Undergraduate Council Meeting Minutes

9-18-2007

Undergraduate Council Minutes of Meeting September 18, 2007

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MEMBERS PRESENT: Nasser Al-Taee, Denver Graninger, Rob Heller, John Koontz, Norman Magden, Mark Moon, Johnie Mozingo, Bill Park, John Romeiser, Casey Sams, Mark Schimmenti, Matthew Theriot (member and ex-officio), Pavlos Tzermias

EX-OFFICIO MEMBERS PRESENT: Fadia Alvic (for George Hoemann), Don Cox, Ruth Darling, Tom George, Sally McMillan, Masood Parang, Fred Pierce, Kathryn Salzer (for Steven Dandaneau)

The meeting was called to order at 2:00 p.m. by John Romeiser, Chair.

The Minutes of the April 17, 2007, meeting of the Undergraduate Council were approved.

MEMBERSHIP AND COMMITTEE APPOINTMENTS (See pages U1265-U1267.)

COMMITTEE REPORTS

- **Academic Policy Committee - Norman Magden, Chair**
  The revision to the undergraduate grading system (minus grading) was approved. (See page U 1268.)

- **Advising Committee - Ruth Darling, Chair** (See page U1269.)

- **Appeals Committee - Doug Renalds** (See page U1270.)

- **Curriculum Committee - John Romeiser (for Johnie Mozingo, Chair)**
  An information item was presented (departmental name change). Proposals from the College of Agricultural Sciences and Natural Resources and the Chancellor’s Honors Program were approved. (See pages U1271-U1274.)

- **General Education Committee - Chuck Collins, Chair**
  No report. The committee has not met.

ANNOUNCEMENTS AND OTHER BUSINESS

- Todd Diacon, Vice Provost for Academic Operations, discussed Light the Torch of Academic Excellence activities held during Welcome Week (Passport to Success, College Open Houses, How to Succeed Sessions) and the First Year Studies 129 Seminars being offered this semester.

The meeting was adjourned at 2:45 p.m.

2007 – 2008 MEETING DATES

2:00 P.M. – 8th Floor Board Room, Andy Holt Tower

- September 18, 2007
- October 30, 2007
- January 29, 2008
- March 4, 2008
- April 22, 2008

Undergraduate Council Web page: [http://web.utk.edu/~ugcouncl/](http://web.utk.edu/~ugcouncl/)
UNDERGRADUATE COUNCIL
TERMS OF ELECTED MEMBERS

2007-2008

<table>
<thead>
<tr>
<th>College</th>
<th>Term Begins</th>
<th>Term Begins</th>
<th>Term Begins</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>August 1, 2005;</td>
<td>August 1, 2006;</td>
<td>August 1, 2007;</td>
</tr>
<tr>
<td></td>
<td>Ends July 31, 2008</td>
<td>Ends July 31, 2009</td>
<td>Ends July 31, 2010</td>
</tr>
<tr>
<td>Agricultural Sciences and Natural Resources</td>
<td>BILL PARK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*176 degrees granted=</td>
<td>1 representative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Architecture and Design</td>
<td>MARK SCHIMMENTI</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*59 degrees granted=</td>
<td>1 representative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arts and Sciences</td>
<td>CASEY SAMS</td>
<td>JON LEVIN</td>
<td>NASSER AL-TAEE</td>
</tr>
<tr>
<td>*1700 degrees granted=</td>
<td>8 representatives</td>
<td>NORMAN MAGDEN</td>
<td>AMY BILLONE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PAVLOS TZERMIAS</td>
<td>DENVER GRANINGER</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>JOHN KOONTZ</td>
</tr>
<tr>
<td>Business Administration</td>
<td>GEORGE PHILIPPATOS</td>
<td>MARK MOON</td>
<td>HAROLD ROTH</td>
</tr>
<tr>
<td>*703 degrees granted=</td>
<td>4 representatives</td>
<td></td>
<td>DON CLARK</td>
</tr>
<tr>
<td>Communication and Information</td>
<td>ROBERT GLENN</td>
<td>ROB HELLER</td>
<td></td>
</tr>
<tr>
<td>*367 degrees granted=</td>
<td>2 representatives</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education, Health, and Human Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*280 degrees granted=</td>
<td>1 representative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>CHRIS PIONKE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*265 degrees granted=</td>
<td>1 representative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing</td>
<td>JOHNIE MOZINGO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*125 degrees granted=</td>
<td>1 representative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ROTC — AIR FORCE</td>
<td>OWEN RAGLAND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Army and Air Force alternate years.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Work</td>
<td>MATTHEW THERIOT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*20 degrees granted=</td>
<td>1 representative</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Degrees granted in 2006. (1-300 degrees granted = 1 representative; 301-500 degrees granted=2 representatives; 501-700 degrees granted=3 representatives; 701-900 degrees granted=4 representatives; 901-1,100 degrees granted=5 representatives; 1,101-1,300 degrees granted= 6 representatives; 1,301-1,500 degrees granted=7 representatives; 1,501-1,700 degrees granted=8 representatives; 1,701-1,900 degrees granted=9 representatives; 1,901-2000 degrees granted=10 representatives.)

See Faculty Senate Bylaws: http://web.utk.edu/~senate/bylaws.shtml#32
UNDERGRADUATE COUNCIL COMMITTEE APPOINTMENTS
2007-2008

Academic Policy Committee
http://web.utk.edu/~ugcouncl/committees/academicpolicy.shtml

Elected UG Council members
- Norman Magden, College of Arts and Sciences (Chair)
- Amy Billone, College of Arts and Sciences
- Don Clark, College of Business Administration
- John Koontz, College of Arts and Sciences
- Pavlos Tzermias, College of Arts and Sciences
- George Philippatos, College of Business Administration

Ex-Officio Members
- Monique Anderson, Associate Dean and University Registrar
- Ruth Darling, Student Success Center
- Missy Parker, College of Arts and Sciences
- Masood Parang, College of Engineering
- Sally McMillan, College of Communication and Information

Student Members (2): TBA

Advising Committee
http://web.utk.edu/~ugcouncl/committees/advising.shtml

Ruth Darling (Chair)

Two elected members of the Undergraduate Council (appointed by the Chair of the Undergraduate Council)
Chair of the General Education Committee – Undergraduate Council
Chair of the Academic Policy Committee – Undergraduate Council
Advising Administrators (Deans or Directors) from the nine undergraduate colleges Enrollment Services Administrators (as designated by the Chair of the Advising Committee)
Student Affairs Administrators (as designated by the Chair of the Advising Committee)
IT Administrators (as designated by the Chair of the Advising Committee)
Undergraduate Students (2 – appointed by SGA President)

Appeals Committee
http://web.utk.edu/~ugcouncl/committees/appeals.shtml

Elected UG Council members
- Bill Park, College of Agricultural Sciences and Natural Resources (Chair)
- Jon Levin, College of Arts and Sciences
- Harold Roth, College of Business Administration
- Mark Schimmenti, College of Architecture and Design
- Matthew Theriot, College of Social Work

Ex-Officio members
- Dulcie Peccolo, College of Education, Health, and Human Sciences
- Joan Creasia, College of Nursing
- Fred Pierce, College of Business Administration
- Tom George, College of Education, Health, and Human Sciences
- Advising Committee members
- Ruth Darling, Student Success Center
- Sarah DeYoung, College of Education, Health and Human Sciences
- Mary Ann Hoskins, College of Arts and Sciences
- Matthew Theriot, College of Social Work

Student Members (2): TBA

Specific cases may require the addition of:
- One representative from the Office of Disability Services
- College Advising representative
- Student member (for grade appeals only)

Appointed UG Council members
- Bill Park, College of Agricultural Sciences and Natural Resources (Chair)
- Jon Levin, College of Arts and Sciences
- Harold Roth, College of Business Administration
- Mark Schimmenti, College of Architecture and Design
- Matthew Theriot, College of Social Work

Advising Committee members
- Dulcie Peccolo, College of Education, Health, and Human Sciences
- Mary Anne Hoskins or________, College of Arts and Sciences
College Advising representatives as needed for specific cases
Student members (2); for grade appeals only (appointed by SGA President)

Student Success Center members
Ruth Darling or Tammy Kahrig

Student Affairs members
Denelle Brown, Black Cultural Center
Connie Briscoe, Student Counseling Center

Ex-Officio member
Office of Disability Services representative

Curriculum Committee
http://web.utk.edu/~ugcouncl/committees/curriculum.shtml

Elected UG Council Members
Johnie Mozingo, College of Nursing (Chair)
Bill Park, College of Agricultural Sciences and Natural Resources
Casey Sams, College of Arts and Sciences
Denver Graninger, College of Arts and Sciences
Mark Moon, College of Business Administration
Bob Glenn, College of Communication and Information
Connie Briscoe, Student Counseling Center
Denelle Brown, Black Cultural Center

Student Member: (TBA)

Ex-Officio Members
Barbara Klinkhammer, College of Architecture and Design
Don Cox, College of Arts and Sciences
Fred Pierce, College of Business Administration
Tom George, College of Education, Health, and Human Sciences
Matthew Theriot, College of Social Work (elected and ex-officio)

General Education Committee
http://web.utk.edu/~ugcouncl/committees/generaled.shtml

Chuck Collins, Chair

Elected UG Council Members
Nasser Al-Taee, College of Arts and Sciences
Jon Levin, College of Arts and Sciences
Matthew Theriot, College of Social Work
Rob Heller, College of Communication and Information
Harold Roth, College of Business Administration

General Education Subcommittee Chairs
Mary Jo Reiff, Communicating through Writing
John Haas, Communicating Orally
Chuck Collins, Quantitative Reasoning
Soren Sorensen, Natural Sciences
Don Cox, Arts and Humanities
Suzanne Kurth, Social Sciences

Ex-Officio Members
Mary Albrecht, College of Agricultural Sciences and Natural Resources
Joan Creasia, (Beth Barret, proxy), College of Nursing
Tom George, College of Education, Health, and Human Sciences
Missy Parker, College of Arts and Sciences
Kristin Bullard, Libraries
Masood Parang, College of Engineering

Student Member (1): TBA
ACADEMIC POLICY COMMITTEE

REVISE GRADING SYSTEM

Effective: Fall 2008

From:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Performance Level</th>
<th>Quality Points Per Semester Hours of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior</td>
<td>4.0</td>
</tr>
<tr>
<td>B+</td>
<td>Very Good</td>
<td>3.5</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>C+</td>
<td>Fair</td>
<td>2.5</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2.0</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0.0</td>
</tr>
<tr>
<td>WF</td>
<td>Withdrawn Failing</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Note: WP carries no quality points or credit hours.

To:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Performance Level</th>
<th>Quality Points Per Semester Hours of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>Intermediate Grade</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>Very Good</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>Intermediate Grade</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>Fair</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>Unsatisfactory</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>Unsatisfactory</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>Unsatisfactory</td>
<td>.7</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0.0</td>
</tr>
<tr>
<td>WF</td>
<td>Withdrawn Failing</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Note: WP carries no quality points or credit hours.

Incompletes and Grade Changes

The final grade will be assigned according to the grading scale at the time the course was initiated for
- Incompletes (I) in courses begun prior to Fall 2008 and completed Fall 2008 or thereafter.
- Grade changes for courses completed prior to Fall 2008.
ADVISING COMMITTEE

The Advising Committee of the Undergraduate Council met for the first time this fall term on September 11, 2007. The following items were on the Agenda and were discussed by the committee members:

1. Undergraduate Admissions Upcoming Events – Laura Stansell
3. Distressed Student Protocol: Ruth Darling
4. THEC Standard 3C: Academic Persistence Goals – Ruth Darling
5. Student Success Center Updates:
   a. UT LEAD
   b. Appeals and Academic Success Workshops
   c. First Year Studies
   d. Supplemental Instruction
   e. National Student Exchange
6. Update on Programs Abroad – Gail Bier
7. Minority Student Affairs: Tutoring and Early Alert – Tierney Bates
8. TennACADA Webinar: “Academic Advising’s Integral Role in the Academic Success and Persistence of Students” presented by NACADA experts.

The Advising Deans, Directors and Coordinators held a separate meeting to discuss the following:

1. Advising Information request from Dr. Holub for Enrollment Management Committee Agenda
   a. Numbers of students seen
   b. What is working well?
   c. What are issues advising needs to address?
   d. Recommendations?
2. Implementation of the Advising Assessment – Fall term
3. Work group chaired by Dulcie Peccolo will critically examine the Academic Review Policy and make recommendations.
4. Advising work group will begin exploring how we might implement a self study and program review – involving outside expertise from NACADA.

The next meeting will be held on October 9, 2007.
APPEALS COMMITTEE

Readmissions and Reinstatement Recap, Spring and Summer 2007

Readmissions (students who have been away at least one year)
- Decrease in the number of 1st dismissal applicants from 2006 (174) to 2007 (137)
- Possibly a result of clearer “required 2.5 GPA while away” policy

Reinstatements (dismissal appeals immediately following spring and summer)
- Fewer students dismissed this year: 572 in ’06; 425 in ’07
  - Quality of students on the rise
  - “NC” grading in key courses reduced failure rates
- Fewer students appealed their dismissals this year: 22% in ’06; 13% in ’07
  - Revision and clarity of new appeal application
  - SSC Action Plan now included in registrar’s dismissal letters
  - Educational information on the SSC website
  - Academic Success Workshops for freshman placed on PAD

Retroactive Withdrawals
- Last year, we granted 22 of 32 (68%)
- This year, we granted 16 of 28 (57%)

Grade Appeals
- Rarely make it to our level; none last year, one this year

Student Performance (Success rates of students readmitted or reinstated)

<table>
<thead>
<tr>
<th></th>
<th>N</th>
<th>Enrolled</th>
<th>Successful</th>
<th>% Success</th>
<th>Unsuccessful</th>
<th>% Unsuccessful</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Readmissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>65</td>
<td>54</td>
<td>43</td>
<td>79.60%</td>
<td>11</td>
<td>20.40%</td>
</tr>
<tr>
<td>2006</td>
<td>94</td>
<td>72</td>
<td>45</td>
<td>62.50%</td>
<td>27</td>
<td>37.50%</td>
</tr>
<tr>
<td>Summer Readmissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>32</td>
<td>18</td>
<td>17</td>
<td>94.44%</td>
<td>1</td>
<td>5.55%</td>
</tr>
<tr>
<td>2006</td>
<td>24</td>
<td>22</td>
<td>20</td>
<td>90.91%</td>
<td>2</td>
<td>9.09%</td>
</tr>
<tr>
<td>Spring Reinstatements</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>6</td>
<td>6</td>
<td>4</td>
<td>66.67%</td>
<td>2</td>
<td>33.33%</td>
</tr>
<tr>
<td>2006</td>
<td>17</td>
<td>15</td>
<td>10</td>
<td>66.67%</td>
<td>5</td>
<td>33.33%</td>
</tr>
<tr>
<td>Summer Reinstatements</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>7</td>
<td>7</td>
<td>7</td>
<td>100%</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>2006</td>
<td>7</td>
<td>7</td>
<td>4</td>
<td>57.14%</td>
<td>3</td>
<td>42.86%</td>
</tr>
</tbody>
</table>
CURRICULUM COMMITTEE

The Curriculum Committee met September 4, 2007 – 3:30 p.m. – Room 220, University Center. John Romeiser (Undergraduate Council Chair) chaired the meeting in the absence of Johnie Mozingo (Committee Chair).

Members present:  Denver Graninger, Mark Moon, Chris Pionke, Casey Sams, Matthew Theriot (elected and ex-officio member).

Ex-Officio Members present:  Don Cox, Tom George, John Romeiser.

Kathryn Salzer attended to meeting to present the curricular changes from the Chancellor’s Honors Program.

The following items were approved by the committee.

- Informational Item – Departmental Name Change Department of Chemical and Biomolecular Engineering (formerly Department of Chemical Engineering)

- Curricular Proposals
  College of Agricultural Sciences and Natural Resources
  Chancellor’s Honors Program

The meeting was adjourned at 3:50 p.m.

Curriculum Committee Meeting Dates (2007-2008)

- September 4 – 3:30 pm – Room 220, University Center
- October 16 – 3:30 pm – 4th Floor, Andy Holt Tower
- January 15 – 2:00 pm – 8th Floor, Andy Holt Tower
- April 8 – 3:30 pm – 4th Floor, Andy Holt Tower

2007-2008 Curricular Proposals Calendar

http://web.utk.edu/~ugcouncl/calendar.shtml
To Whom It May Concern:

Last April I approved the request to change the name of the Department of Chemical Engineering to the Department of Chemical and Biomolecular Engineering.

This change does not require THEC approval and should go into effect immediately.

Yours truly,

Robert C. Holub
Provost and Vice Chancellor for Academic Affairs
COLLEGE OF AGRICULTURAL SCIENCES AND NATURAL RESOURCES

I. COURSE CHANGES

DEPARTMENT OF ANIMAL SCIENCE

(113) Animal Science

REVISE CONTACT HOUR DISTRIBUTION

160 Introduction to Animal Science (3)

Contact Hour Distribution: 2 hours and 1 lab.
Formerly: Contact Hour Distribution: 3 labs

Effective: Spring 2008
CHANCELLOR’S HONORS PROGRAM

* Courses with a General Education designation

I. COURSE CHANGES

(983) University Honors

REQUEST APPROVAL FOR VARIABLE TITLE

100 Chancellor’s Honors First-Year Seminar (1)

Effective: Spring 2008

DROP

★ 157 Arts and Humanities Honors Seminar (3) (AH)
★ 167 Social Science Honors Seminar (3) (SS)
★ 177 Cultures and Civilizations Honors Seminar (3) (CC)
★ 187 Quantitative Reasoning Honors Seminar (3) (QR)

Effective: Fall 2008

II. PROGRAM CHANGES

REVISE CHANCELLOR’S HONORS PROGRAM DESCRIPTION

On page 179 (left column) of the 2007-2008 Undergraduate Catalog, replace the current description of the Chancellor’s Honors Program with the following:

The Chancellor's Honors Program is the University of Tennessee's principal honors program, serving 5% of students and representing the majors in all nine of the university's undergraduate colleges. The Chancellor's Honors Program is built on four cornerstones: coursework, community, research, and participation in the Ready for the World Initiative. Featuring limited enrollments and dynamic faculty, enhanced and enriched honors coursework is offered by the Chancellor's Honors Program, as well as by departments across the university. Based in Morrill Hall, the honors living/learning community welcomes first-year, as well as returning, Chancellor's Honors students, as does the Honors Council, the Chancellor's Honors Program student government. Chancellor's Honors students may also benefit from exclusive grants in support of required Senior Projects and required international or intercultural learning. In recognition of their exceptional academic achievement, Chancellor's Honors students receive special graduation recognitions.

The Chancellor's Honors Program anchors the University of Tennessee's uniquely decentralized system of honors programs and opportunities. Chancellor's Honors students are encouraged to participate in one or more of the University of Tennessee's many specialized college or departmental honors programs.

REVISE CHANCELLOR’S HONORS PROGRAM ELIGIBILILTY

On page 179 (left column) of the 2007-2008 Undergraduate Catalog, replace the first paragraph only (the second paragraph will remain as is) with the following:

The Chancellor's Honors Program is available to entering freshmen and to qualified transfer and sophomore students. High school seniors with superior academic credentials are encouraged to apply. While there is no required minimum high school GPA or minimum ACT/SAT score, recent entering classes have had an average high school GPA of 4.0 and an average composite ACT of 31.

REVISE CHANCELLOR’S HONORS PROGRAM REQUIREMENTS

On page 179 (right column) of the 2007-2008 Undergraduate Catalog, add, in a new paragraph after the current requirements, the following requirement for international/intercultural learning.

All Chancellor's Honors students are required to undertake approved international/intercultural learning to fulfill the Chancellor's Honors Program graduation requirements. The international/intercultural graduation requirement may be fulfilled through participation in an approved study-abroad program, an approved international/intercultural internship, or via the completion of an undergraduate major or minor in a foreign language.

Effective: Fall 2008