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Charles W. Dabney, 1887-1904

Office of the President

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Officers of Administration

University of Tennessee - Knoxville

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OFFICERS OF ADMINISTRATION

The President

The President of the University shall be the official advisor and executive agent of the Board. He shall be ex-officio a member of all committees of the Board. He shall submit to the Board from time to time such recommendations and information concerning any phase of University policy or administration as may seem necessary to the best interests of the University. The President shall make nominations and recommendations to the Board regarding salaries for Deans, Directors, Professors, Associate Professors, Assistant Professors, Instructors and Assistants in the several faculties of the University, and for other officers. Whenever in his opinion it is advisable to make any change in the University, he shall communicate the same, with appropriate recommendations, to the Board of Trustees, if in session, and if not in session, to the Executive Committee. The President shall further report any inefficiency of any employee that may come to his knowledge to the Trustees or to the Executive Committee.

The President shall be the regular channel of communication between the Deans and their faculties, the members of the instructional force, or other officers of the University, and the Board of Trustees or the Executive Committee.

The Dean of the University

The Dean of the University shall exercise the functions of the President in his absence, and shall at all times be of such assistance to the President as he can by the exercise of such functions as the President may delegate to him. It shall be his duty to keep the President informed about the general educational condition and progress of the University and to discharge such other duties as the President may assign to him. He shall see to the execution of the regulations within the University with a view to efficiency in all departments. He shall be prepared to give the President information regarding the competence and loyalty of officers, teachers and employees; shall hold them to the full discharge of their duties. He shall transmit to the President the recommendations of the Deans of the respective colleges with an explanatory expression of his approval or disapproval.

Deans of the Colleges

The Dean of each college shall be the executive officer of that college and shall be responsible to the Dean of the University for carrying out all University policy and for the execution of all established rules or special directions given by any superior authority. On or before the first day of April in each year, the Dean of the College shall make to the Dean of the University an annual report, in which he shall treat fully of the work of his college. He may make reports or advance suggestions at any time, and shall report to the President whenever requested so to do.

The Dean of Women

The Dean of Women shall be charged with general oversight of all the women students of the University. She shall seek to become their representative, guide and friend, and it shall be her duty to aid and advise