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Undergraduate Council Meeting Minutes

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10-30-2007

## Undergraduate Council Minutes of Meeting October 30, 2007

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**The University of Tennessee, Knoxville  
Undergraduate Council  
Minutes of Meeting  
October 30, 2007  
2:00 p.m. – 8<sup>th</sup> Floor Board Room – Andy Holt Tower**

MEMBERS PRESENT: Nasser Al-Taee, Amy Billone, Anne Buckle (student), Michael Camp (student), Sarah El-Ghazaly (student), Denver Graninger, Rob Heller, John Koontz, Jon Levin, Gayle Lodato (for Matthew Theriot), Norman Magden, Johnnie Mazingo, Chris Pionke, John Romeiser (Chair), Casey Sams, Dixie Thompson

EX-OFFICIO MEMBERS PRESENT: Mary Lewnes Albrecht, Don Cox, Ruth Darling, Tom George, Sally McMillan, Fred Pierce, Kathryn Salzer (for Steven Dandaneau), Rita Smith, Pia Wood

The meeting was called to order at 2:00 p.m. by John Romeiser, Chair.

Student members for 2007-2008 were introduced (Anne Buckle, Michael Camp, Sarah El-Ghazaly). Pia Wood (Director, Center for International Education) and Dixie Thompson (representative from the College of Education, Health, and Human Sciences - Term begins August 1, 2007, Term ends July 31, 2010) were also introduced.

The [Minutes of the September 18, 2007](#), meeting of the Undergraduate Council were approved.

Committee reports were approved.

- Academic Policy Committee (pages U1276-U1277 ) – Norman Magden (approved with two abstentions)
- Advising Committee (page U1278 ) – Ruth Darling
- Appeals Committee (will not meet until January)
- Curriculum Committee (pages U1279-U1284) – Johnnie Mazingo
- General Education Committee (page U1285) - Chuck Collins

The meeting was adjourned at 3:20 p.m.

**2007 – 2008 MEETING DATES**

**2:00 P.M. – 8<sup>th</sup> Floor Board Room, Andy Holt Tower**

**September 18, 2007  
October 30, 2007  
January 29, 2008  
March 4, 2008  
April 22, 2008**

**Undergraduate Council Web page: <http://web.utk.edu/~ugcouncil/>**

## ACADEMIC POLICY COMMITTEE

The following changes were approved as a result of the new minus grading policy.

### **Freshman English (2007-2008 Undergraduate Catalog, page 43)**

English 101, 102, 118, 131, and 132 are offered on **a system of A, B+, B, C+, C, I, NC, W grading**. All entering freshman, except international students, must enroll in English 101, 102 or 118.

→ **Change to: "a system of A, A-, B+, B, B- C+, C, I, NC, W grading."**

### **Satisfactory/No Credit Grading System (2007-2008 Undergraduate Catalog, page 43)**

The purpose of this system is to encourage the student to venture beyond the limits of those courses in which the student usually does well and, motivated by intellectual curiosity, explore subject matter in which performance may be somewhat less outstanding than work in other subjects. To this end, Satisfactory/No Credit (S/NC) grading has been developed for undergraduate courses (100-, 200-, 300, and 400-level courses).

- Neither grade is counted in a student's grade point average, but, like all other grades, is entered on the permanent record.

- S is given for C or better work on the traditional grading scale and **NC is given for less than C work**.

→ **Change to: "..NC is given for grades of C-, D+, D, D-, and F."**

- The student only receives credit in the course if an S is received.

- A student may not repeat a course for S/NC if the student received **a conventional grade (A, B+, B, C+, C, D, and F)**.

→ **Change to: "a conventional grade (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F)."**

- The instructor of a conventionally graded course will not be informed which student, if any, has elected S/NC grading.

- If the student elects non-conventional grading, **grades of A, B+, B, C+, C** will be recorded on the student's permanent academic record as S, and **D or F as NC**.

→ **Change to: "grades of A, A-, B+, B, B-, C+, C" . . . "C-, D+, D, D- or F as NC."**

- The grade of I for incomplete work will be recorded as an SI, which will not be computed in the average.

- A student is permitted to change the system of grading in a course through the add deadline.

- The changing of an S/NC grade to a conventional letter grade or vice versa is not permitted unless an error is determined by the Office of the University Registrar.

### **Repeating Courses (2007-2008 Undergraduate Catalog, page 43)**

For the first three repeated lower-division courses (100-200 level), only the last grade earned in the repeated courses will be counted in computing the grade point average. In the case where a student earned **a grade of D in the course** and subsequently repeats the course with a failing grade (F), the grade of D will be counted in computing the grade point average. If the same course is repeated more than once, the additional repeats count as part of the repeat total. Repeating a course in which an NC grade has been earned does not count as one of the repeats covered by this policy. A grade of WF counts as one of the repeats covered by this policy. Grades of W and WP do not count as one of the repeats covered by this policy. For all courses repeated after the first three, all grades will be included when computing the grade point average. All grades for all courses remain on the transcript.

Unless it is otherwise specified in the course description, no course may be attempted more than three times. A grade of W does not count as one of the available attempts. **Grades of D, F, I, NC, WP, and WF are counted as one of the available attempts.** No course may be repeated in which a grade of C or better has already been earned. Exceptions to the number of times a course may be repeated will be allowed only with prior written permission from the head of the department where the course is being offered and the student's college dean or designee. Each course is counted only once in determining credit hours presented for graduation.

→ Change to: "a grade of C-, D+, or D- in the course" . . . "Grades of C-,D+, D, D-, F, I, NC, WP, and WF are counted as one of the available attempts."

#### **EXAMS (2007-2008 *Undergraduate Catalog*, page 45)**

##### **Proficiency Examination**

A proficiency examination may be given in any academic course offered for undergraduate credit. University policy is to reserve to departments the decisions as to which courses, if any, can be passed by proficiency examinations. Proficiency examination credit is available only for the University of Tennessee, Knoxville, students.

When applying to a department for a proficiency examination, a student should present evidence of having developed the abilities, knowledge, and attitudes expected of those who have taken the course in question. The giving of the examination must be approved by the head of the department in which the course is offered. A fee must be paid in advance at the Bursar's Office.

Subject to the grading policy of the college in which the student is enrolled, and except for courses which are graded only on an S/NC basis, a student who passes a proficiency examination and who wishes to have the grade recorded may choose to take **the grade on the examination (A, B+, B, C+ or C) or take an S.**

An S gives credit for the course but does not affect the grade point average. **If a grade of D or F is made** on a proficiency examination, the department is expected to note the attempt but no record of the examination is made on the student's transcript. The maximum credits obtainable through proficiency examination and the use of proficiency examinations to remove failing grades (also the grade of I) are determined by the department offering the proficiency examination.

Entering international students whose native language is not English are required to take the University of Tennessee, Knoxville, English Proficiency Examination to determine placement in the appropriate English course. No credit for any English course is awarded through this special examination.

→ Change to: "the grade on the examination (A, A-, B+, B, B-, C+, C) or take an S."  
"If a grade of C-, D+, D, D-, F is made"

**Effective: Fall 2008**

<b>ADVISING COMMITTEE</b>
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October 9, 2007

Spring 2008 Freshman Seminars – Todd Diacon spoke about FYS 129 offerings for spring term and then introduced Jerome Grant and Otis Stephens who each spoke about their experiences teaching sections of the Freshman Seminar.

Haslam Scholars and new Honors Web site – Kathryn Salzer presented a “tour” of the various honors websites and spoke about the different honors programs offered at UT.

Update on Spring Admissions – Nancy McGlasson spoke about the freshman applicants who accepted the offer of delayed admittance for spring 08. A letter will be sent to these students later this week which will include information about the Student Success Center, Arts & Sciences Advising Services, Housing, and Orientation. These students will be advised to enroll in a section of FYS 129 – Freshman Seminar.

College of Engineering Retention Initiatives – Margie Russell spoke about the COE’s efforts in relation to retention.

A workgroup (Margie Russell, Missy Parker, Dulcie Peccolo, Sarah DeYoung, Beth Barret, and Jennifer Hardy) met with Ruth Darling after the general meeting to discuss implementing an advising self-study that will lead to a spring term full program review for both advising centers and academic departments.

Fall meetings: November 6 and December 4.

## CURRICULUM COMMITTEE

The Undergraduate Curriculum Committee met October 16, 2007 - 3:30 p.m.  
- 4<sup>th</sup> Floor Conference Room - Andy Holt Tower.

Members present: Denver Graninger, Mark Moon, Johnie Mozingo (chair),  
Matthew Theriot, Casey Sams

Ex-officio members present: Don Cox, John Romeiser

Others present: Amy Billone (Department of English-College of Arts and Sciences), Kathryn Salzer (Haslam Scholars Program), Neil Greenberg (University Studies), Todd Diacon (Vice Provost for Academic Operations), Monique Anderson (Associate Dean of Enrollment Services and University Registrar)

The following items were approved by the committee.

- Haslam Scholars Program (new program and courses)
- University Studies (new course)
- Courses not taught in four or more years (to be dropped Fall 2008)

Since there were questions about the curricular changes submitted by the College of Communication and Information and a representative from that college was not present, the committee requested that the college resubmit the footnote revisions for the advertising, public relations, communication studies, and journalism and electronic media majors.

The meeting was adjourned at 4:10 p.m.

### **Curriculum Committee Meeting Dates (2007-2008)**

September 4 – 3:30 pm – Room 220, University Center  
October 16 – 3:30 pm – 4<sup>th</sup> Floor, Andy Holt Tower  
January 15 – 2:00 pm – 8<sup>th</sup> Floor, Andy Holt Tower  
April 8 – 3:30 pm – 4<sup>th</sup> Floor, Andy Holt Tower

### **2007-2008 Curricular Proposals Calendar**

<http://web.utk.edu/~ugcouncil/calendar.shtml>

## HASLAM SCHOLARS PROGRAM

New program effective Fall 2008

\* Identifies new courses that are also to be approved by the General Education Committee

### I. COURSES

ADD NEW ACADEMIC DISCIPLINE AND COURSES AND REQUEST APPROVAL FOR VARIABLE TITLE FOR COURSE 491

#### (446) Haslam Scholars Program

**195 Summer Leadership Program (1)** An intensive study of leadership in society.

*Grading Restriction: Satisfactory/No Credit grading only.*

*Comment(s): Required of and limited to first-year Haslam Scholars.*

**197 Research for Nationally Competitive Scholarships (1)** Review of and preparation for nationally competitive scholarship competitions.

*Grading Restriction: Satisfactory/No Credit grading only.*

*Comment(s): Required of and limited to first-year Haslam Scholars.*

★ **258 Foundations of Modernity (3)** This interdisciplinary seminar examines the significant ideas that have shaped western civilization from their ancient roots through their medieval development into modernity. **(AH)**

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to first-year Haslam Scholars.*

★ **268 Perspectives on Globalization (3)** This interdisciplinary seminar examines the significance of the globalization of ideas and economies. **(SS)**

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to second-year Haslam Scholars.*

★ **288 Energy in the Modern World (3)** This interdisciplinary seminar examines the problems and possibilities in applying and using energy in the modern world. **(NS)**

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to second-year Haslam Scholars.*

**348 Service Learning Project/Internship (3)** Students will complete a service-learning project or internship. Topics vary.

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to third-year Haslam Scholars.*

**491 Study Abroad Program (3)** Interdisciplinary study abroad. Topics vary.

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to second-year Haslam Scholars.*

**497 Honors Thesis I (3)** Substantial scholarly, scientific, or artistic endeavor representing the capstone of a student's undergraduate education.

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to Haslam Scholars.*

**498 Honors Thesis II (3)** Substantial scholarly, scientific, or artistic endeavor representing the capstone of a student's undergraduate education.

*Grading Restriction: Letter grade only.*

*Comment(s): Required of and limited to Haslam Scholars.*

**499 Senior Colloquium (1)** Thesis research presentation seminar.

*Grading Restriction: Satisfactory/No Credit grading only.*

*Comment(s): Required of and limited to Haslam Scholars.*

## II. PROGRAM

ADD

Add new section in *Undergraduate Catalog* following Chancellor's Honors Program section on page 179, 2007-2008 *Undergraduate Catalog*.

### Haslam Scholars Program

The Haslam Scholars Program is composed as an intimate, four-year enrichment program where elite students learn from and with one another through a series of integrated, interdisciplinary common seminars and extracurricular experiences, including common study abroad. The Haslam Scholars Program seeks a group of students who embrace the program's emphasis on peer learning, make a commitment to its required four-year course of study, and are excited by the numerous possibilities afforded them to contribute significant forms of leadership and service. Prospective Haslam Scholars will combine exceptional scholarly and intellectual merit with evidence of leadership experience and potential. Maturity and seriousness of purpose, along with evidence of special talents and skills, are among those intangibles essential to the success of an intimate, intensive scholars program.

The Haslam Scholars Program curriculum totals 28 credit hours, and extends from a 1-credit summer program for newly matriculating first-year scholars to a 1-credit senior seminar in the scholar's final semester. The curriculum serves the Haslam Scholar as the equivalent of the 28 credit hours required of Chancellor's Honors students and contributes significantly to General Education requirements in every undergraduate degree program. Students in the Haslam Scholars Program must also be members of the Chancellor's Honors Program.

As with the Chancellor's Honors Program, no strict grade-point average or test score minimums will be used in the Haslam Scholars Program selection process. It is, however, expected that Haslam Scholars are likely to have earned a truly superior GPA in a rigorous high school curriculum and scored in the top 1% of the national distribution of standardized test scores (e.g., 33+ ACT composite, 1460+ SAT or 2190+ new SAT).

The Haslam Scholars Program curriculum is 28 credit hours in total, composed of two 1-credit hour special seminars and programs in the first year, a minimum of 4 credit hours of honors coursework in the first-year, an exclusive integrated series of three 3-credit hour seminars linked, at their conclusion, to a common 3-credit hour study abroad program, and 6 credit hours of in-depth individual research and its presentation to a 1-credit hour senior colloquium. Haslam Scholars will also engage in three credit hours of common service-learning or executive-level internships.

#### Required Courses

- Haslam Scholars Program 195 Summer Leadership Program (1)
- University Honors 100 Chancellor's Honors First-Year Seminar (1)
- English 118 (3); or AP or dual enrollment credit. See The Chancellor's Honors description for more detail.
- Haslam Scholars Program 197 Research for Nationally Competitive Scholarships (1)
- Haslam Scholars Program 258 Foundations of Modernity (3) (AH)
- Haslam Scholars Program 268 Perspectives on Globalization (3) (SS)
- Haslam Scholars Program 288 Energy in the Modern World (3) (NS)
- Haslam Scholars Program 348 Service Learning Project/Internship (3)
- Haslam Scholars Program 491 Study Abroad Program (3)
- Haslam Scholars Program 497 Honors Thesis I (3)
- Haslam Scholars Program 498 Honors Thesis II (3)
- Haslam Scholars Program 499 Senior Colloquium (1)

For more information on this program and the application process, please see the Haslam Scholars Program on the Chancellor's Honors Program Web site (<http://honors.utk.edu>).



## UNIVERSITY STUDIES

### **(984) University Studies**

ADD AND REQUEST APPROVAL FOR VARIABLE TITLE

**495 Research Experience (1-12)** The course provides pre-professional experience in research, scholarship, and creative activity under the supervision of a faculty member.

*Grading Restriction: Satisfactory/No Credit only.*

*Repeatability: May be repeated. Maximum 12 hours.*

*Comment(s): Students should identify a prospective faculty supervisor and secure permission in advance of registration.*

*Registration Restriction(s): Minimum 2.00 GPA.*

*Registration Permission: Consent of instructor.*

**Effective: Summer 2008**

## Undergraduate Courses Not Taught in Four or More Years TO BE DROPPED FALL 2008

**Note:** If courses are cross-listed and the primary course is dropped, the secondary course(s) will also be dropped. (Courses with \* are available for graduate credit and will be removed from the *Graduate Catalog* if dropped.)

COLLEGE	ACADEMIC DISCIPLINE	COURSE
<b>AGRICULTURAL SCIENCES AND NATURAL RESOURCES</b>		
	(194) <b>Biosystems Engineering Technology</b>	*422 (Food and Process Engineering Technology)
<b>ARCHITECTURE AND DESIGN</b>		
	(133) <b>Architecture</b>	*415 (Medieval Architecture) --secondary is <i>Medieval Studies 415</i>
		*432 (Computer Applications in Design II)
		*445 (Advanced Lighting)
<b>ARTS AND SCIENCES</b>		
	(132) <b>Art Printmaking</b>	191 (Introduction to Studio Art: Various Media)
	(134) <b>Art Media</b>	*441 (Digital Photography II)
	(136) <b>Art Design/ Graphic</b>	191 (Introduction to Studio Art: Various Media)
	(139) <b>Art History</b>	*483 (History of American Sculpture)
	(190) <b>Biology</b>	203 (Inside the Biological Sciences)
	(278) <b>EEB</b>	202 (EEB Colloquium)
		*419 (Science as Method) --secondary is <i>Philosophy 419</i>
	(405) <b>French</b>	*429 (Romance Linguistics) --secondary courses are <i>Linguistics 429</i> and <i>Spanish 429</i>
	(415) <b>Geography</b>	*466 (Teaching and Learning Geography)
	(462) <b>History</b>	454 (Cities and Urbanization in American History)
		461 (Cuban Revolution in Historical Perspective) --secondary is <i>Latin American Studies 461</i>
	(584) <b>Italian</b>	*410 (Italian Theatre)
	(641) <b>Mathematics</b>	495 (Seminar in Actuarial Math)
	(713) <b>Music Performance</b>	*485 (Harpsicord)
	(745) <b>Philosophy</b>	*472 (Philosophy of Language)
	(863) <b>Religious Studies</b>	*411 (Modern Religious Philosophies) --secondary is <i>Philosophy 411</i>
	(976) <b>Theatre</b>	*456 (Scenic Design II)

COLLEGE	ACADEMIC DISCIPLINE	COURSE
<b>EDUCATION, HEALTH, AND HUMAN SCIENCES</b>		
	(340) English Education	141 (Efficient Reading and Study Skills)
<b>ENGINEERING</b>		
	(192) Biomedical Engineering	401 (Thesis)
	(650) Mechanical Engineering	401 (Thesis)
<b>UNIVERSITY STUDIES PROGRAM</b>		
	(984) University Studies	322 (Technology, Society, and the Common Good)

<b>GENERAL EDUCATION COMMITTEE</b>
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**New subcommittee members:**

Dick Heitmann - Natural Sciences

David Tandy - Cultures and Civilizations

**New student member:**

Michael Camp

**WC courses approved - Effective Spring 2008**

Art History 376: Seminar in Art History

Plant Sciences 410: Nursery Management and Production

Sociology 260: Introduction to the Study of Environmental Issues

Sociology 495: Social Justice and Community Service

**Topics approved for University Honors 257 (WC) - Effective Spring 2008**

James Agee's America (Lofaro)

The New Hollywood (Stivers)

**Topic approved for University Honors 267 (WC) - Effective Spring 2008**

Restorative Justice (Presser)