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The Library Development Program Report, 1974-75 with The Director's Annual Report

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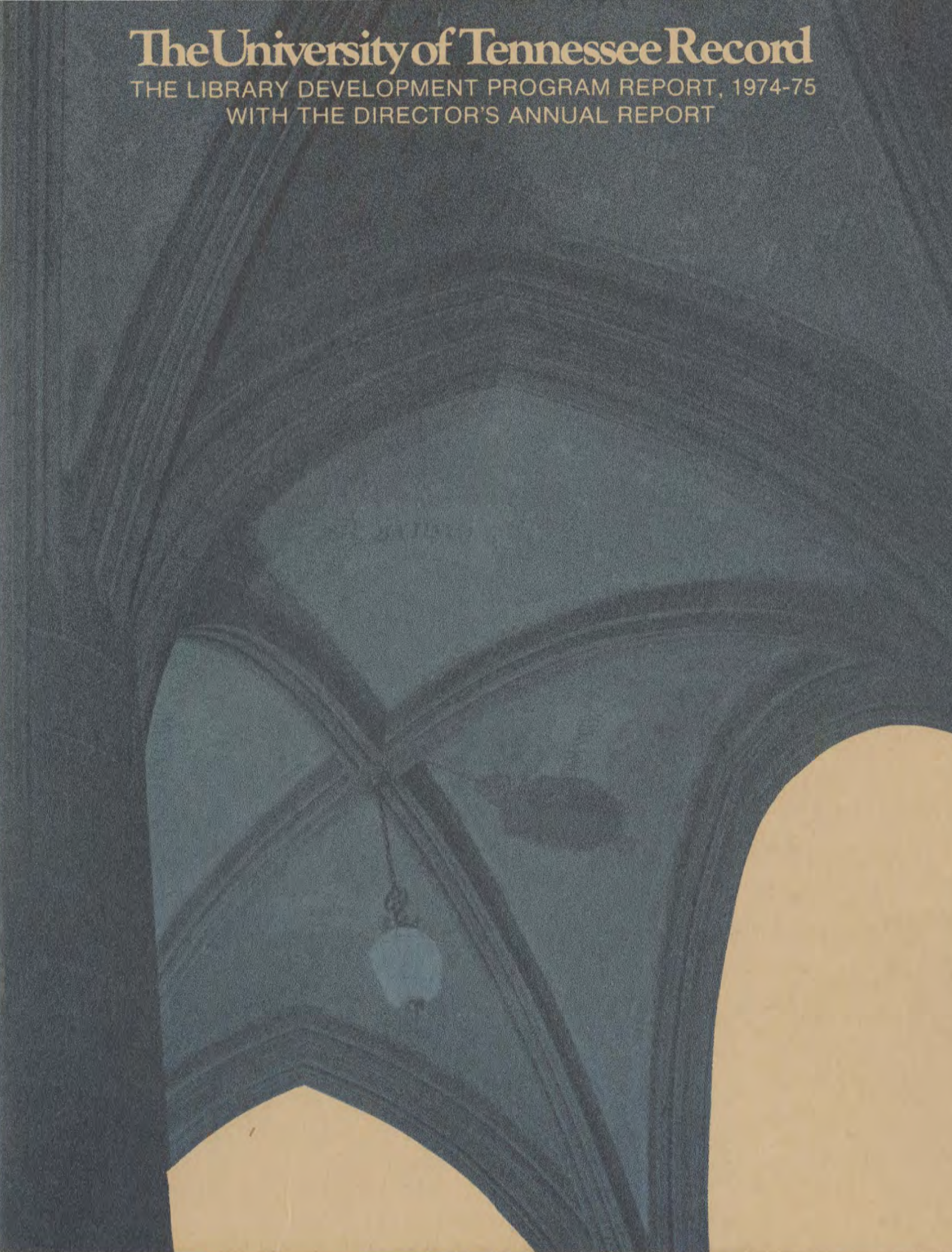
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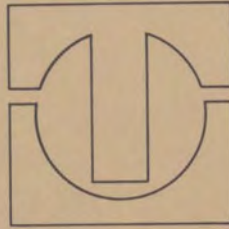
The Library Development Program Report. Knoxville: University of Tennessee, 1974/1975.

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The University of Tennessee Record

THE LIBRARY DEVELOPMENT PROGRAM REPORT, 1974-75
WITH THE DIRECTOR'S ANNUAL REPORT





Office of the Chancellor/The University of Tennessee, Knoxville/506 Andy Holt Tower/Knoxville, Tennessee 37916

March 26, 1975

Dear Friend:

The heart of any college or university--particularly a comprehensive institution such as UT, Knoxville--is its library. Most people accept this principle, but many perhaps do not recognize the increasing difficulty libraries face today in maintaining their central educational roles. The stresses are enormous. On the one hand, inflationary increases in book costs--amounting to as much as 30% annually--have seriously eroded the purchasing power of library budgets; and, because we face an austere year ahead, there is little promise of providing truly compensatory increases in acquisition funds.

At the same time, the "knowledge explosion" of the past several decades has resulted in a substantial increase in the number of important books, periodicals, and other research materials. These additions must somehow be funded, along with continued efforts to correct historical deficiencies. We must also develop specialized collections of genuine significance and offer new services in the rapidly expanding area of films and audio-visual materials.

These facts point up UTK's dependence on the contributions of Library friends if we are to attain a "margin of excellence." We are intensely grateful to those who have given generously through the years, and we earnestly solicit their continued support as well as the support of others who recognize this continuing need. No other gifts to the University have as much direct influence on the quality of education on this campus.



Sincerely,

Jack E. Reese

Jack E. Reese
Chancellor

mlb

The Library Development Program Report, 1974-75, With The Director's Annual Report.

Consistent with the demands for change in our present day society, the *Report* for 1974/75 has taken on a new format. Included this year is the *Director's Annual Report*, which makes up the second part of this volume following the information concerning gifts to the library, descriptions of the most interesting and colorful acquisitions, and lists of patrons and donors, those honored, and those memorialized.

By including the *Director's Annual Report*, which ordinarily is distributed only to University administration and faculty and to other libraries throughout the state and country, this information is being made available to all those who have

contributed to the library throughout the year. This *Report* will give a graphic description of the inner workings of the library, the complex nature of demands made on various sections of the library system, the services the library renders to its public, both campus and state-wide, and its hopes and plans for the future.

Due to a change in publication date, the *Report* entered production on April 1, 1975. This limits our ability to report all gifts and to include all names that normally appear in our *Report* for each fiscal year. Gifts, along with names of contributors, received too late for inclusion this year will be a part of the *Report* for 1975/76.

Notable Gifts.

BETTER ENGLISH FUND ACQUISITIONS

A feature of the first Library Development Program *Report*, published in 1960, was the list of Patrons, those individuals or organizations giving one thousand dollars or more to the library during the year. Heading this list was the Better English Fund, established by Professor John C. Hodges during his years as a member of the English faculty and made available for use at the discretion of the English department professorial staff.

This was a good omen for the library. During the years which have followed, the Better English Fund has continued to appear on the Patron list, its presence always representing more than the minimum required for inclusion and, sometimes, as with the gift this year, a great deal more. Certainly the library could have no more graphic proof of the interest of these faculty members, though their concern for the quality of the collections and their use of these collections throughout the years is a constant reminder of their reliance on the library.

The funds provided during this fiscal year have been accompanied by specific requests for the purchase of particular titles and collections of materials. Mention of several of these acquisitions will give an idea of the variety of interests prompting the requests:

English Linguistics, 1500-1800, especially important to the medievalist, is an offering of Scholar Press facsimiles in Microform. The series provides reprints of a "comprehensive and authoritative collection of the literature which is fundamental to the proper study of English linguistics on an historical basis." The 365 titles include textbooks of rhetoric and logic, grammars, dictionaries, works on the theory of language, pronunciation and style.

The Flowering of the Novel is a collection of 121 titles of representative mid-eighteenth-century fiction, originally published between the years of 1740 and 1775. Now reprinted by Garland Publishing, Inc., the list includes "every major form of novel writing that flourished during this period. Included are sentimental and domestic novels, oriental tales, picaresque and realistic narratives, epistolary, satirical and philosophical novels, and imaginary novels."

Mark Catesby's *Natural History of Carolina, Florida and the Bahama Islands: containing two hundred and twenty figures of Birds, Beasts, Fishes, Serpents, Insects and Plants*, is a 1974 Savannah, Georgia, reprint of the original London, 1771 edition with a new introduction by George F. Frick, coordinator of the Winterthur Program at the University of Delaware.

Catesby's visits to America, beginning in 1712 and ending in 1726, provided time for several years

in Virginia, a visit to the Appalachian area, and sojourns in South Carolina (part of this colony now the state of Georgia), Florida and the Bahama Islands. His numerous illustrations, accompanied by perceptive comments on the flora and fauna, the natural elements of the regions, and the aborigines inhabiting the area, provide a natural background for social, intellectual and cultural, as well as scientific, studies of life in the colonies.



The White Billed Woodpecker
An illustration from Mark Catesby's
Natural History



ARTHUR H. STEINHAUS PAPERS

Through the good offices of Dr. Andrew J. Kozar, formerly head of men's physical education at UT, Knoxville and presently executive assistant to the UT president, the library has been given the papers of Arthur H. Steinhaus (1897-1974), a distinguished physiologist.

During his long career Dr. Steinhaus served as dean of George Williams College; was a distinguished service professor at the Chicago College of Osteopathy; taught at the Universities of California, Colorado, Wisconsin, Saskatchewan, Southern California, and Northwestern; was a Fulbright Professor to Germany and Japan; lectured in Europe, Asia, Africa, Australia, New Zealand, and Malaysia; was civilian advisor to the

U.S. Navy on matters of physical fitness and physical rehabilitation; was chief of the Division of Physical Education and Health Activities in the U.S. Office of Education; was a fellow of the John Simon Guggenheim Memorial Foundation, and was president of the American Academy of Physical Education. He also authored six books and had other writings to appear in purely research journals such as the *American Journal of*



Arthur H. Steinhaus
Eminent physiologist, teacher
and Dean of George Williams College, Chicago

Physiology, in professional journals such as the *American Journal of Public Health*, and in popular magazines such as *Coronet* and *Look*.

The gift materials (about 60,000 pieces), covering the period 1914-1966, include correspondence, personal records, photographs and slides, scrapbooks, manuscripts, reprints, teaching notes, journals, notebooks, appointment books, motion pictures, audio tapes, honor certificates and other items relating to Dr. Steinhaus' professional life.

The acquisition of this important group of physical education papers lends a new dimension to the research potential of the manuscript division.



cont'd.

THE LANMAN PAPERS

A John C. Hodges Alumni Library
Endowment Fund Acquisition

The library has acquired through gift funds a group of manuscripts containing biographical information on Tennessee congressmen, both senators and representatives, which was assembled by Charles Lanman for his *Dictionary of the United States Congress*. These manuscripts consist of the replies received by Lanman when he circularized all living past and present members of Congress in the 1850's before issuing his book. The replies are mainly autobiographical and in the handwriting of the subject. Exceptions are those pertaining to deceased congressmen (usually written by a near relative) or those too infirm to write or who felt it improper to write of themselves and who, therefore, had a secretary or friend prepare their account. The lengths of the accounts vary, and most contain a respectable amount of useful information.

The biographies, mounted in bound volumes, were recently sold at auction to a dealer, who determined to break them down by state and to offer each set to a reputable institution in each state. The University of Tennessee, selected as the most

appropriate repository for the Tennessee segment of 50 items, was approached by the dealer. Acquisition of this collection was made possible through accrued funds from the John C. Hodges Alumni Library Endowment Fund.

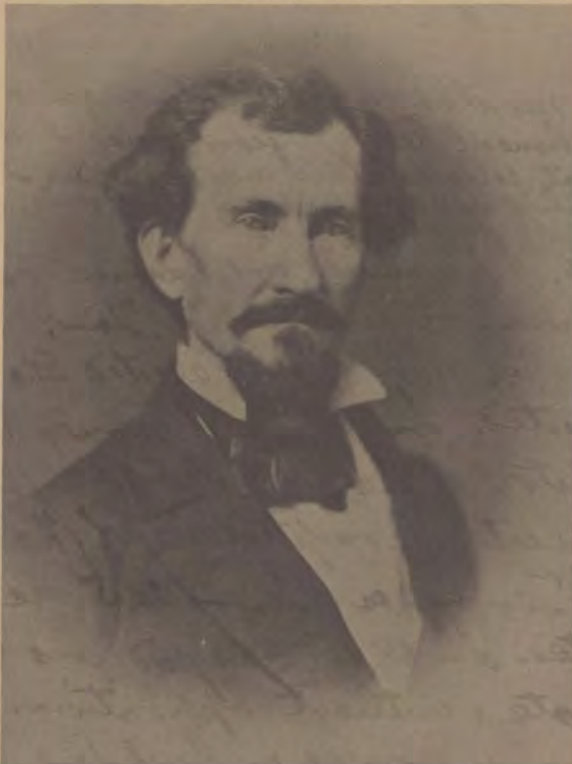
Charles Lanman (1819-1895) accomplished an outstanding feat by creating a comprehensive biographical register of American congressmen. The first edition of his directory appeared in 1895. The importance of the work is duly reported by its successor, the *Biographical Directory of the American Congress*, in the foreword to the 1950 edition:

The work of preparing and publishing a biographical directory to include all the preceding Congresses was first undertaken by Charles Lanman in 1895. It bears the imposing title "Dictionary of the United States Congress." There have been at least seven subsequent editions, which were intended to give up-to-date and authentic biographical data.

The federal government took over Lanman's venture after a few editions and continues it to the present day.

This collection is important to the University library for several reasons. Although much of the information contained in the manuscripts has been printed in Lanman's *Dictionary*, there are

Mathew Brady Photograph
of
Felix Kirk Zollicoffer,
A Representative from
Tennessee, 1853-1859



Mathew Brady Photograph
of
William Tecumseh Avery,
A Representative from
Tennessee, 1857-1861



errors in the books and some data was not printed. At any rate, the manuscripts are the primary source, and the papers of many of these men have not survived. This increases the historical importance of surviving documentation about them. In addition, the collection has autographic importance since it provides lengthy examples of their handwriting which are valuable for purposes of authentication. Because congressmen are always subjects of great historical interest, the reference value of the collection to scholars is broad and durable.

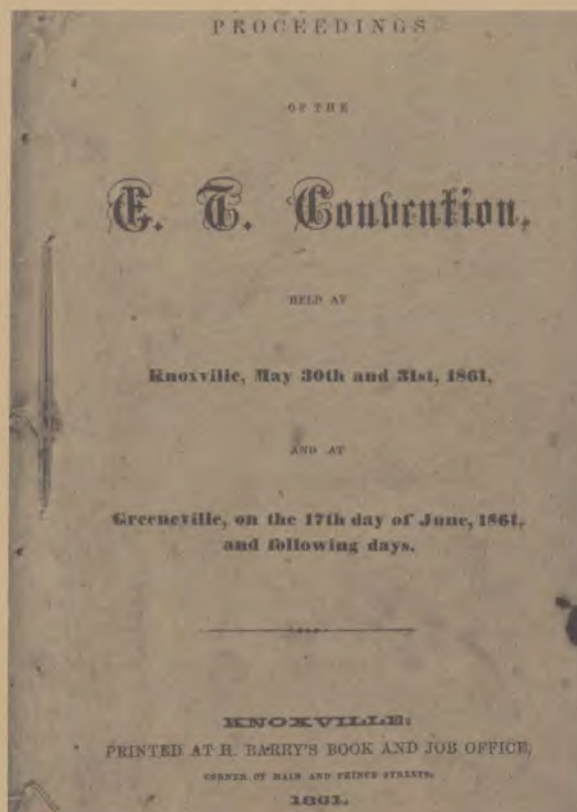
In addition to biographical sketches, the collection includes Mathew Brady photographs of eight of the subjects.

THE HONORABLE SAMUEL MAYES ARNELL COLLECTION

Gift of Mrs. Broadus F. Farrar

Mrs. Broadus Farrar of Knoxville presented the library with an imposing group of rare and unusual books in memory of her grandfather, Samuel Mayes Arnell. Many of the books were from the personal library of Mr. Arnell, who was a member of the Tennessee Legislature from 1865-1866 and a U.S. Congressman from 1866-1871.

The gift amounted to some forty volumes. One of the most significant items was *Proceedings of the E.T. Convention, Held at Knoxville, May 30th and 31st, 1861, and at Greeneville on the 17th Day of June, 1861 and Following Days* (Knoxville, 1861). This little piece, which concerns East Tennessee's opposition to secession and its steps toward forming a separate state, has been located in only two libraries and is considered a great rarity. Another most unusual item, reported among the holdings of only a handful of libraries, was *A Revival of All the Public Acts of the State of North Carolina and the State of Tennessee* (Nashville, 1810). This is the second edition of what has been called the first book printed in Nashville (1809). Two important and sought-after Civil War books also presented by Mrs. Farrar were W.R. Carter's *A History of the First Regiment of Tennessee Volunteer Cavalry in the Great War of the Rebellion* (Knoxville, 1902) and Thomas W. Humes' *The Loyal Mountaineers of Tennessee* (Knoxville, 1888). The latter title has been in such demand that it has recently been reprinted. A.W. Putnam's *History of Middle Tennessee* (Nashville, 1859), one of the entries from historian Stanley Horn's list of "Twenty Tennessee Books" (a well-known guide to the collector of uncommon Tennesseana) is also represented in the group. Reprinted in 1971 by the U.T. Press, Putnam's book is concerned principally with the history of Nashville and the surrounding Middle Tennessee area, with special emphasis on the part played by James Robertson in these developments. Other milestone histories in the Arnell collection were



Nancy Scott's *A Memoir of Hugh Lawson White* (Philadelphia, 1856), Marcus J. Wright's *Some Account of the Life and Services of William Blount* (Washington, 1884), and *Journal of the Constitutional Convention of the State of Tennessee* (Nashville, 1834).

In addition to the group of important Tennessee books, the gift included a significant collection of family papers made up of notebooks, journals, scrapbooks, letters, legal documents, photographs and clippings.



THE ALEXANDER HOLLAENDER GIFT OF BOOKS

The 1969/70 Library Development Program Report carried a short review detailing the growth of the Radiation Biology Archives which had been established in 1968 by Dr. Alexander Hollaender, professor of biomedical sciences at the University of Tennessee, and director of the Archival Center for Radiation Biology at the School of Biomedical Sciences, Oak Ridge. This particular article made reference to the extensive collection of personal Papers, 10,000 or more pieces, which Dr. Hollaender had made an integral part of the Archives.

During the years which have intervened since the beginning of this collection, Dr. Hollaender

has kept in touch with his colleagues throughout the world, reminding them that their *Papers* should be a part of this repository, either presently or through a bequest. As a result of his efforts, the library has received several large collections and other smaller ones from a dozen or more radiation biologists in countries around the world. The aggregate makes up what has been described as the "nation's only permanent collection of documents devoted primarily to the development of radiation biology."

As in 1968, when he gave his *Papers* dating back to 1928, Dr. Hollaender has given his personal library of more than 500 volumes. The major part of this collection is scientific in nature, a large part dealing with radiation, its uses and hazards; with radiation biology, the external and internal effects of radiation on animals and plants, and the uses of radiation in medicine. Within this extensive collection of publications which span a period of more than 40 years are several titles authored by Dr. Hollaender, including *Bibliography of the Application of Electro-optic Techniques to Biological Problems*, New York, 1934; *Opening Remarks to International Congress of Radiation Research*, and *Radiation Biology*, New York, 1954, as well as the three-volume edition the latter title dated 1956.

Clustered among these highly scientific volumes and scattered through the alphabetical listing accompanying the gift are more than 50 volumes of art works, biographies and critiques of various artists, and portfolios representing their paintings. Obviously, artists and their accomplishments are a major interest of this eminent scientist.

Often a gift such as this one comes about as the result of retirement or because of a change of address. Even though Dr. Hollaender no longer has his official association of former years with the University, the ties between the two remain strong as the University continues to seek his counsel. The library looks forward to a continuation of the relationship with Dr. Hollaender which began in 1968 and is renewed during his frequent visits from his new address in Washington, D.C.

GREENEVILLE MAYOR'S BOOKS

Gift of Mrs. Charles McLaughlin

Two manuscript volumes containing the records of the board of mayor and aldermen (including tax lists, judgements, and ordinances) for the town of Greeneville from the years 1818-1840 and 1865-1871 have been given to the library by Mrs. Charles McLaughlin of Greeneville. These unique sources are invaluable for historic research. For example, the list of taxables shows such important names from our past as John Sevier, Valentine Sevier, John McCardle, William Dickson, Mordecai Lincoln, Thomas D. Arnold, Blackston

McDaniel, and Andrew Johnson. Other interesting items are quaint ordinances such as one for 1866:

That any person or persons keeping a disorderly house, either by drinking, fidelling, dancing, card-playing, or unlawful gambling of any kind within the limits of said corporation, or permitting the same to be done in his or her house, shall for each and every offence, forfeit and pay a fine for the use of the corporation of not less than three dollars, nor more than ten dollars, to be recovered by warrant before the mayor.

A common judgment found in the old records is a fine of fifty cents for those found guilty of "galloping through the street."

These one-of-a-kind Greeneville items are prime specimens of the sort of local history material needed to enrich the increasingly important collection of Tennesseana.

THE GALSTON-BUSONI COLLECTION

Gift of Mrs. Jan Tibbe

The library is most fortunate to have been selected as the recipient of a unique and valuable collection of music materials, *The Galston-Busoni Archives and the Galston Music Library*. The gift, from Mrs. Jan Tibbe of Menlo Park, California, belonged to her late husband, Gottfried Galston. The library consists of over 2,000 pieces of music for piano and approximately the same number of manuscripts, letters and items of memorabilia associated with the lives of Ferruccio Busoni and Gottfried Galston.

The large collection of piano music covers the major repertoire for virtuoso pianists of the late nineteenth and early twentieth centuries, including many first editions of music by composers of this period. Also heavily emphasized are the works of Bach, the classical and romantic masters, and Busoni, including his original works for piano as well as his transcriptions.

The pianist Gottfried Galston was born in Vienna in 1879. He was a pupil of the famous Leschetizky in Vienna and of Jadassohn and Reinecke at the Leipzig Conservatory. On his extended concert tours in Australia, Germany, France, Russia and the United States, he proved himself a player of keen analytical powers and intellectual grasp. In 1927, he returned to the U.S. where he settled in St. Louis until his death in 1950.

Some items in the collection of Galston memorabilia are truly unusual, such as the two silver medals won by Galston for first prize in piano at the Paris Conservatoire in 1907 and 1909 and the four plaster casts of the hands of the pianists Anton Rubinstein, Frederic Chopin, Ferruccio Busoni, and Gottfried Galston.

Other items of significance to students of piano



Portrait of Galston
(Felix Meseck, Weimar)



Representative page from
Thematic Table of Contents
(G. G.'s collection of J. S. Bach's music)

and of music history are the *Studienbuch*, Galston's musical and literary record of his Five Historical Programs of Bach, Beethoven, Liszt, Brahms and Chopin, and his manuscript edition of 140 of Johann Sebastian Bach's works, called

Helen Galston's Klavierbuchlein. Prepared during the last years of his life, this work represents the culmination of his life-long devotion to the music of Bach. Mrs. Tibbe describes the edition as "chamber-like treatment for the practical use of student and music lover. A wholly unique aspect of the editorial remarks are the advice, instruction, even chidings and admonitions in the delightfully informal manner of master to pupil, illuminated with great wit and humor."

The Busoni memorabilia include Galston's personal collections and recollections representing 24 years of friendship between the two men. Included are 16 music manuscripts and four literary manuscripts by Ferruccio Busoni, the Italian pianist, composer, and conductor, as well as letters, photographs, concert programs, newspaper and other published items referring to Busoni, and printed music. The Busoni manuscript materials are quite valuable since they have not been studied even by the two most recent biographers of Busoni.

Mr. and Mrs. William Carter, both members of the University of Tennessee Music faculty, were students and friends of the Gottfried Galstons in St. Louis. It is through this personal connection of the Carters and Galstons that this library was considered as a possible repository for the collection. We are grateful for the assistance of the Carters and the generosity of Mrs. Tibbe in making the collection a valuable addition to our Music Library and Special Collections.

COLLECTIONS OF BOOKS

The list of individuals giving collections of books includes the names of several faculty members, some still actively pursuing their teaching careers, others retired from teaching or administration, some deceased. Other professions, notably the law, are represented in this list.

Notable among these gifts are ones from Dr. Nathan W. Dougherty, emeritus dean, College of Engineering; Dr. H.W. Fuller, professor, Germanic and Slavic languages; Dr. Myra L. Bishop, emeritus professor, home management, equipment and family economics; Dr. Lewis C. Copeland, associate professor, College of Business Administration; Dr. David Fox, assistant professor, zoology; the College of Education through Dr. E. Dale Doak, associate dean, College of Education; and a gift to the Law Library from the Knoxville firm of Stone and Hinds, Attorneys.

Among the gifts received from the estates of deceased faculty members are the personal library of Dr. Bernadine H. Meyer, professor, food science and institution administration; and a file of *National Geographic*, dating back to 1930, belonging to Robert W. LaForge, assistant professor of education.

We appreciate all gifts and regret that limitations of space preclude the listing of names of all contributors.

Reception Honoring Friends And Benefactors.

The reception for friends and benefactors of the University library, sponsored by the Chancellor's Associates and the UTK Development Office, attracted a large number of guests to the Undergraduate Library on Sunday, April 6th. Such a gathering, attended by civic, university and out-of-town guests, provided an opportunity for the exchange of ideas between representatives of various professions; the occasion for legislative personnel to become familiar with another facet of the university process; and a familiar setting for shop talk between a rare book dealer and librarians.

In addition to providing an occasion for friends to get together "over a cup of tea," the informal program of the afternoon included a guided tour through the building. Visitors were able to discern the arrangement of the building, designed for ease of use, comfort and visual pleasure; to see the traditional library services reorganized and operated for maximum efficiency; and to observe the

activity taking place in the non-print department where non-traditional library materials have made this a popular spot for library users since its inception.

The department, housed on the fourth floor of the Undergraduate Library, is filled with materials to delight the eye and ear as well as the mind. More than 3500 audio tapes, 325 slide carousels and 150 videocassettes provide intellectual, informational and recreational materials which enhance the printed collections available to faculty, students and all interested patrons served by the university libraries.

This was an occasion sparked with the spontaneity of friendly greetings, enthusiasm for the Undergraduate Library and appreciation for university and civic cooperation. The library is indebted to the Chancellor's Associates and their wives for their splendid support of this endeavor, and is most appreciative of their contributions to the success of the afternoon.



Chancellor Jack E. Reese and Senator Victor Ashe pause a moment to discuss matters of mutual interest.



Wilma Dykeman, noted Tennessee author, with Mrs. Harvey Broome. Dr. John H. Fisher, professor of English, is to the right.

Drs. Harold L. Ernest and Wilbur J. Ellis, founders of the Ellis and Ernest Drugstores, with Olive Branch of the Library staff and Dr. Dale G. Cleaver, professor of art history.



Mr. and Mrs. Thomas H. Berry, longtime friends and benefactors of the University.



Mrs. Roger F. Hibbs and Mr. Hibbs, chairman of the Chancellor's Associates, welcome guests to the reception.



Dr. and Mrs. Stephen A. McCarthy of Annapolis, Maryland, chat with Dr. Bain T. Stewart, head, English Department.

Library Contributors.

PATRONS 1974-75

Patrons have given a thousand dollars or more during the year.

Better English Fund
 Mr. and Mrs. Broadus F. Farrar
 Dr. Alexander Hollaender
 Mrs. Jan Tibbe
 UT National Alumni Association
 The White Stores, Inc.



DONORS 1974-75

Donors have given money or materials of one hundred to one thousand dollars. Capitalized names denote gifts of five hundred dollars or more.

Elliott D. Adams, Sr.
 Mrs. Ruth J. Adams, '52
 Chapman Anderson, Jr., '30
 Mrs. Maxine D. Anderson and Son
 Robert J. Bassett
KLAUS BECKER
 Olive H. Branch
 F.W. Brigance, '43
 Theo G. Brown, III, '44
 Mr. and Mrs. Aubrey S. Carmichael, '68, '69
 Mrs. Glendora Clapp, '64
 Mr. and Mrs. Robert E. Cook, '48, '73
 Kenneth Curry
 Richard B. Davis
 Eva J. DeLaney, '46
 John H. Dobson, '48
 Nathan W. Dougherty, '09
 Nancy G. Doughty, '38
 Willis H. Doughty, Jr., '29
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 Henry A. Haenseler, '15
 Zula M. Harris, '25
 Mrs. Margaret E. Keyes Harrison, '25
 Mrs. Gladys O. Hastings, '23
 Mrs. John C. Hodges
 Stephen L. Holland, '65

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 Mrs. Helen S. James, '27
 Mrs. William H. Jesse
 Mrs. Elizabeth H. Kegan, '33
 Milton M. Klein
 Robert W. LaForge
 Mrs. A.H. Lancaster, '45
 Holbert Long
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 The W.K. McClure Foundation
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 F. DeWolfe Miller
 Mr. and Mrs. Wayne Haggard Mitchell, '62, '65
 N. Sterling Nichols, '29
 Mrs. Nancy E. Owens, '59
 Cameron E. Perry
 Ruth C. Ringo
 William C. Seaton, '57
 Mrs. Plowden G. Sessions
 Mr. and Mrs. Ben B. Smith, '50, '51
 Dr. and Mrs. Bain T. Stewart, '35
 Dr. and Mrs. Carl M. Stiefel, '54, '56
 The U.T. Chapter of Phi Kappa Phi
 Michael C. Thomas, '63
 Burt L. Thompson, '62
 Anna A. Weigel, '12
 Overdown Whitmire, '10
 Nathalia Wright
 Marguerite Yancey, '24

THOSE HONORED 1974-75

Ira N. Chiles
 Harold S. Fink
 Ruth C. Ringo

THOSE MEMORIALIZED 1974-75

Mrs. Mary Lillian Adams
 Mrs. J.T. Adkins
 Asa Ambrister
 Kyle Nelson Anderson II
 James C. Armstrong, '64
 Mrs. Icesy Hayes Arnold
 Harry Smith Avery
 Mrs. Nelle J. Baird
 James Fred Bales
 Kathleen Scruggs Battle
 William R. Battle, Jr.
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 Allen Bell, Jr.

Stelmon E. Bennett
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 Mrs. Forrest Davidson
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 The Reverend Isaac Emory and
 Amelia Morgan Emory
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 John C. Jacobs
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 Mrs. Julia Callaway Jones
 Anne Poindexter Kent
 John Huston King
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 Raymond S. McCall, '19
 Mr. and Mrs. Frank Jones McDonald
 Donald Wayne McKnight
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 Thomas Woolfolk



Concrete beams in the entrance hall of the Library display the varied decorations of Mr. Hugh Tyler.

The Director's Annual Report.

INTRODUCTION

This is the first *Annual Report of the Director* to be incorporated into the *Library Development Report*. It is hoped that the broader distribution of the combined publication will make our friends and benefactors even more aware of the significant impact they have on the development of UTK Library resources and services.

COLLECTIONS

The collections again grew by approximately 50,000 volumes to more than 1,225,000 volumes. The rate of growth has remained relatively stable since 1970 despite the fact that the acquisition expenditures have almost doubled to \$1,100,000 per year. Inflation rates as high as 30% in 1973/74 account for the inability of the UTK Library to increase its rate of growth despite the generosity of the University and our benefactors.

The rate of growth is of special concern at this institution because the collections are substantially smaller than those of comparable institutions in the region. As of June 30, 1974, the institutions in the South reported the following holdings:

1. Texas	3,518,690
2. Duke	2,530,124
3. North Carolina	2,043,670
4. Virginia	1,951,040
5. Florida	1,705,480
6. Maryland	1,647,931
7. Louisiana State	1,482,486
8. South Carolina	1,472,000
9. Georgia	1,435,547
10. Kentucky	1,344,358
11. Southern Methodist	1,331,924
12. Joint University Libraries	1,259,447
13. Oklahoma	1,243,460
14. Tulane	1,192,149
15. TENNESSEE	1,173,886
16. Oklahoma State	1,121,660
17. Emory	1,099,000
18. Florida State	1,083,736
19. Miami	1,080,000
20. Mississippi	1,065,000

The Tennessee Higher Education Commission recognized the deficiency in its "Higher Education for Tennessee's Future" and stated that the UTK Library fell more than 600,000 volumes short of the number needed by an institution serving the number and variety of programs the UTK Library seeks to serve.

COLLECTION DEVELOPMENT

A Collection Development Department was created on July 1, 1974 to provide coordination of the increasingly more complex activity of selecting materials from the vast quantities available. Selection continues to be the primary responsibility of teaching, research and service faculty. Activity has often been uneven. Regular contacts by the Head Collection Development Librarian and the assignment of selection areas to library faculty as necessary have already resulted in a more balanced pattern of acquisition. The Head Collection Development Librarian has begun the drafting of a number of selection policy statements for review and endorsement of those interested.

THE LIBRARY BUDGET

The total UTK Library budget is also a matter of concern. Representative budgets in the region in 1974-75 were:

North Carolina	\$4,125,000
Virginia	3,947,000
Georgia	3,764,000
Florida	3,650,000
Duke	3,543,000
South Carolina	3,408,000
Virginia Polytechnic Inst.	2,904,000
TENNESSEE	2,849,000

None of these institutions serve as many students or as great a range of programs as the UTK Library. The THEC formula for funding libraries is based on the ACRL Standards for College Libraries, a standard that fails to consider the impact of doctoral level programs on a library. UTK Library patrons would, nevertheless, be substantially better served if the library were funded at the level of the formula, presently approximately \$3.7 million for an institution with UTK's enrollment.

BINDING AND PRESERVATION

The physical condition of the collections has improved substantially due to the development of detailed binding specifications and competitive bidding that has cut the average binding price nearly in half since 1971. The large binding backlog in the Agriculture-Veterinary Medicine Library was eliminated and the Music Library collection was substantially rebound. There still remain more than 100,000 volumes in need of repair

or rebinding, however. As much as a decade will be required to put the binding program on a normal basis.

TECHNICAL SERVICES REORGANIZATION

The Technical Services Division consisted of two large departments until July 1, 1974. At that time Acquisition and Processing were each divided into two departments so that the current structure includes Monographs Order, Serials Order, Cataloging and Preparations. The smaller departments allow for better management, especially more effective consultation of staff in decision making. The backlogs with which Monographs Order and Preparations began the fiscal year were eliminated by the end of it. Serials Order is making rapid progress in the elimination of its ordering and invoice backlogs. Check-in of new materials has remained current. Cataloging completed the many reclassification projects that have occupied it the past three years.

ASSOCIATE DIRECTOR FOR TECHNICAL SERVICES

The associate directorship was vacant for more than three years due to the need to divert the funds for the establishment of the much-needed departments of Staff Development, Systems, and Business Manager. It was filled at a critical time for much of the year has been spent planning for the installation of SOLINET/OCLC terminals in mid-May, 1975. The enthusiasm of the new associate director for the utilization of remote terminals to a central machine-stored bibliographic data base infected the entire staff of the division. The installation was a celebrated event. Greater currency of processing materials and more slowly rising costs are anticipated in the next few years.

The new associate director has also served as acting head of Serials Order on a half-time basis while the search for a department head has been conducted. Despite that fact, the reorganization proceeded smoothly, the Agriculture-Veterinary Medicine Library collection was inventoried, a program of removing defunct locations from the card catalog was launched, and the second edition of the Serials Holdings List was issued.

AUTOMATION

The position of automationist was retitled systems analyst in 1971 to more correctly reflect the UTK Library's philosophy that automation is just one alternative solution. Since 1971 automation has been employed to improve the circulation system of the Undergraduate Library and to produce the Serials Holdings List.

Remote access to machine-stored data bases was begun in May 1975 as the result of generous contributions by the Colleges of Engineering and Liberal Arts that permitted the purchase of the terminal. A charge of \$10 is made for 15 minutes of on-line searching and the printing of up to 50 citations.

The preliminary planning was undertaken for the automation of Monographs Order purchase order writing and fiscal control. Work on the Main Library automated circulation system was completed, including the preparation and stuffing of over 750,000 machine-readable circulation cards. Delays in the delivery of the data collection devices will mean implementation during the summer quarter.

COLLECTION SECURITY

The inventory of the Agriculture-Veterinary Medicine Library and the stuffing of machine-readable circulation cards into the volumes of the Main and Undergraduate Libraries has identified thousands of missing volumes. The current rate of loss cannot be established with the available data, but there is cause for concern. The success of the electronic security system in the Law Library appears to justify an installation in the Undergraduate Library as soon as funds can be obtained.

PHYSICAL FACILITIES

The Long-Range Library Needs Committee met at the request of the Vice Chancellor for Planning and completed a supplement to its earlier report. It rejected the idea of constructing an addition or annex to the Main Library or an expansion of the Undergraduate Library into a new Main Library. It repeated its earlier recommendation that a new building be constructed on a central site. It endorsed the alternative of a two-phase building if funds could not be obtained to build the entire 360,000 square foot structure. It also endorsed a plan to commit \$176,000 to extend the capacity of the Main Library during the period 1980 to 1983.

No way could be found to extend the capacities of the Biology and Engineering Libraries. Even the storage area for the two libraries was filled. The two libraries were combined with the more adequately accommodated Science Library to create the Science-Engineering Library. The consolidation had been planned for more than a decade, but the intention had been to wait for the completion of the proposed Multi-disciplinary Building. The earlier consolidation has had the unfortunate effect of splitting the collection (by frequency of use) between two floors separated by five flights of stairs and a slow freight elevator.

The Music Library was rearranged again to accommodate collection growth with a minimal loss of seating capacity. It will be necessary to remove

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a significant number of seats within a year.

The highlight of the year was the completion of work on the expansion of the Main Library air-conditioning system. While the temporary relocation of Main Reserve handicapped the staff in giving service, the better climate control experienced the past several months has been worth it.

PUBLIC SERVICES CHANGES

The consolidation of the Science-Engineering Library was followed by the creation of a new department in the Main Library called Non-Print. The department is in the newly remodeled and air-conditioned basement and has all the microforms formerly shelved in the Main Library's Reserve Department.

The removal of microforms from the latter department has made it possible to bring more than 4,000 current periodical titles together in Main Reserve. Access is faster, reading conditions are better, and much-needed space for bound volumes has been released in the Circulation Stacks.

The most dramatic response to a new service was to the paperback book collection established in the Undergraduate Library. Over 200 titles were charged out in the first three days. The program appears to be a success.

Access to external resources improved significantly as the result of the addition of a position to Interlibrary Services, this despite an 18.6% increase in activity. Over 71% of the faculty and 80% of the graduate students queried in a recent survey felt the service was fast enough to meet their needs.

LIBRARY USE

Library use rose moderately throughout the library system except in Undergraduate Non-Print, Main Non-Print, and Main Reserve. All of these units experienced dramatic increases of up to 30%. They, nevertheless, continued to provide good service even though it was not possible to increase staffing.

REFERENCE SPECIALIZATION

The policy on reference specialization was codified and distributed and a number of candidates identified for future vacancies. In the future, members of the Main Library Reference Department and all branches except the Undergraduate Library will be designated as specialists in academic areas in which they hold a subject master's or in which they're working toward a subject master's. The specialists will undertake in-depth refer-

ence assignments, bibliography preparation, bibliographic lectures, materials selection and other activities requiring specialized expertise.

NON-DISCLOSURE

The policy of not disclosing the names of patrons holding library materials to those wishing to obtain quicker access than the UTK Library's recall procedure provides was modified as the result of many comments from patrons. The revised policy provides for disclosure of all names except for those of persons who have filed requests to have their names withheld. Less than 50 of more than 30,000 patrons requested confidentiality at the beginning of Spring Quarter 1975. These requests will be honored, except in cases where such patrons refuse to respond to UTK Library recall notices.

STAFF DEVELOPMENT

The focus of the staff development program in 1974-75 has been management development for department heads and supervisory training for those who have the responsibility to directly oversee and evaluate the work of others. This was accomplished through several in-library courses taught by management and communications specialists.

Other on-going programs included monthly staff seminars, monthly departmental visits, bi-weekly orientation sessions of support staff, and quarterly seminars on the use of the UTK Library.

REDUCTION IN SERVICES IN 1975-76

Several meetings have been held with staff members, the Library Advisory Committee, Graduate Student Council, and Academic Council to discuss ways in which the UTK Library can absorb over \$300,000 of inflation within its present operating budget. The service curtailments that are still under discussion after many possibilities have been ruled out are:

(1) *Centralize fine collections at the Treasurer's Office*

Decentralized collection of fines at all UTK Library units is a convenience to patrons, but the cost of such a service is significant. If fine collections were centralized at the Treasurer's Office, a total of 95.5 work days could be saved in four different units of the library.

(2) *Charge for publications*

Levying a charge will dramatically curtail distribution, but will allow a recovery for other programs. This should be a temporary measure, as publications are a major way of calling library resources to the attention of patrons.

(3) *Reduce frequency of regular publications*

Bibliographies are scheduled at the rate of at least

six per year and several other publications appear annually to assure currency of information about the UTK Library's resources and services. Less frequent issuance will reduce, but not eliminate their value.

(4) *Require other libraries to verify interlibrary loan requests*

As the principal research library in the state, the UTK Library has accepted unverified interlibrary loan requests from in-state libraries which do not possess the comprehensive bibliographic tools required. Requiring verified requests will relieve UTK Library staff of this worthwhile but time-consuming task.

(5) *Send overdue and fine notices to students only at end of each quarter*

The UTK Library traditionally has mailed overdue notices within one week after the due date in order to avoid excessive accumulation of fines. Placing the full responsibility on students to observe the due date stamped in the book and sending a quarterly "statement" of overdue books and fines will make possible the reduction of staff time spent and the postage and supply cost involved in sending weekly notices.

(6) *Send overdue notices to faculty only once per year*

On the recommendation of the Library Advisory Committee, endorsed by the Faculty Senate, the library established the quarter loan period for faculty which requires the sending of large numbers of quarterly notices. By returning to annual notification, the library could reduce notices to one-fourth the present number.

(7) *Discontinue telephone renewals*

During the past four years telephone renewals have been a very popular and convenient, but time-consuming service. Discontinuation of telephone renewals would result in economy by allowing staff to give full attention to public service desks without the interruption and distraction of numerous telephone renewals.

(8) *Eliminate acquisition lists or issue them as a by-product of the automated ordering system*

The proposed automated ordering system could be implemented to include acquisition lists as a by-product by keying in the classification number after cataloging.

(9) *Replace some full-time personnel with student assistants*

Shelving, circulation desk staffing and bibliographic searching could be undertaken by student assistants, although training time would be greater as turnover is higher than for full-time personnel. Scheduling problems and sharing of equipment would also be more difficult.

(10) *Curtail Undergraduate Library extended hours*

The all-night service offered on the first floor of the Undergraduate Library has been very popular. Average attendance for some hours has been near a hundred. For many whose jobs or lifestyles make

late night or early morning studying preferable, this would be an unpopular decision. The number of people affected by a comparable staff cut during daytime and early evening hours would be much greater, however.

(11) *Curtail Main Library Duplication hours on nights and weekends*

Main Library Duplication public service hours could be reduced to 8:00 a.m. - 6:00 p.m. Monday through Friday (its current public hours are 8:00 a.m. - 11:30 p.m. Monday through Friday, 9:00 a.m. - 6:00 p.m. Saturday and 1:00 p.m. - 11:30 p.m. Sunday).

(12) *Convert some copies of the Serials Holdings List to microfiche format*

The cost for printing and binding the second edition of the Serials Holdings List was slightly in excess of \$1,000 for all copies. Only the 57 UTK Library copies could be produced in hard copy and the remaining 154 copies for other libraries and university offices could be produced in microfiche. Not all libraries and academic departments would be able to utilize the microfiche edition, however.

(13) *Eliminate book boxes*

Ten book-return boxes are scattered around the campus. Their elimination would force patrons to return materials to the six libraries on campus, not only an inconvenience, but also a factor that might increase the number of faculty overdues.

(14) *Reduce pick-ups and deliveries to once per day*

The library shipping and receiving section currently makes two regularly scheduled pick-up and delivery runs per day (Monday-Friday). This service could be reduced to once per day, delaying deliveries of material to branches, thus requiring patrons to wait longer for materials.

The following tentative decisions have been made with regard to the acquisition budget:

(1) *Hold departmental allocations at their present levels*

Leaving departmental allocations at their present level would curtail buying power of retrospective monographs, foreign monographs, and new serial subscriptions by up to 30%.

(2) *Reduce general unallocated by \$60,000; reduce the hard-copy newspaper collection and begin charging reserve materials to departmental allocations*

The ability of the UTK Library to fill in gaps in serial backfiles will be dramatically curtailed. The fine current newspaper collection developed over the past few years would be curtailed until the financial situation improved. The charging of reserve material to departmental allocations will compel faculty to choose between less titles in the collection or greater delays in the completion of reserve reading assignments.

(3) *Increase the periodicals renewal budget by \$50,000 to reduce the number of titles to be cancelled*

With an inflation rate of 30%, cancellation of some

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periodical subscriptions seems a foregone conclusion. This \$50,000 increase would reduce the number of cancellations.

(4) *Increase the approval and standing order budget by \$15,000*

This would reduce the impact of inflation on the acquisition of currently published monographs.

REPRINTED FROM THE 1973-74 REPORT

The UTK Development Program has been discussed for two years, but no decision appears yet to have been made on program priorities. We have recommended a million-dollar campaign for library materials or for a naming grant for a new building. A campaign of this type has broad appeal to graduates of all of the institution's colleges, and donations from \$10 up can be recognized with an appropriate bookplate. We would prefer to be the beneficiary of such a campaign once in a decade or two than be a small part of each year's comprehensive campaign. The focused campaign gives greater visibility to an activity and makes it possible to meet the major needs that exceed a single year's proceeds from a general campus-wide campaign.



A PERSONAL NOTE

Tennessee is difficult to leave. I'm excited about assuming the position of University Librarian at Princeton on July 1, 1975, but I'll miss the warmth and generosity of Tennesseans within and without UTK. The past four-and-one-half years have been the most satisfying of my life.

Richard W. Boss, Director
University of Tennessee/Knoxville Library
May 15, 1975

Procedure For Making Gifts.

Over the years, private gifts have played an important role in UTK's library program. Our regular sources of income simply cannot provide sufficient funds for us to acquire the many materials and books which are needed to maintain the level of quality we desire.

Because private financial support is needed, we are often asked to explain the various methods of making gifts to the University and to identify the most appropriate and effective among the several alternatives which are available.

The most popular and effective ways to support the library program are:

GIFTS OF BOOKS OR OTHER VALUABLE LIBRARY MATERIALS:

Of course, we are particularly interested in receiving gifts which will help us enhance collections already begun or help us fill out certain subject areas as required by the academic program of the University. At an institution of our size and complexity, we often need duplicate copies of titles. You are encouraged to get in touch with us if you are in doubt about the desirability of books you may want to contribute.

GIFTS OF CASH AND APPRECIATED SECURITIES:

One of the most effective ways of assisting us is an outright gift of cash or securities. This enables us to apply the gift to the most pressing need. Ordinarily, of course, such funds would be used primarily for acquisition of new books. A gift of appreciated securities offers attractive income tax benefits. Personal gifts of this type will be credited to your annual giving program records at the University. In addition, of course, such gifts will qualify you for membership in the Century Club or Presidents Club if they meet the minimum requirements.

A FUND FOR TENNESSEANA AND OTHER RARE BOOKS AND MANUSCRIPTS

Contributors to the Library Development Fund sometimes suggest special titles of materials in a particular field as the objective of their gifts. Such requests usually refer to the rare and unusual, a realm of importance to the research collection and scholar, but one which must give way to the needs of the instructional program and may be curtailed

entirely in times of budgetary stress. Earmarked gifts often mean that we obtain some expensive and desirable things we otherwise could not aspire to, for action must be immediate and funds at hand when rarities appear, most of them only once in a lifetime. To ensure the Special Collections Librarian some participation in the transactions of this unique marketplace, especially in the area of Tennessee materials, it would be helpful to have a fund specified for this use.

Friends of the library who are interested in the uncommon and distinctive may mark their gifts for Special Collections. Doing so could mean a particularly rare bit of Tennesseeana coming back to the state.

DEFERRED GIFTS:

A deferred gift is one in which the donor *retains* some kind of interest or involvement. The University does not actually receive use of the funds until some later date. Included in this category are: bequests by will, life insurance, charitable remainder unitrusts and charitable remainder annuity trusts. It is important to note that while deferred gifts do not accrue to the University until some date in the future, there are usually *immediate* income tax benefits which can be enjoyed by the donor. Gifts made in this manner can be designated for the library program, and usually require competent legal assistance to insure that they are correctly established.

As indicated, all of these gift methods offer income tax deduction advantages which should be carefully considered. The UTK Development Department has the responsibility of working directly with all interested donors to insure that their gifts are intelligently planned in the light of current tax regulations. Should you have any questions about the tax deductibility of a proposed gift or should you want to discuss any aspect of making a gift to the University, including Century Club or Presidents Club membership, please get in touch with the University Development Department.

The address is:

The University of Tennessee, Knoxville
Department of Development
414 Student Services Building
Knoxville, Tennessee 37916
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