalez, Vanessa; Hansen, Lindsay; Harkleroad, Laura; Harrington, Norma; Johnson, Chris; King, Chris; Liu, Yuanyang; Longmire, Julie; McCay, Katie; Moore, Naquaina; Pitcock, Kirsten; Pendergrast, Shanna; Pierce, Joe; Stepanov, Natalie; Ward, Jenny; Workman, Stephanie

1. Welcome and call to order – Shanna Pendergrast
2. Old Business - (none)
3. New Business
4. Standing Reports
 - Associate Vice Provost for Student Success –Leonard Clemons reported that 96% of first-year students are enrolled at UT for spring 2022 and the Vol First-Year Experience reached a record enrollment of 97% in a seminar. Academic support increased through the Vol Study Center by 118% of students contacted. Leonard highlighted that UT Success Academy successfully completed its first semester and the Volunteer Experience launched to cultivate a campus rooted in well-being where every student scholar thrives. Leonard reported that the retention, engagement, and belongingness goals have exceeded expectations. The Strategic Plan Development is now on step two and will Assess Advising Position to be starting February 16thwith three assessments: Advising Community Assessment, Campus Partner Assessment, and a Student Assessment. Everyone within these groups will receive an invitation to participate in these surveys, along with a follow-up in early April to participate in focus groups. Leonard reports that the DEI Committee started a book club of 60 people who are reading “Unequal Childhoods Family” and that the Professional Development Committee has developed a two-part focus: Conferences and Events and Advising Onboarding Program.
 - Undergraduate Council – Joanne Devlin reported that the Appeals Committee met voted to update their guiding principles to include principles that “they serve as the final review board for all undergraduate retroactive withdrawal appeals.” Joanne also reported that because of the Teach-Out of the current Gen Ed courses, the catalog will contain both Gen Ed and Vol Core information. See [Undergraduate Council Minutes](#).
 - Academic Policy Committee –no report.

- Gen Ed Committee – Sarah Colby reported that 169 courses were approved for Vol Core and will be included in the curriculum and catalog for fall 2022. The Gen Ed Committee has also been working on the Socialization Plan with Leonard Clemons and will meet on March 21st at 9 am via Zoom about Vol Core to discuss general information and answer questions. Sarah reported that the Gen Ed Committee has been voted on to now be called the Volunteer Core (Gen Ed) Committee. There are plans to communicate Vol Core to both current students and Fall 2022 admits. See [Undergraduate Council Minutes](#).
- Division of Student Success representatives
 - Academic Inclusion Initiatives – Talisha Adams reported that there are upcoming initiatives, programs, and [events](#). Talisha highlighted that the First-Generation Advisory Council launched last semester is comprised of faculty, staff, and students and that the council advises UT and the Academic Inclusion Initiatives office on first-generation students at UT. The First-Generation Advisory Council meets four times during the academic year discussing trending issues and topics and to receive advice from that council. Talisha also reported that the Academic Inclusion Initiatives office have received a charter on campus for an honor society, the National Honor Society on First-Generation College Students known as [Alpha Alpha Alpha, or as Tri-Alpha](#). The first induction ceremony with over 150 applications will be held on April 5th. Program events and details can be found [here](#).
 - Academic Success Center – Jenny Boucher reported that within the Academic Success Center, the role of Ali Aust, Senior Academic Coach, has changed from having a case load of first-year students to being designated to serve as a coach for upper-class students as well as any students with concerns/questions regarding appeals, academic probation, etc.
 - Center for Career Development and Academic Exploration – Jenny Ward reported that the Center for Career Development and Academic Exploration are planning two events- the spring Job and Internship Fair (both in-person and virtual) held on February 22nd and 24th along with a full day event called “Prepare for the Fair” on Thursday, February 17th. Jenny also reported that the Navigating your Career Journey- Black History Month event will be hosted by the Diversity Equity and Inclusion Committee to be held on Friday, February 18th. More information on job fairs and events can be found [here](#).
 - First-Year Programs – Shanna Pendergrast reported for First-Year Programs reminding the Advising Committee to encourage students to apply to become a Peer Mentor. Applications to become a [Peer Mentor](#) is open as well as applications to [teach](#) FYS courses. Program information is available [here](#).
 - Honors and Scholars -Natalie Stepanov announced that UNHO has been moved to the spring semester and that students who are in 1794 are now taking UNHO 101 this semester and will take FYS 101 in the fall. Natalie asked the Advising Committee as they prepare for orientation and registration for this fall to encourage departments and new advisors to speak with the Office of Honors and Scholars Programs regarding any questions/concerns on the required courses offered. Program information can be found on their [website](#).
 - Undergraduate Research & Fellowships - Laura De Furio reported that the Office of National Scholarships and Fellowships opened the application portal for EURCa. The 26th annual [EURCa](#) event is April 25, 2022. Laura also reported that there 37 students FulBright semi-finalists from UT this year awaiting their status mid-April. Information on more events and deadlines can be found [here](#).
 - New Student Orientation – Lindsay Hansen reported that the Office of New Student Orientation are gearing up for Vol Success Week to be held on February 28th- March 4th. Vol Success Week includes 30+ programs which focus on helping students create successful habits. Lindsay announced that orientation registration for summer will begin on March 1st, with students being able to register for virtual advising appointments as well as the introduction to a new program called Summer Welcome. Summer Welcome will take place over 8 days in June and July and will serve as an extended service to new students and family members along with one additional day for transfer students in August. Program information can be found on their [website](#).
- Academic Advising Leadership Group – no report.
- TennACADA – Ali Aust reported that TennACADA are working with award winners from last year’s to submit them to the TennACADA Global Awards due March 15th and they are also working on sending out nominations for this year’s award winners in early March.
- Enrollment Management Administration representatives

- Admissions – Norma Harrington reported that the Admissions Office will be working on admitting 4500 students remaining with about 2000 students to be wait-listed and about 2500 students will offered The Road to Rocky Top making the total number of admitted students about 24,400. Norma reported that applications are still open with some confirmations coming in which will take a few off the waitlist, but there will be about 1900 students denied.
- One Stop –Julie Gillette reported that One Stop will be working with the Admissions team in answering many phone calls including starting the traditional campaign of helping admitted students with their verification process regarding FAFSA. Julie also reported that admitted students will be receiving their financial aid packages in early March in addition to serving current students.
- Registrar – Alison Connor reported that the new Registrar, Brian Coldren started on February 1st. Alison also reported that Molly Sullivan will be assisting with curriculum coordination and catalog for Vol Core and that Registrar will enlist the help of the Office of Information Technology team in helping to ensure the Vol Core transition run seamlessly. Mini and Summer term timetable goes live on February 28thand registration begins for those terms on March 7th. Fall timetable goes live on March 28th with priority registration beginning on April 4th.
- Financial Aid – no report.
- Transfer Center- Wendy Davis reported on some changes within the Transfer Center: a newly hired Middle Tennessee recruiter and an East Tennessee recruiter, along with a new position post to replace Larry Long who has left. Wendy also reported that Mary Beth Burlison will be out for the next 12-16 weeks and send any questions that would normally go to her can be sent to Wendy Davis instead. Wendy reminded the committee that the Bridge Program has been paused until further notice, but that the Road to Rocky Top will have a Vol Transfer path like the Bridge Program with no housing guaranteed; these students will be invited to attend Pellissippi State for one year to earn 24 credits with a minimum of 2.5 GPA to transfer back to UT into non-competitive programs provided all requirements have been met.
- Student Life representatives
 - Multicultural Student Life- Naquaina Moore, Assistant Director of Multicultural Student Life, reported working with campus partners on events and programs for Black History Month. Calendar events and information can be found [here](#). Naquaina also reported that Multicultural Student Life and the Pride Center are under an inclusive umbrella collaborating and working on a Wellness Research Fair also in collaboration with the Center for Health, Education and Wellness.
 - Center for Health Education and Wellness – [Wellness Wednesdays](#) are going well and will continue this semester. Don't forget, you can request a program from CHEW (they have several options to pick from) - <https://wellness.utk.edu/request-a-program/>
 - Dean of Students Care and Support – Joe Pierce reported that Higher Education Emergency Relief Funds end this semester (have ~ \$200,000 last semester – about \$500 per person). But they want to continue to provide [emergency funding](#) for our students. Joe will be reaching out to colleges and other offices to see what their processes are like. There was a 12% increase in requests from Fall 2020 to Fall 2021. Additionally, they processed over 1900 absence notifications in Fall 2021. [Big orange pantry](#) is going well, over 2000 unique users to the pantry in the fall. For the spring they are open Monday & Wednesday – Friday from 12:30-5:30pm
- Student Government Association -no report.
- Thornton Athletics Student Life Center – Vanessa Gonzalez reported there have been a few changes in staffing
- Office of Information Technology- no report.
- Office of Institutional Research and Assessment –no report.

Next meeting—April 19, 2022 via Zoom

Curriculum Committee

**The University of Tennessee, Knoxville
Curriculum Committee**

**Minutes of the Meeting
March 29, 2022**

Call to order: A regular meeting of the Undergraduate Curriculum Committee was held on March 29, 2022, via online meeting software. The meeting was called to order by Kathleen Thompson, Chair, when quorum was met at 2:52 pm.

Voting members present: Brian Ambroziak (by proxy Katherine Ambroziak), Katherine Ambroziak, Mark Barker, Kim Denton (by proxy Robert Mindrup), George Drinnon, Julie Longmire, Lindsay Mahoney, Devendra Potnis (by proxy Carolyn Hank), and Josh Weinhandl

Others present: Brian Coldren, Erin Darby, Joanne Devlin, R.J. Hinde, Ozlem Kilic, and Chris Lavan

Proposals:

1. The membership guidelines for the Research subcommittee were revised to make certain that faculty from both the humanities and the social sciences are represented. The hope is that this will increase the number of applications for R-designated courses in these two fields.
2. Several low-impact corrections were presented:
 - a. Two from the Herbert College of Agriculture
 - b. One from the College of Architecture and Design
 - c. Five from the College of Arts and Sciences
 - d. Four from the Haslam College of Business
 - e. Three from the College of Communication and Information
 - f. Eleven from the College of Education, Health, and Human Sciences
 - g. Four from the Tickle College of Engineering
 - h. Two from the Intercollegiate Unit
3. Six new courses were added:
 - a. Two X-designated courses from the College of Arts and Sciences
 - b. Three new courses from the College of Communication and Information, with one friendly amendment that is reflected in the attachment
 - c. One new X-designated course from the College of Education, Health, and Human Sciences

All proposals were approved without opposition.

Discussions:

- A brief explanation of the X and C course designations, which are part of the proposal from the Intercollegiate unit, was presented by R.J. Hinde, noting that the use of these two course designations (such as in the three new courses SPAN 111X, SPAN 112X, and NUTR 100X) indicates the course was taken within a consortium to differentiate between UTK students and students from other institutions. Course content is the same for the X, C, and the base course (such as SPAN 111, SPAN 112, and NUTR 100). The course designation supports appropriate transcript notations (i.e., students taking courses at their home institution or taking the course as visiting students from another institution within the consortium) and data-gathering to determine the level of success of the consortium agreement.
- The committee chair mentioned that the university has made a decision to purchase software to support curricular change process. This software, Curriculog, would interface with the university's current catalog software Acalog.

Election of Committee Chair for 2022-2023

Kathleen Turner agreed to serve as chair of this committee for one more year. She encourages the election of a Chair-Elect to work with her during the next academic year. No candidate for chair-elect was identified at this time.

Adjournment: The meeting was adjourned at 3:27 pm.

Approval of minutes: The minutes were certified correct via email on April 4, 2022.

Minutes submitted by: Molly Sullivan

**Curriculum Committee Guidelines
Effective Fall 2022**

Curriculum Committee Guidelines

**Experiential Learning Subcommittees
Structure and Selection of Subcommittee Members
Research Subcommittee**

- The Faculty Director of Undergraduate Research and Fellowships serves as chair
- The Executive Director for Teaching and Learning serves as a voting member
- 1-2 elected members of Undergraduate Council, assigned by the Chair of Undergraduate Council
- ~~3-4~~ ~~2-3~~ “content experts” in undergraduate research, **including at least one faculty member from the humanities and one from the social sciences**, selected by the Director of Undergraduate Research in consultation with the Chair of Undergraduate Council; members are selected to ensure that the majority of the committee are faculty members

**Herbert College of Agriculture
Effective Fall 2022**

Courses

**Department of Forestry, Wildlife, and Fisheries
(FWF) Forestry, Wildlife and Fisheries**

Low-impact: **CORRECT SUBJECT CODE**

Correct **FWF FORS 320 – Human Dimensions of Natural Resources (3)**

Rationale: There was a typo in the subject code. FORS 320 does not exist. It should be FWF 320. Programs showing the incorrect prefix have been updated, as well. Impact on other units: none. Financial impact: none.

Programs and Text

Department of Forestry, Wildlife, and Fisheries

Low-impact: **CORRECT FOOTNOTE**

Correct **Forestry Major - Wildlife Recreations Concentration**

⁷GIS Elective - Chosen from ESS ~~326~~ ~~325~~; FWF 430; GEOG 311, GEOG 413; or a related Geographic Information Systems (GIS) course.

Rationale: To correct a typo. Impact on other units: None, the correct course is in the same department as the incorrect course. Financial impact: None, the total hours remain the same.

**College of Architecture and Design
Effective Fall 2022**

Programs and Text

School of Interior Architecture

Low-impact: **CORRECT TYPO OR COPY/PASTE ERROR**

Correct **Interior Architecture Major, BS in Interior Architecture – Master of Landscape Architecture Preparatory Track**

Term 4		
IARC 276	6 3	2.5 cumulative GPA
IARC 211* or IARC 217*	3 8	IARC 276

IARC 321	2	
IARC 361*	3	
ARCH 212* or ARCH 218*	3	
TOTAL	129 428	

Rationale: To correct a typo or copy/paste error in the number of hours for IARC 211/217, which also led to an error in total hours. Impact to other units: None. Financial impact: None.

**College of Arts and Sciences
Effective Fall 2022**

Courses

**Department of Classics
(CLAS) Classics**

Low-
impact:
Correct

CORRECTION: REVISE (RE) PREREQUISITE(S), REMOVE REGISTRATION RESTRICTION

CLAS 299

(RE) Prerequisite(s): ENGL 102, ENGL 132, ENGL 290, or ENGL 298; students must have taken at least one Classics course at the 200 level or above (except for CLAS 273).

Formerly: (RE) Prerequisite(s): ENGL 102, ENGL 132, ENGL 290, or ENGL 298.

Registration Restriction: students must have taken at least one Classics course at the 200 level or above (except for CLAS 273).

Rationale: The Banner fields for registration restriction do not support the characteristics of the requested restriction, but the prerequisite fields can easily handle this requirement. Impact on other units: None. Financial impact: none.

**Department of History
(HIME) History - Middle East**

Low-
impact:
Correct

+CORRECT TITLE

+HIME 382 - Archaeology of Ancient Israel (3)

(Same as ANTH 382 and JST 382.)

Formerly: Archaeology of the Biblical World

Cross-listed with ANTH 382 and JST 382, HIME is primary.

Rationale: The proposal submitted for review at the 2/8/2022 meeting had a title that was different from that shown in the 2021-2022 catalog. The intention of the department was to change the title, but that part of the heading was inadvertently omitted from their proposal. The new cross-listed course also had the new name. This update corrects the issue of the missing heading and makes the titles of the primary and new secondary course match. Impact on other units. Cross list with ANTH. Financial impact: none.

Low-
impact:
Correct

+CORRECTION: REVISE TITLE, CORRECT COURSE NUMBER

+HIME 400 - Archaeology and History of Mesopotamia (3)

(Same as ANTH ~~403 400~~)

Formerly: No cross-listing.

Cross-listed with ANTH ~~403 400~~, HIME is primary.

Rationale: The proposal submitted for review at the 2/8/2022 meeting had a title that was different from that shown in the 2021-2022 catalog. The intention of the department was to change the title, but that part of the heading was inadvertently omitted from their proposal. The new cross-listed

course also had the new name. This update corrects the issue of the missing heading and makes the titles of the primary and new secondary course match. In addition, the course number of the cross-listed ANTH course was incorrect in the previous proposal. The correct course number of this new ANTH course is 403. Impact on other units. Cross list with ANTH. Financial impact: none.

Interdisciplinary Programs (JST) Judaic Studies

Low-
impact:
Correct

+CORRECT TITLE

+JST 382 - Archaeology of Ancient Israel (3)

(See HIME 382.)

Formerly: Archaeology of the Biblical World

Cross-listed with ANTH 382 and HIME 382, HIME is primary.

Rationale: The previous proposal for HIME 382, reviewed at the 2/8/2022 UG Curriculum Committee meeting, should have included a heading indicating that the title should be changed. (See entry under HIME 382, above, which corrects this omission.) Since this is a secondary course, the title should match the primary course, HIME 382, and the other secondary course, ANTH 382. This update corrects the issue of the missing heading and makes the titles of the primary and new secondary course match. Impact on other units. Cross list with ANTH. Financial impact: none.

Department of Modern Foreign Languages and Literatures (SPAN) Spanish

Mid-
impact:
Add

ADD COURSES

SPAN 111X - Elementary Spanish I (3)

Language laboratory required.

Grading Restriction: ABC/N grading only.

Credit Restriction: Not available to students eligible for SPAN 150.

Comment(s): For students who have never studied Spanish.

SPAN 112X - Elementary Spanish II (3)

Language laboratory required.

Grading Restriction: ABC/N grading only.

Credit Restriction: Not available to students eligible for SPAN 150.

(RE) Prerequisite(s): SPAN 111 or SPAN111X with grade of C or better.

Rationale: Add to the UG Catalog, effective Fall 2022, this X-designated course that will be available for students from other UT campuses who are participating in the UT Online course sharing project.

Note that the only difference between these courses and the non-X-designated courses is the delivery method. Therefore, X-designated or C-designated courses will be treated just as though the courses were cross-listed with the non-designated base course as the primary.

Department of Psychology (PSYC)

Low-
impact:
Correct

CORRECT CREDIT RESTRICTION(S)

PSYC 486 - Psychology Teaching Fellow (1-3)

Credit Restriction: Any combination of 6 hours of PSYC 289, PSYC 373, PSYC 382, PSYC 399, **PSYC 486**, PSYC 489, PSYC 491, PSYC 492, PSYC 493 may be used in major. An additional 6 hours may be used as electives.

Formerly: Credit Restriction: Any combination of 6 hours of PSYC 289, PSYC 373, PSYC 382, PSYC 399, PSYC 4xx, PSYC 489, PSYC 491, PSYC 492, PSYC 493 may be used in major. An additional 6 hours may be used as electives.

Rationale: PSYC 4xx was a placeholder that was not updated prior to the last meeting of the UG Curriculum Committee. This is to correct that entry.

**Haslam College of Business
Effective Fall 2022**

Courses

**Department of Management and Entrepreneurship
(ENT) Entrepreneurship**

Low-impact: **CORRECTION: REQUEST VARIABLE TITLE, ADD REPEATABILITY**
Correct

ENT 496 Entrepreneurship Guest Lecture Series (1-3)
Repeatability: May be repeated if topic differs. Maximum 3 hours.

Rationale: This new course is similar to other courses that are variable title and repeatable, but the department overlooked the need to include these items in their original proposal. Impact on other units: None. Financial impact: None.

(HRM) Human Resource Management

Low-impact: **CORRECTION: REQUEST VARIABLE TITLE, ADD REPEATABILITY**
Correct

HRM 496 Human Resource Management Guest Lecture Series (1-3)
Repeatability: May be repeated if topic differs. Maximum 3 hours.

Rationale: This new course is similar to other courses that are variable title and repeatable, but the department overlooked the need to include these items in their original proposal. Impact on other units: None. Financial impact: None.

(MGT) Management

Low-impact: **CORRECTION: REQUEST VARIABLE TITLE, ADD REPEATABILITY**
Correct

MGT 496 Management Guest Lecture Series (1-3)
Repeatability: May be repeated if topic differs. Maximum 3 hours.

Rationale: This new course is similar to other courses that are variable title and repeatable, but the department overlooked the need to include these items in their original proposal. Impact on other units: None. Financial impact: None.

Programs and Text

Department of Marketing

Low-impact: **CORRECT FOOTNOTE**
Correct

Marketing Major, BS in Business Administration – Collateral Option/Customer and Brand Strategy Track

Requirements for the Bachelor of Science in Business Administration – Marketing Major – Collateral Option/Customer and Brand Strategy Track

⁸ The requirements for the Customer and Brand Strategy Track are MARK 464, **MARK 466**, ~~MARK 465~~, and one of: MARK 450, MARK 462, MARK 465.

Rationale: MARK 465 cannot be both a required course and an optional course. MARK 465 is being removed from required list and being replaced with MARK 466.

College of Communication and Information Effective Fall 2022

Courses

School of Advertising and Public Relations (ADPR) Advertising and Public Relations

Low-impact: **CORRECTION: REQUEST VARIABLE TITLE, ADD REPEATABILITY**
Correct

ADPR 216 Special Topics in Advertising and Public Relations (1-3)

Repeatability: May be repeated if topic differs. Maximum 6 hours.

Rationale: This special topics course needs to also have variable title and be repeatable, but that request was left off the original proposal. Impact on other units: None. Financial impact: None.

Low-impact: **CORRECTION: REQUEST VARIABLE TITLE, ADD REPEATABILITY**
Correct

ADPR 316 Special Topics in Advertising and Public Relations (1-3)

Repeatability: May be repeated if topic differs. Maximum 6 hours.

Rationale: This special topics course needs to also have variable title and be repeatable, but that request was left off the original proposal. Impact on other units: None. Financial impact: None.

Low-impact: **CORRECTION: REQUEST VARIABLE TITLE, ADD REPEATABILITY**
Correct

ADPR 416 Special Topics in Advertising and Public Relations (1-3)

Repeatability: May be repeated if topic differs. Maximum 6 hours.

Rationale: This special topics course needs to also have variable title and be repeatable, but that request was left off the original proposal. Impact on other units: None. Financial impact: None.

(PBRL) Public Relations

Mid-impact: **ADD COURSE**
Add

PBRL 495 - Professional Advancement Seminar (1)

Optional, preparatory training for students seeking an entry-level, professional designation in public relations accreditation. Earning a professional nationally recognized designation will give new graduates an advantage in a competitive job market.

Registration Restriction(s): Public Relations majors. Minimum class level-senior Rationale: This course enables the School to better prepare students to be competitive on the job market. Impact on other units: None. Financial impact: None.

School of Information Sciences (INSC) Information Sciences

Mid-impact: **ADD COURSE, REQUEST VARIABLE TITLE**
Add

INSC 295 Special Topics in Information Sciences (1-3)

Study of a specialized area of information sciences or information technology. Topics vary by semester.

Repeatability: May be repeated if topic differs. Maximum 6 hours.

Request Variable Title

Rationale: This course enables the School to be agile in providing special, contemporary topic classes to better prepare students for academic and early career success. *Impact on other units:* None. *Financial Impact:* None.

Mid-
impact:
Add

ADD COURSE, REQUEST VARIABLE TITLE

INSC 395 Special Topics in Information Sciences (1-3)

Study of a specialized area of information sciences or information technology. Topics vary by semester.

Repeatability: May be repeated if topic differs. Maximum 6 hours.

Request Variable Title

Rationale: This course enables the School to be agile in providing special, contemporary topic classes to better prepare students for academic and early career success. *Impact on other units:* None. *Financial Impact:* None.

**College of Education, Health, and Human Sciences
Effective Fall 2022**

Courses

**Department of Educational Leadership and Policy Studies
(ELPS) Educational Leadership and Policy Studies**

Low-
impact:
Correct

CORRECTION: REMOVE REGISTRATION RESTRICTION(S), ADD REGISTRATION PERMISSION

ELPS 493 - Independent Study (1-3)

Registration Permission: Registration is limited to consent of the instructor.

Formerly: Registration Restriction(s): Registration is limited to consent of the instructor.

Rationale: "Consent of the instructor" is a registration permission, not a restriction. Restrictions are enforceable by Banner, such as "Restricted to juniors and seniors" or "Restricted to [a particular major]." Note that the previous restriction of "Registration is limited to students enrolled in the leadership minor and consent of the instructor" was a restriction because Banner enforced the leadership minor but instructors or advisors could override if the instructor consented for the student to enroll. *Impact on Other Units:* None. The end result satisfies the intention of the department. *Financial Impact:* None.

**Department of Nutrition
(NUTR) Nutrition**

Mid-
impact:
Add

ADD COURSE

NUTR 100X - Introductory Nutrition (3)

Nutritional concepts, current consumer issues in nutrition, nutritional needs through life cycle, and international nutrition concerns and/or issues.

Satisfies Volunteer Core Requirement: (NS)

Satisfies General Education Requirement through the 2021-2022 academic catalog: (NS)

Rationale: Add to the UG Catalog, effective Fall 2022, this X-designated course that will be available for students from other UT campuses who are participating in the UT Online course sharing project. Note that the only difference between this course and NUTR 100 is the delivery

method. Therefore, the Vol Core designation would apply to the X-designated or C-designated course just as though the courses were cross-listed with NUTR 100 as the primary.

Department of Theory and Practice in Teacher Education (EDDE) Education of the Deaf and Hard of Hearing

Low-impact: **CORRECT NUMBER FOR NEW COURSE**
Correct

EDDE 426 428 Curriculum Development Applied to Programs for Deaf/Hard of Hearing (3)

Rationale: The course number proposed by the department/college can only be used for honors courses. This course is not an honors course, so the number has been updated to an available number. All program requirements have been updated to the new number.

Programs and Text

Department of Child and Family Studies

Low-impact: **CORRECT REQUIREMENTS**
Correct

Child and Family Studies Major, BS in Health and Human Sciences – Early Childhood Education Teacher Licensure Pre K-3 Track

Term 6		
² CFS 351	4	
⁵ CFS 405*	3	
² EDPY 301	3	
² REED 430	3	
² EETC 386	3	

Rationale: To correct a course that was unintentionally removed, when the intention was only to revise the number of the footnote. The former notation was ² ~~CFS 351~~. Impact on Other Units: None. Financial Impact: None.

Low-impact: **CORRECTION: REPLACE DROPPED COURSES**
Correct

Child and Family Studies Major, BS in Health and Human Sciences – Early Development and Learning Pre K-K Track

Term 6		
² EETC 386	3	
⁴ CFS 405*	3	
² EDPY 301	3	
² SPED 303	3	
³ CFS 485 SPED 410	3	
Term 7		
² CFS 423	6	No milestones
² CFS 445	3	
² CFS 485 SPED 474	6	

Rationale: TPTE dropped SPED 410 and SPED 471 effective fall 2022, so these courses need to be replaced. The department is using a placeholder Special Topics course for now. Impact on Other Units: None. This is a response to another department's changes. Financial Impact: None. Students will take the same number of credit hours.

Department of Educational Leadership and Policy Studies

Low-
impact:
Correct

CORRECTION: REQUIREMENTS

Leadership Studies Minor

Electives**

Select 3 hours from:

- ALEC 202 - Leadership and Diversity in Organizations and Communities
- ALEC 303 - Analysis of Leadership Approaches and Styles
- ECON 305 - Markets, Ethics, and Capitalism
- ELPS 211 - Servant Leadership and Social Justice Seminar **
- ELPS 310 - Emerging Leaders
- ELPS 350 - Coached Leadership Skills (1-3; repeatable with a maximum of 6)
- ELPS 411: Leadership Knoxville Scholars Capstone Seminar
- ELPS 452 - Experiential Leadership Capstone and Portfolio
- ELPS 493 - Independent Study
- ELPS 495 - Special Topics
- ~~ENT 410 - Leadership in Nonprofits and Social Entrepreneurship~~
- **ENT 410S - Leadership in Nonprofits and Social Entrepreneurship**
- PHIL 244 - Professional Responsibility
- PSYC 382 - Contemporary Topics in Psychology
- PSYC 440 - Organizational Psychology
- SOCI 341 - Social Inequalities
- SOWK 316 - Understanding Diversity in a Global Society
- SOWK 318 - Honors: Understanding Diversity in a Global Society

*Rationale: ENT 410 was archived effective fall 2022, so this should be changed to the active ENT 410S.
Impact on Other Units: This correction only changes the version of the required course. Everything else is the same. Financial Impact: No financial impact.*

Department of Kinesiology, Recreation, and Sport Studies

Low-
impact:
Correct

CORRECTION: REVISE FOOTNOTE 6

Kinesiology Major, BS in Kinesiology

⁶ Select courses from ACCT 200; ANTH 480; any BCMB course; BIOL 101*, BIOL 102*, BIOL 150*, BIOL 160*, BIOL 159*, BIOL 220, BIOL 229, BIOL 240, BIOL 260, BIOL 269; CFS 210*; CHEM 260, CHEM 268, CHEM 269, CHEM 359, CHEM 360, CHEM 368; CLAS 273; COSC 100*; ECON 201*; EEB 240; FINC 300; KNS 231, KNS 290, KNS 331, KNS 335, KNS 365, KNS 370, KNS 380, KNS 426, KNS 431, KNS 435, KNS 440, KNS 450, KNS 475, KNS 485, KNS 490, KNS 493, KNS 497; MARK 300; MGT 201, MGT 300; MICR 210*; NURS 201, NURS 351; NUTR 302; PHIL 244*, PHIL 252*; PSYC 220, PSYC 300, PSYC 301, PSYC 310, PSYC 320, PSYC 330, PSYC 360, PSYC 382, PSYC 400*, PSYC 410, PSYC 430, PSYC 434*, PSYC 435, PSYC 440, PSYC 461, PSYC 470, PSYC 475, ~~PSYC 480~~, PSYC 482, ~~PSYC 496~~; PUBH 201, PUBH 202, PUBH 315, PUBH 350, PUBH 401; RSM 326, RSM 335, RSM 338, RSM 370, RSM 405, RSM 415, RSM 424, RSM 426, RSM 450; STAT 201*. Students must earn a C or better in these courses. Other courses not listed here may be petitioned to count as kinesiology professional electives with approval of the assigned kinesiology faculty advisor. Check with advisor prior to taking the course. Courses selected as professional electives cannot be used to fulfill additional requirements in the program.

*Rationale: Psychology has dropped these two courses, so they are no longer available as program options.
Impact on Other Units: None. Financial Impact: None. The total hours remain the same.*

Department of Nutrition

Low
Impact:
Correct

CORRECT TEXT

Nutrition Major, BS in Health and Human Sciences – Dietetics Concentration

Application and admission to the M.S. in Nutrition with a concentration in Clinical Nutrition and Dietetics
(second paragraph)

Admission decisions will be based upon meeting listed admission criteria as well as completeness of application, clarity of written and oral expression, and expressed interest in pursuing a career as a RDN. Admission is competitive and students accepted to the Master of Science program in Nutrition with a concentration in Clinical Nutrition and Dietetics are required to follow the Nutrition-Dietetics concentration curriculum during the fourth year of the undergraduate program with the addition of **HTM 445** ~~HRT 445~~ and NUTR 426 Clinical Nutrition II Practicum and complete the Bachelor of Science degree.

Rationale: There was a typo in the original proposal, showing that HRT 445 would replace HRT 445. It should have said HTM 445 would replace HRT 445. Impact on Other Units: None. Financial Impact: None.

Department of Theory and Practice in Teacher Education

Low-
impact:
Correct

CORRECT TO MATCH UTHSC

Requirements for the Bachelor of Science in Audiology and Speech Pathology – Audiology and Speech Pathology Major

Term 7 ⁸		
AUSP 303, AUSP 305, AUSP 306, AUSP 320, AUSP 433, AUSP 455	12	No milestones
AUSP 461	3	
Term 8 ⁸		
AUSP 302	3	No milestones
AUSP 433, AUSP 435, AUSP 453, AUSP 455, AUSP 461, AUSP 494	12	

Supporting Information

Rationale: These changes are to align UT's catalog wording with the wording of UTHSC's catalog. There is no alteration of courses. Instead some courses are moved from Term 7 to Term 8 or from Term 8 to Term 7. Specifically, AUSP 461 is moved to Term 8. AUSP 433 and AUSP 455 are moved to Term 7. Impact on Other Units: None. There is no impact on other academic units. Financial Impact: None. This change will not require additional resources nor affect the department or college budget.

Additional Documentation: There will be no changes in SACS. This change does not require additional approval.

Low-
impact:
Correct

CORRECT TYPO AND/OR COPY/PASTE ERRORS

Deaf Studies Major, BS in Education – ~~ASL Deaf~~ Education Concentration (Art Education Undergraduate Internship Specialization)

Progression Requirements

Progression to the ~~ASL Deaf~~ Education concentration with specialization in art education requires a 2.75 cumulative GPA after a minimum of 15 semester hours of coursework and completion of ASL 211*. Once candidates formally progress to the specialization, they must maintain a cumulative GPA of 2.75 while in the program. Students must earn a grade of B or better in ASL 211*, ASL 212*, ASL 311*, and EDDE 310, and a C or better in all teacher education courses. Students with less than a 2.75 GPA for two consecutive semesters will be dropped from the program. Students who fail to meet the standards for professional conduct during the course of their fieldwork will not be retained in the major.

Coursework will allow students to obtain an ASL education license (Pre K-12) and an art license (K-12) at the conclusion of the program.

Requirements for Bachelor of Science in Education - Deaf Studies Major - ~~ASL Deaf~~ Education Concentration (Art Education Undergraduate Internship Specialization)

Term 5		
ASL 310	3	2.75 GPA

Studio Art Course	6 3	Arts and Humanities Elective*
REED 461	3	
EDDE 415	3	
Term 6		

Rationale: Correct typo and/or copy/paste errors. Impact on other units: None. Financial impact: None.

Low-
impact:
Correct

CORRECT REQUIREMENTS

Deaf Studies Major, BS in Education – Educational Interpreting Concentration

Term 7		
EDDE 415	3	No milestones
EDDE 429	3	
EI 345	4	
EI 355	3	
Unrestricted Elective	1	

Rationale: This course was inadvertently left off the original proposal. Without these additional hours, the total hours would be only 117. This brings the total to the required 120. Impact on other Units: None. Financial Impact: None. No change in faculty or courses needed.

Low-
impact:
Correct

CORRECT TEXT

Secondary Education Minor

Students interested in becoming secondary school teachers (Grades ~~6-12~~ **7-12**) in English or social sciences earn a Bachelor of Arts or a Bachelor of Science in the College of Arts and Sciences (e.g., English, history). While completing requirements for the baccalaureate degree, students are encouraged to complete a minor in secondary education.

Students interested in becoming secondary school teachers (Grades ~~6-12~~ **7-12**) in mathematics or the sciences participate in the VolsTeach program associated with their academic major.

Supporting Information

Rationale: In 2015, the TN State Department of Education changed the Secondary grade span from 7-12 to grades 6-12. This catalog change will accurately reflect what is received when a state license is issued. Impact on Other Units: None. There is no impact on other academic units. Financial Impact: None. This change will not require additional resources nor affect the department or college budget.

Tickle College of Engineering Effective Fall 2022

Programs and Text

Department of Civil and Environmental Engineering

Low-
impact:
Correct

CORRECT TOTAL HOURS

Civil Engineering Major, BS in Civil Engineering

Total	126-128 127-128
--------------	--------------------------------------

Rationale: Addition error. Impact on other units: None. Financial impacts: none.

Department of Mechanical, Aerospace, and Biomedical Engineering

Low-
impact:
Correct**CORRECT REQUIREMENTS****Aerospace Engineering Major, BS in Aerospace Engineering**

Term 6		
AE 363	3	No milestones
AE 345*	3	
AE 351	3	
ME 363 or ME 367	3	
ME 344	3	
Add 3 hours if AE 345 not approved for EI	3	
Term 7		
AE 422	3	No milestones
AE 424	3	
AE 425	3	
AE 450	3	
Oral Communication – choose from approved list Add 3 hours if AE 450 (applied for OC, not approved) not approved	3	
³ Departmental Elective	3	
TOTAL	131-132 129-135	

Rationale: The department had planned to use AE 450 to satisfy the OC requirement, but the course has not yet been approved. Impact on other units: None. Financial impacts: none.

Low-
impact:
Correct**CORRECT REQUIREMENTS AND TOTAL HOURS****Biomedical Engineering Major, BS in Biomedical Engineering**

Term 6		
² Expanded Perspectives (AH, AAH, GCI, GCUS or SS)*	3	No milestones
BME 315	3	
BME 345*	3	
Add 3 hours if BME 345 not approved for EI	3	
³ Technical Elective or Biomedical Engineering Elective	3	
³ Technical Elective or Biomedical Engineering Elective	3	
Term 7		
BME 449*	4	No milestones
BME 450	3	
Oral Communication – choose from approved list Add 3 hours if BME 450 not approved	3	
BME 473 or BME 477	3	
³ Technical Elective or Biomedical Engineering Elective	3	
² Expanded Perspectives (AH, AAH, GCI, GCUS or SS)*	3	
TOTAL	131-132 132-138	

Rationale: The department had planned to use BME 450 to satisfy the OC requirement, but the course has not yet been approved. Impact on other units: None. Financial impacts: none.

Low-
impact:
Correct

CORRECT REQUIREMENTS AND TOTAL HOURS

Bachelor of Science in Mechanical Engineering

Term 1	Hours	Milestone Notes
CHEM 122* and CHEM 123*, or CHEM 128*	4	MATH 130 or MATH 131 or higher or one Arts and Humanities*, Global Citizenship US or Global Citizenship International*, or Social Sciences* Elective
EF 105	1	
EF 142 or EF 151* or EF 157*	4	
ENGL 101* or ENGL 118 ⁴ * or ENGL 131 or ENGL 198	3	
MATH 132* or MATH 141* or MATH 147*	3-4	CHEM 122 and CHEM 123 or CHEM 128* CHEM 122 and CHEM 123 or CHEM 128*
Term 6		
² Departmental Elective	3	No milestones
ME 344	3	
ME 345*	3	
ME 363 or ME 367	3	
ME 466	3	
Add 3 hours if ME 345 not approved for EI	3	
Term 8		
Oral Communication – choose from approved list	3	
² Departmental Electives	6	No milestones
ME 449*	3	
ME 460	3	
Expanded Perspectives (AH, AAH, GCI, GCUS or SS)*	3	
TOTAL	130-131 128-134	

Rationale: Term 1: Copy/paste error. Term 8: The department had planned to use ME 450 to satisfy the OC requirement, but the course has not yet been approved. Impact on other units: None. Financial impacts: none.

Intercollegiate Effective Fall 2022

Programs and Text

Low-
impact:
Correct

MOVE MINOR

Broadcast Meteorology Minor

From: (1) Department of Geography, College of Arts and Sciences
(2) School of Journalism and Electronic Media, College of Communication and Information
To: Intercollegiate

Rationale: Two identical minors were set up, one in each of the colleges noted above. To more easily manage the Broadcast Meteorology Minor, the colleges have agreed to move it under the recently created Intercollegiate umbrella. Future curricular changes for this minor will be submitted to R.J. Hinde, VP of Academics, who coordinates the paperwork for courses and programs that involve more than one college. Impact on other units: Currently, all courses required for the minor reside in one of the colleges noted above. Both colleges agreed to this change. Financial impact:

No BAM-related issues because SCH associated with minors are allocated according to a student's primary major.

Low-
impact:
Revise

REVISE ONLINE COURSE DESIGNATIONS

Academic Policies and Procedures page General Requirements Course Numbers and Levels

Some undergraduate course numbers include one of the following single-letter suffixes:

- C designates a course that was taught at another institution and transcribed at the University of Tennessee, Knoxville, through [a consortial agreement the-UT-Online consortium](#).
- N designates a course that has been certified, by the Internship subcommittee of the Undergraduate Council Curriculum Committee, as including a substantial internship experience.
- R designates a course that has been certified, by the Research subcommittee of the Undergraduate Council Curriculum Committee, as including a substantial research experience.
- S designates a course that has been certified, by the Service Learning subcommittee of the Undergraduate Council Curriculum Committee, as including a substantial service learning experience.
- X designates a course that appears in the University's student information system to allow students from other institutions to enroll in the course through a consortial agreement. (University of Tennessee, Knoxville, students may not enroll in these courses.)

Rationale for the proposed changes:

- (1) "UT Online" may not be the official name of the system's online consortium, and individual colleges or departments may want to develop consortial arrangements with other institutions outside the UT System. Making the C-designation more general allows for this.
- (2) We need to define the X suffix for "outbound" courses in the UT Online course sharing project. Students from other UT campuses who enroll in UTK courses through UT Online will be enrolled in X-designated courses. X-designated courses will not be available for UTK students.

Volunteer Core Committee

The University of Tennessee, Knoxville Volunteer Core Committee Minutes of the Meeting March 2, 2022

Call to order: A regular meeting of the General Education Committee was held via online meeting software on March 2, 2022. The meeting was called to order by Chair Sarah Colby when quorum was met at 9:16 am.

Members and Subcommittee Chairs present: Chair Sarah Colby, Brian Ambroziak, Katherine Ambroziak (by proxy Brian Ambroziak), Ken Baker, Kristen Block, Mari Beth Coleman, Chuck Collins, Alison Connor, Kim Denton, Jochen Denzler, George Drinnon (by proxy Betsy Gullett), Megan Fields, Kristina Gordon, Erin Hardin, Ozlem Kilic (by proxy Margie Russell), Julie Longmire, Mike McFall, Sean Morey, Barb Murphy, Lee Murphy, Kathleen Thompson, and Michelle Violanti

Others present: Laura Brown, K'Cindra Cavin, Leonard Clemons, Brian Coldren, R.J. Hinde, Chelsea Smith, Jana Spitzer, and Molly Sullivan

Course Approvals

The following 8 courses were approved for Vol Core as noted.

- RA = Reapproval, already in the current general education curriculum, approved for Vol Core
- NGE = New to the Gen Ed category, but not new course, approved as noted
- NC = New course, approved as noted

These courses will be added to the Vol Core website(s) after approval by both the Undergraduate Council and the Faculty Senate.

Engaged Inquiries (EI)

1. ANTH 443- Archaeology and Art of Ancient Greece (cross-listed with CLAS 443, CLAS is primary)
2. ANTH 465- Archaeology of the Trojan War (cross-listed with CLAS 465, CLAS is primary)
3. CLAS 443- Archaeology and Art of Ancient Greece (cross-listed with ANTH 443, CLAS is primary)
4. CLAS 445- Ancient and Medieval Seafaring
5. CLAS 462- Ancient Greek and Roman Technology
6. CLAS 465- Archaeology of the Trojan War (cross-listed with ANTH 465, CLAS is primary)
7. BCMB 322- Plant Physiology and Molecular Biology Lab
8. GRDS 372R- Intermediate Graphic Design II

Other Business:

- The Department Biosystems Engineering and Soil Science in the Herbert College of Agriculture has dropped the subject code Construction Science and Agricultural Systems (CSAS) and added the subject code Construction Science and Management (CSM). CSAS courses have been replaced with equivalent CSM courses. This committee agreed that the CSM courses that are equivalent to previously approved CSAS courses will carry the same Vol Core designations that were approved for the CSAS courses, as follows:
CSAS 335 - Construction Estimating I (approved for EI) is becoming CSM 335 - Construction Estimating I (EI)
CSAS 425 - Construction Estimating II (approved for EI) is becoming CSM 425 - Construction Estimating II (EI)
- The Vol Core Implementation Committee will be hosting an informational webinar via online meeting software on March 21, 2022, beginning at 9:15 am.
- The Committee discussed several topics that did not need a vote at this time.

Adjournment: The meeting was adjourned at 9:41 am.

Next Meeting: The next meeting will be held in Fall 2022.

Approval of Minutes: These minutes were certified correct via email on March 4, 2022.

Minutes Submitted by: Molly Sullivan

**The University of Tennessee, Knoxville
Volunteer Core Committee
Minutes of the Meeting
March 25, 2022**

Voting Members participating in the evote: Chair Sarah Colby, Brian Ambroziak, Ken Baker, Kristen Block, Brian Coldren, Mari Beth Coleman, Kim Denton, Megan Fields, Erin Hardin, Ozlem Kilic (by proxy Margie Russell), Julie Longmire, Sean Morey, Barb Murphy, Lee Murphy, Tore Olsson, Drew Paul, Andy Puckett, Charles Smith, Kathleen Thompson, Michelle Violanti, and Emma Wilcox

As a result of previously approved Vol Core courses being dropped and added back with new subject codes and new N-designated courses equivalent to previously approved base courses, actions that were approved at the Curriculum Committee's meeting on February 8, 2022, this committee decided to hold an evote between March 22 and March 25 to address the new equivalent courses.

The following **11** courses were approved as satisfying Volunteer Core requirements as noted.

Written Communication (WC)

1. RMM 391 - Leadership in Retailing (equivalent to RSM 391, which was dropped)

Global Citizenship - International (GCI)

1. RMM 225 - Fashion and Culture (equivalent to RSM 225, which was dropped)
2. RMM 341 - Consumers in the Global Marketplace (equivalent to RSM 341, which was dropped)

Engaged Inquiries (EI)

1. CSM 335 - Construction Estimating I (equivalent to CSAS 335, which was dropped)
2. CSM 425 - Construction Estimating II (equivalent to CSAS 425, which was dropped)
3. HTM 361 - Issues and Trends in Consumer Service (equivalent to HRT 361, which was dropped)
4. RMM 421 - Global Retailing and Sourcing (equivalent to RSM 421, which was dropped)
5. RMM 422 - Professional Experience in Retail and Consumer (equivalent to RSM 422, which was dropped)
6. RSM 290N - Sport Management Practicum I (equivalent to RSM 290)
7. RSM 390N - Sport Management Practicum II (equivalent to RSM 390)
8. RSM 394N - Therapeutic Recreation Practicum II (equivalent to RSM 394)

Approval of minutes: These minutes were certified correct via email on March 29, 2022.

Minutes submitted by: Molly Sullivan

Meeting Schedule for 2022-2023

Meeting Schedule for 2022-2023

Academic Policy			
Wednesday	September 7, 2022	1:50 pm	TBD
Wednesday	October 12, 2022	1:50 pm	TBD
Wednesday	November 9, 2022	1:50 pm	TBD
Wednesday	February 1, 2023	1:50 pm	TBD
Wednesday	February 22, 2023	1:50 pm	TBD
Wednesday	March 22, 2023	1:50 pm	TBD
Advising			
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD
Appeals			
TBD	TBD	TBD	TBD
Associate Deans Group			
Wednesday	August – TBD	1:00 pm	TBD
Wednesday	September – TBD	1:00 pm	TBD
Wednesday	October – TBD	1:00 pm	TBD
Wednesday	November – TBD	1:00 pm	TBD
Wednesday	December – TBD	1:00 pm	TBD
Wednesday	January – TBD	1:00 pm	TBD
Wednesday	February – TBD	1:00 pm	TBD
Wednesday	March – TBD	1:00 pm	TBD
Wednesday	April – TBD	1:00 pm	TBD
Wednesday	May – TBD	1:00 pm	TBD
Wednesday	June – TBD	1:00 pm	TBD
Wednesday	July – TBD	1:00 pm	TBD
Curriculum Committee			
Tuesday	September 13, 2022	2:30	TBD
Tuesday	October 18, 2022	2:30	TBD
Tuesday	November 15, 2022	2:30	TBD
Tuesday	January 31, 2023	2:30	TBD
Tuesday	February 21, 2023	2:30	TBD

Tuesday	March 28, 2023	2:30	TBD
Volunteer Core Committee			
Wednesday	September 7, 2022	9:10 am	TBD
Wednesday	October 12, 2022	9:10 am	TBD
Wednesday	November 9, 2022	9:10 am	TBD
Wednesday	February 1, 2023	9:10 am	TBD
Wednesday	February 22, 2023	9:10 am	TBD
Wednesday	March 22, 2023	9:10 am	TBD
Undergraduate Council			
Tuesday	August 30, 2022	2:30	TBD
Tuesday	September 27, 2022	2:30	TBD
Tuesday	November 1, 2022	2:30	TBD
Tuesday	November 29, 2022	2:30	TBD
Tuesday	February 14, 2023	2:30	TBD
Tuesday	March 7, 2023	2:30	TBD
Tuesday	April 11, 2023	2:30	TBD