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Undergraduate Council Meeting Minutes

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10-28-2008

## Undergraduate Council Minutes of Meeting October 28, 2008

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**The University of Tennessee, Knoxville**  
**Undergraduate Council**  
**Minutes of Meeting**  
**October 28, 2008**  
**2:00 p.m. - Shiloh Room - University Center**

MEMBERS PRESENT: Amy Billone, Don Clark, Ann Fairhurst, John Koontz, Mike Kotowski, Lisa Jahns, Jon Levin, Norman Magden, Mark Moon, Rachel Moran (student), Bill Park, Chris Pionke, Gary Ramsey, John Romeiser (Chair), Matthew Theriot (also ex-officio), Dixie Thompson (Vice Chair), Captain Carsell Walker (for James Haynes)

EX-OFFICIO MEMBERS PRESENT: Mary Albrect, Fadia Alvic (for George Hoemann), Chuck Collins, Don Cox, Ruth Darling, Tom George, Sally McMillan, Fred Pierce, Kathryn Salzer (for Steve Dandaneau), Rita Smith

The meeting was called to order at 2:00 p.m. by John Romeiser, Chair.

The minutes of the [September 16, 2008](#), meeting of the Undergraduate Council were approved.

Gordie Bennett, UTK Sustainability Manager, gave a presentation on the American College & University Presidents Climate Commitment.

Ruth Darling gave a presentation on student success data and the Retention Leadership Group.

#### Committee Reports

- Academic Policy (Koontz) (NO REPORT)
- Advising (Darling) – will report at January meeting
- Appeals (Park) – see page [U1449](#)
- Curriculum (Theriot) – see pages [U1450-1455](#)
- General Education (Collins) – see pages [U1456-1457](#)

#### Announcements

- Monique Anderson, University Registrar, announced Brenda Rayman's upcoming retirement, thanked Brenda for her service, and introduced Cheryl Norris who will take over the position in January.

## APPEALS COMMITTEE ANNUAL REPORT

### Readmissions and Reinstatement Recap, Fall 2007 through Summer 2008

#### Annual Summary

The story of the 2007-08 appeals committee was the story of the University's new dismissal policy. The conclusion of Fall 2007 marked the initial implementation of the new policy for dismissal appeals. Summer 2008 marked the implementation of the policy for readmissions cases, as students dismissed in Fall 2007 were eligible to return to UT.

#### Dismissal Appeals Overview

In the 2007-08 school year, we witnessed an increase in the number of academic dismissals in comparison to the previous year, and a decrease in the percentage of cases appealed.

<b>Number of Academic Dismissals</b>			
<b>School Year</b>	<b>Total Dismissals</b>	<b># Appeals</b>	<b>% of Dismissals Appealed</b>
2007-08	757	65	8.6%
2006-07	671	72	10.7%

We also witnessed a decrease in the percentage of granted appeals.

<b>Total Dismissal Appeals</b>				
<b>School Year</b>	<b># Appeals</b>	<b># Granted</b>	<b># Denied</b>	<b>% Granted</b>
2007-08	65	18	47	28%
2006-07	72	30	42	42%

For students dismissed for the first time, the new policy reduced the amount of dismissal time from a full year to one semester. This may account for a decrease in the number of appeals from first time dismissals, and certainly contributed to the decrease in percentage of appeals granted for first time dismissals.

<b>Students Dismissed for the First Time</b>				
<b>Year</b>	<b># Appeals</b>	<b># Granted</b>	<b># Denied</b>	<b>% Granted</b>
2007-08	48	11	37	23%
2006-07	67	29	38	43%

#### Readmissions Overview

The following annual summary reflects only complete applications for readmission.

<b>Readmission Applications from Students Previously Dismissed</b>				
<b>Year</b>	<b># Applications</b>	<b># Granted</b>	<b># Denied</b>	<b>% Granted</b>
2007-08	342	290	52	85%
2006-07	284	232	52	82%

## CURRICULUM COMMITTEE REPORT

The Curriculum Committee met at 3:30 p.m. on October 14, 2008, and approved curricular proposals from:

- College of Education, Health, and Human Sciences
- College of Nursing
- College of Social Work

The Courses Not Taught in Four or More Years Report was reviewed. Courses to be dropped Fall 2009 appear at the end of this committee report. All of the drops were approved by departments with the exception of French 411. The committee voted to drop the course since this was the sixth year it has appeared on the on the list.

The committee discussed a request for guidance from the Department of Modern Foreign Languages and Literatures concerning the de facto closure of the Chinese program due to a dean's level decision not to replace a vacant line. While the committee did not take any specific action, they did express sympathy and concern. The Curriculum Committee does not really have a mechanism for reviewing this kind of appeal or request. On the positive side, committee members did encourage Council chair John Romeiser to bring up the following at the first meeting of the Reduction Task Force, which he will attend October 29:

1. process for delineating an appeals procedure for RIF's/reductions that clearly threaten a program, including both the major and the minor
2. coming up with a definition of what constitutes an academic program

The above concerns represent the committee's good faith attempt to respond to the department's concern as well as those of other programs and departments that will surely arise in this and subsequent years.

◆ Indicates change to a course with a General Education designation

## COLLEGE OF EDUCATION, HEALTH, AND HUMAN SCIENCES

Effective Fall 2009

### DEPARTMENT OF EXERCISE, SPORT, AND LEISURE STUDIES

MOVE THE INTERCOLLEGIATE/INTERDISCIPLINARY GERONTOLOGY MINOR FROM THE COLLEGE OF EDUCATION, HEALTH, AND HUMAN SCIENCES TO THE COLLEGE OF NURSING.

Delete the text on page 151 of the 2008-2009 *Undergraduate Catalog* indicating the College of Education, Health, and Human Sciences as the "home" for the Intercollegiate/Interdisciplinary Gerontology Minor. The primary responsibility of the program will now reside in the College of Nursing.

On page 143 of the 2008-2009 *Undergraduate Catalog*, insert text below to show the college's participation in the gerontology minor as follows:

#### **Intercollegiate/Interdisciplinary Gerontology Minor**

An intercollegiate/interdisciplinary undergraduate gerontology minor is coordinated through the Interdisciplinary Gerontology Colloquy Group members from the College of Education, Health, and Human Sciences; the College of Nursing; and the College of Social Work. Courses from the colleges are available under the gerontology minor. Please refer to the College of Nursing for specific requirements.

## COLLEGE OF NURSING

Effective Fall 2009

### I. COURSE CHANGES

#### (720) Nursing

REVISE (DE) PREREQUISITES, COREQUISITES; ADD COMMENT

◆ **403 Health Promotion and Maintenance in Childbearing Families (5) (WC)**

*(DE) Prerequisite(s) or Corequisite(s): 406 and 471.*

*Comment(s): Nursing 477 may be substituted for 471.*

Formerly: (DE) Prerequisite(s) or Corequisite(s): 406.

REVISE (RE) PREREQUISITES AND COMMENTS

◆ **494 Alternative Preceptorship (4) (WC)**

*(RE) Prerequisite(s): 305 and 471.*

*Comment(s): For RN-BSN students who have successfully completed all ACE proficiencies or the comparable course work. Nursing 477 may be substituted for 471.*

Formerly: (RE) Prerequisite(s): 305 and 333.

Comment(s): For RN-BSN students who have successfully completed all ACE proficiencies or the comparable course work.

### II. PROGRAM CHANGES

MOVE INTERCOLLEGIATE/INTERDISCIPLINARY GERONTOLOGY MINOR TO THE COLLEGE OF NURSING

From: Creasia, Joan  
Sent: Tuesday, September 30, 2008 11:30 AM  
To: Rayman, Brenda L  
Subject: Gerontology Minor

TO: UG Council Curriculum Committee

This memo confirms that the College of Nursing has assumed the coordination of UG gerontology minor effective July 2008.

Sincerely,  
Joan Creasia, PhD, RN  
Professor and Dean  
The University of Tennessee  
College of Nursing  
Knoxville, TN 37996-4180  
Phone (865) 974-7583  
FAX (865) 974-3569

On page 177 of the 2008-09 *Undergraduate Catalog*, replace current paragraph with new paragraph (moved from p. 151 of College of Education, Health, and Human Sciences):

**Minor in Gerontology (Intercollegiate/Interdisciplinary)**

An intercollegiate/interdisciplinary undergraduate gerontology minor is coordinated through the Interdisciplinary Gerontology Colloquy Group members from the College of Nursing; College of Education, Health and Human Sciences; and College of Social Work. Courses from these colleges are available under the gerontology minor.

**Required Courses**

**Hours Credit**

9 hours from: Child and Family Studies 312(3); Health 406(3); Health 465(3); Nursing 400(3);	
and other courses approved by the Interdisciplinary Gerontology colloquy member coordinating the minor.....	9
3 hours from a practicum experience within the home department or Nursing 402 *.....	3-4
	<b>Total 12-13</b>

\* Nursing students may use nursing 461(4) to satisfy this requirement

**REVISE NURSING GRADING AND CONTINUATION POLICIES**

On p. 176 of the 2008-09 *Undergraduate Catalog*, change to

6. For undergraduate nursing students, 75% is the passing average grade in all nursing courses. To pass any clinical course, a student must achieve a minimum 75% weighted average across all examinations in the course, regardless of any other grades earned in other components of the course. If a student fails to achieve the minimum 75% weighted average on course examinations, the final course grade will be either D+ (68-69), D (62-67), D- (60-61), or F (59 and below). The following grading scale applies to all undergraduate nursing courses.

- A = 92-100
- A- = 90-91
- B+ = 88-89
- B = 82-87
- B- = 80-81
- C+ = 78-79
- C = 75-77
- C- = 70-74
- D+ = 68-69
- D = 62-67
- D- = 60-61
- F = 59 and below

Formerly

6. For undergraduate nursing students, 75% is the passing average grade in all nursing courses. To pass any clinical course, a student must achieve a minimum 75% weighted average across all examinations in the course, regardless of any other grades earned in other components of the course. If a student fails to achieve the minimum 75% weighted average on course examinations, the final course grade will be either D (67-74) or F (under 67). The following grading scale applies to all undergraduate nursing courses.

- A = 92-100
- B+ = 88-91
- B = 83-87
- C+ = 79-82
- C = 75-78
- D = 67-74
- F = <67

## COLLEGE OF SOCIAL WORK

Effective Fall 2009

REVISE CATALOG TEXT FOR INTERCOLLEGIATE/INTERDISCIPLINARY MINOR IN GERONTOLOGY

On page 180 of the 2008-2009 *Undergraduate Catalog*, revise catalog text to

**Intercollegiate/Interdisciplinary Minor in Gerontology**

An intercollegiate/interdisciplinary undergraduate minor in gerontology is available. See College of Nursing for required courses.



THE UNIVERSITY of TENNESSEE

**College of Social Work**  
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Phone: 865/974-3176  
Fax: 865/974-4803  
[www.csw.utk.edu](http://www.csw.utk.edu)

September 17, 2008

Undergraduate Graduate Curriculum Committee  
Brenda Rayman, Undergraduate Catalog Editor  
202 Student Services Building  
1331 Circle Park  
Knoxville, TN 37996-0230

To Whom It May Concern:

The College of Social Work has been an active participant in the Gerontology Colloquy and in the development and teaching of the undergraduate and graduate Gerontology Minors and the graduate Gerontology Certificate Program. The College fully supports the proposed changes in the wording of the description of undergraduate Gerontology Minor that are being recommended.

Sincerely,



Karen M. Sowers, PhD  
Dean and Professor

## Undergraduate Courses Not Taught in Four or More Years TO BE DROPPED FALL 2009

**Note:** If courses are cross-listed and the primary course is dropped, the secondary course(s) will also be dropped. (Courses with \* are available for graduate credit and will be removed from the *Graduate Catalog* if dropped. Courses with ♦ are on the General Education List.)

COLLEGE	ACADEMIC DISCIPLINE	COURSE
<b>AGRICULTURAL SCIENCES AND NATURAL RESOURCES</b>		
	(088) <b>Agriculture and Natural Resources</b>	333 (Food, Forests, and the Environment)
	(194) <b>Biosystems Engineering Technology</b>	*442 (Agricultural Waste Management and Pollution Control)
<b>ARTS AND SCIENCES</b>		
	(122) <b>Anthropology</b>	321 (Indians of Northwest America)
	(139) <b>Art History</b>	*474 (Theory of 20 <sup>th</sup> -Century Art in Europe and America)
	(144) <b>Asian Languages</b>	*431 (Readings in Chinese Literature) -- <i>secondary is Chinese 431</i>
	(145) <b>Asian Studies</b>	♦102 (Asian Civilization) <b>(CC) Gen Ed</b>
	(188) <b>BCMB</b>	*465 (Human Genetics)
	(190) <b>Biology</b>	202 (Inside the Biological Sciences)
	(405) <b>French</b>	*411 (French Literature of the 16 <sup>th</sup> Century)
	(424) <b>Geology</b>	*401 (Quantitative Methods in Geology)
		*410 (Mineral Science)
<b>BUSINESS ADMINISTRATION</b>		
	(962) <b>Statistics</b>	*472 (Regression Analysis)
		*473 (Experimental Design Analysis)
<b>EDUCATION, HEALTH, AND HUMAN SCIENCES</b>		
	(255) <b>Counselor Education</b>	306 (Facilitation of Individual Technical Performance)
		*410 (Sex Role Development: Implications for Education and Counseling) -- <i>secondary is Women's Studies 410</i>
	(285) <b>Education of the Deaf and Hard of Hearing</b>	*424 (Nature of Hearing Impairments)
	(890) <b>Safety</b>	460 (Fire Risk Management)
<b>ENGINEERING</b>		
	(638) <b>Materials Science and Engineering</b>	*429 (Introduction to Ceramic Matrix Composites)
		*472 (Fundamental Principles of Composite Materials)

## GENERAL EDUCATION COMMITTEE REPORT

### Minutes from General Education Committee

Wednesday October 8, 2008, 8:30AM, UC 220

Members Present: Chuck Collins (chair), Jon Levin, Matthew Theriot, Harold Roth, Mary Albrecht, Beth Barret, Tom Georg, Missy Parker, Allison Bolorizadeh, Masood Parang, Mary Jo Reiff, Dick Heitmann, Don Cox, Judith Bryan, Kathy Warden, Monique Anderson, Michael McFall, Dixie Thompson

- We approved the topics for UH2X7 for Spring 2009
- Fall Deadline for New Course Proposals is Monday, November 3
- Honors versions and minor modifications of existing Gen Ed courses only require notification of the appropriate subcommittee chair. The chair can ask for more information if needed.
- Policy for Denied Course Proposals: If a proposal is denied, then the subcommittee will give written feedback to the course contact person, detailing why it was denied. The contact person can resubmit the proposal adding additional information as needed to address any issues raised in the feedback. If the proposal is denied again, the contact person can arrange with the subcommittee chair a face to face meeting with the entire subcommittee to address the issues.
- We reviewed the statistics for submitted petitions from Jan 1, 2008 through Sept 15, 2008. 820 have been submitted with 692 approved or in-process (84%). The numbers are comparable to the past 2 years.
- We approved a proposal to clarify the language for the Basic Skills WC requirement (see attached page).
- We discussed the concern raised at the last Undergraduate Council meeting as to the impact of the current budget cuts on our ability to offer adequate seats in Gen Ed courses.
  - We strongly recommend that any department making cuts that affect Gen Ed courses communicate those changes as early as possible to the Gen Ed committee and to any colleges or departments whose students use those courses to meet the Gen Ed requirement.
  - We will continue to monitor this situation and, with the help of the Provost's office, will develop an accounting of the available seats for a future meeting.
- Future Issues:
  - Gen Ed status for students with associate degrees from TBR schools and Gen Ed status for students coming to UT for a 2<sup>nd</sup> degree. (Proposal(s) and discussion at next meeting)
  - Continue evaluation of efforts to streamline process for petitions for students studying abroad.
  - Continue review of existing Gen Ed courses (Spring 2009)

Next meeting will be held Wednesday, November 12 at 8:30 AM in UC 220.

## Proposed Catalog Clarification, General Education Basic Skills, Communicating through Writing Section

**Rationale:** In the current Catalog, general information about course equivalencies for English 101 and 102 appears only under the College of Arts and Sciences on p. 76, with a note in the General Education Basic Skills section referring students to this description. However, because these courses are required of all students, university-wide, and these policies affect students in all Colleges, this description of requirements should appear under “Basic Skills” as part of the General Education discussion.

### CURRENT DESCRIPTION (page 17)

These are the General Education requirements (See Notes).

#### A. For Building Basic Skills

**I. Communicating through Writing** (3 courses including English 101 and 102 plus an approved writing-intensive course). Good writing skills enable students to create and share ideas, investigate and describe values, and record discoveries – all skills that are necessary not only for professional success but also for personal fulfillment in a world where communication increasingly takes place through electronic media. Students must be able to identify areas for inquiry, locate relevant information, evaluate its usefulness and quality, and incorporate the information logically and ethically. They must be able to write correctly, and they must be aware that different audiences and purposes call for different rhetorical responses. To satisfy this requirement, students take the first-year composition sequence and, upon completion of **English 101** and **102** or their equivalent (see Note 4), take one other course designated as “writing intensive” (WC) in the undergraduate catalog. The writing-intensive courses can be within the student’s major or an elective. In order to gain a (WC) designation, courses shall require formal and informal writing assignments that total 5,000 words.

### REVISED DESCRIPTION

These are the General Education requirements

#### A. For Building Basic Skills

**I. Communicating through Writing** (3 courses including English 101 and 102 plus an approved writing-intensive course). Good writing skills enable students to create and share ideas, investigate and describe values, and record discoveries – all skills that are necessary not only for professional success but also for personal fulfillment in a world where communication increasingly takes place through electronic media. Students must be able to identify areas for inquiry, locate relevant information, evaluate its usefulness and quality, and incorporate the information logically and ethically. They must be able to write correctly, and they must be aware that different audiences and purposes call for different rhetorical responses. To satisfy this requirement, students take the first-year composition sequence, which may be met in one of two ways:

- By completing 6 hours in English writing courses – either English 101 and 102; or English 118 and English 102; or English 131 and 132. Eligibility for English 118 will be determined by ACT or SAT scores. Students who obtain a grade of A or B in 118 may complete their first-year composition requirement with 102, or with a sophomore-level course in the English Department, or English 355. The sophomore course, if designated AH, may also be used toward the Arts and Humanities General Education requirement.
- By earning a score of 4 or 5 on the College Board Advanced Placement Test in Literature and Composition. Credit in English 101 is earned with a score of 4 or 5 on the Advanced Placement Test in Language and Composition.

Upon completion of **English 101** and **102** or their equivalent, students must take one other course designated as “writing-intensive” (WC) in the undergraduate catalog. The writing-intensive courses can be within the student’s major or an elective. In order to gain a (WC) designation, courses shall require formal and informal writing assignments that total 5,000 words.

### CURRENT DESCRIPTION

#### NOTES

- (1) Some courses on the various General Education course lists may have prerequisites. Students are responsible for meeting all course prerequisites.
- (2) A student’s college/program may require specific General Education courses.
- (3) General Education courses must be taken for a letter grade (i.e., AF) rather than Satisfactory/No Credit (unless this is the only way the course is offered).
- (4) See College of Arts and Sciences Basic Skills Requirement- Communicating through Writing in the Undergraduate Catalog for information on course equivalencies for English 101 and 102.
- (5) The Office of Disability Services (ODS) is committed to providing equal opportunities for students with disabilities at the University of Tennessee. Appropriate accommodations will be made to enable persons with disabilities to satisfy the General Education requirements. Students with documented disabilities should contact the Office of Disability Services for assistance with appropriate accommodations at (865) 974-6087 or ods@tennessee.edu.
- (6) Subcommittees of the Undergraduate Council General Education Committee are charged with management of the courses to be included on the General Education course lists for the Basic Skills and Broadened Perspectives areas. The most current list of General Education courses is posted at <http://web.utk.edu/~ugcouncil>.

### REVISED DESCRIPTION

Remove Note 4