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Undergraduate Council Minutes of Meeting September 28, 2004

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THE UNIVERSITY OF TENNESSEE, KNOXVILLE
UNDERGRADUATE COUNCIL
Minutes of Meeting
Tuesday, September 28, 2004
2:00 p.m. –Shiloh Room, University Center

Members present: J. Bailey (proxy for J. Davis), F. Davis, L. Glover, B. Gould, R. Heitmann (proxy for B. Park), R. Hinde, H. Hirschfield, D. Klyce, C. Mock, J. Mozingo, C. Pionke, R. Saudargas, F. Spicuzza, S. Swan, D. Smith, A. Wallace

Ex-Officio members present: D. Cox, R. Darling, T. George, M. Parang, M. Robinson, C. White

The meeting was called to order at 2:00 p.m. by Laura Jolly, Chair.

Welcome and Introductions – L. Jolly, Chair

The [Minutes of the April 27, 2004](#) meeting of the Undergraduate Council were approved. (pages U535-U547)

Undergraduate Council Charge and Operating Guidelines/Bylaws – L. Jolly

Jolly reviewed the Faculty Senate bylaws outlining the charge to the Undergraduate Council. Editorial changes are needed to the Faculty Senate bylaws. These will be sent forward and include changing deleting the Undergraduate Academic Council and replacing it with the Student Government Association. Also, the office of the Dean of Admissions and Records is now the Dean of Enrollment Services.

Following a discussion, Jolly is to appoint a sub-committee to examine current bylaws and make suggestions for changes. The sub-committee will present the changes for approval at the November 2, 2004 Council meeting.

- **COMMITTEE REPORTS**

- **Academic Policy Committee – R. Saudargas**

- (Committee Guidelines – page U550)

- The guidelines were approved.

- **Advising Committee – R. Darling**

- Tennessee Education Lottery Scholarship – Impact on advising. The Registrar's office supplied a copy of TEL Scholarship requirements to students, faculty, academic advisors, etc. The calculation of the GPA is complicated and calculated differently than the UT GPA. Darling stressed the importance of advising for students' academic plans and in retention of students.

- General Education – Petitioning for General Education courses is in place and course approval/denial is being handled in a timely manner.

- Early Alert – The Early Alert program offers tutors who work primarily one-on-one with students. The program is available to all students through the Black Cultural Center.

- On-line Advising Evaluation – The committee will continue to work with the Student Government Association on the project.

Appeals Committee – Beverly Anderson

(See report on page U551.)

Curriculum Committee (pages U552-U555) – R. Hinde

Hinde noted the departmental name change from Department of Sport and Leisure Studies to Department of Exercise, Sport Leisure Studies.

Material from the College of Nursing was approved by the Council.

General Education Committee – L. Jolly

Council approved the addition of an additional course in Basic Skills: Communicating Orally. (See page U556.)

The sub-committees are accepting course proposals for General Education approval through November 12, 2004. The due date allows the sub-committees time to act on the proposals in time for them to be included in the UG Council Curriculum Committee agenda.

Submission guidelines are posted on the UG Council website.

Prerequisite and Corequisite Enforcement by Curriculum System

Registration for Fall 2006 will enforce two prerequisites and two corequisites. Dr. Mayhew will provide more information at the next meeting.

Undergraduate Council Goals for 2004-2005

- Continue to assist with the implementation of the General Education Requirement.
- Support the University Quality Enhancement Plan related to international and intercultural awareness. Focuses on undergraduates; part of the SACS accreditation process; plan in place by December.
- Increased communication with faculty regarding the role and function of the Undergraduate Council.
- Work with Faculty Senate committees and other university committees (Life of the Mind, Freshman Experience, etc.) to support undergraduate education.
-

2004-2005 Calendar (See page U557.)

The meeting was adjourned at 3:40 p.m.

**ACADEMIC POLICY COMMITTEE
GUIDELINES**

This committee serves as a standing committee to review, revise, and create academic policies that will be considered by the Undergraduate Council for publication in the Undergraduate Catalog. The policies considered will be those relating to general requirements for admission, registration, receipt of credit, and award of degrees.

Membership of the Academic Policy Committee consists of six elected members of the UG Council, three members of the Advising Committee, and one student member. The Chair of the Undergraduate Council will name the members on an annual basis after consultation with the membership. The committee chair is selected from among the faculty members of the committee at the first meeting of each fall semester and will serve for one year. Meetings will be held two weeks prior to each meeting of the Undergraduate Council and are open to the university community.

**Appeals Committee Report
Undergraduate Council
September 28, 2004**

Academic Dismissals

Spring 2004 Dismissals	504
Summer Dismissals	<u>27</u>
	531

# total appeals		79
# denied reinstatement	53	
# reinstated by committee		7
# reinstated by office review		<u>19</u>
# reinstated total		26

Retroactive Withdrawal Appeals

(since April, 2004)

# retroactive withdrawal appeals	30
# granted	21
# denied	9

Readmission Committee Interviews

# Interviews		30
# Readmitted	20	
# Denied	10	

CURRICULUM COMMITTEE

The Undergraduate Curriculum Committee met September 14, 2004 – 3:30 p.m. – 4th Floor Andy Holt Tower.

Present: D. Cox, T. George, R. Hinde (Chair), H. Hirschfeld, A. Jalata, L. Jolly, M. Moon, J. Mozingo, M. Parang, B. Park, F. Pierce, C. Pionke, F. Spicuzza

Informational Item – Departmental Name Change (page 5)

Curricular Proposals (pages 6-7)

- College of Nursing (All items approved.)
- University Honors Program (The proposal is to be resubmitted at the October meeting.)

Operating Guidelines will be discussed again at the October meeting.

The meeting was adjourned at 4:30 p.m.

INFORMATIONAL ITEM

DEPARTMENTAL NAME CHANGE – COLLEGE OF EDUCATION, HEALTH, AND HUMAN SCIENCES

FROM

Department of Sport and Leisure Studies

TO

Department of Exercise, Sport and Leisure Studies

Effective: July 1, 2004

From: "Robert Levy" <rlevy@utk.edu>
To: <brayman@utk.edu>
Date: 8/19/04 2:31PM
Subject: Dept Name-Change

On 16 July, Chancellor Crabtree approved the following change: from "Dept of Sport & Leisure Studies" to "Dept of Exercise, Sport & Leisure Studies" (ESLS), effective 1 July 2004. This change incorporates the Exercise Science faculty into the new dept.

Bob

Robert A. Levy, PhD
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**THE UNIVERSITY OF TENNESSEE
COLLEGE OF NURSING**

TO: Undergraduate Council
FROM: Jan L. Lee, Associate Dean for Academic Affairs
DATE: August 31, 2004
RE: Undergraduate Curriculum Change – College of Nursing

The attached curricular changes were approved by the faculty of the College of Nursing and are submitted to the Undergraduate Council for consideration. The following is a summary of these proposals:

Add one new course in genetics and family advocacy.

Revise language in Undergraduate Catalog to reflect 1) changes approved by UG Council during 2003-04 academic year and 2) new decisions by the faculty.

COLLEGE OF NURSING**I. Course Changes****Nursing (720)**

ADD

409 Genetic Disorders, Vulnerable Families and Health Advocacy (3) Examination of health and social implications of Human Genome Project, with emphasis on genetic disorders that result in chronic illness or disability. Strategies for building collaborative partnerships to effect health advocacy for vulnerable populations. Prereq: Upper-division status.

Effective: Spring 2005

SUPPORTING INFORMATION:

- a. Rationale: Increasingly important areas of study for nursing majors and for undergraduates in other human science/service majors.
- b. Impact on other academic units: Provides additional upper division elective for interested students in nursing and other majors.
- c. Financial impact: Since this is an elective course, college resources may be stretched covering required courses. However, since this course will be an important adjunct in supporting outreach efforts to the disability community, it will have high priority in the college to be supported.

II. Program Changes

REVISE NURSING SUBSTITUTIONS

On page 192 of the 2004-2005 Undergraduate Catalog, left-hand column, REVISE the section entitled NURSING SUBSTITUTIONS

To

Child and Family Studies 210 or Psychology 300; Chemistry 100-110 or 120-130; Microbiology 210 or 310 with 319 lab; Nutrition 100 or 300.

Effective: Fall 2005

SUPPORTING INFORMATION:

- a. Rationale: 1) During the 2003-04 academic year, curricular changes were approved by the Undergraduate Council to change the math and statistics course requirements. Those course requirements are printed accurately in the BSN showcase on p. 193 of the catalog. However, the "Nursing Substitutions" section was not updated to reflect the changes. 2) After extensive discussions with the Nutrition department, the faculty voted to allow either Nutrition 100 or 300 to meet the nutrition requirement.
- b. Impact on other units: none.
- c. Financial impact: none.

GENERAL EDUCATION COMMITTEE

Additional course approved.

Basic Skills:

Communicating Orally

- **Chemistry 406 Senior Seminar (1)**

Effective: Fall 2005

**2004-2005 Calendar and Effective Dates
of
Undergraduate Curricular Proposals**

Undergraduate curricular material due before noon	Undergraduate Curriculum Committee (3:30 p.m. – 4 th Floor AHT) Undergraduate Academic Policy Committee (2:00 p.m. – 4 th Floor AHT)	Undergraduate Council (2:00 p.m. – 8 th Floor AHT)
August 31, 2004	September 14, 2004	September 28, 2004 ¹ Shiloh Room – University Center
October 5, 2004	October 19, 2004	November 2, 2004 ¹
December 3, 2004	Curriculum Committee ** 2:00 - 8th Floor AHT ** January 18, 2005 Academic Policy Committee ** 1:00 – 4th Floor AHT **	February 1, 2005 ¹
-----	-Will not meet-	March 15, 2005 ²
March 29, 2005	April 12, 2005	April 26, 2005 ³

¹ Effective date of curricular changes to majors, concentrations, minors, and policy approved September 28, 2004, November 2, 2004, February 1, 2005: **Fall 2005**. The effective date of course changes approved at the September 28 meeting can be **Fall 2005** or **Spring 2005**. An effective date of **Spring 2005** is possible only if the course change does not affect the requirements for majors, concentrations, minors, etc.). The changes approved at the September, November, and February meetings will appear in the 2005-2006 *Undergraduate Catalog*.

² The Curriculum Committee will not meet March 2005. No curricular proposals will be presented at the March Undergraduate Council meeting. The Academic Policy Committee will not meet March 2005. No academic policy changes will be presented at the March 15 Undergraduate Council meeting.

³ Effective date of curricular proposals approved at the April 26 meeting:

Spring 2006 for course changes that do not affect the requirements for a major, concentration, minor, etc. These changes will appear in the 2006-2007 *Undergraduate Catalog*.

Fall 2006 for changes to majors, concentrations, minors, policy; and changes to courses that affect the requirements for a major, concentration, minor—such as dropping courses, revising credit hours, revising academic discipline, etc. These changes will appear in the 2006-2007 *Undergraduate Catalog*.