



10-18-2012

Graduate Associate Deans' Group Minutes - October 18, 2012

Graduate Council

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Graduate Deans' Group
Thursday, October 18, 2012, 2:00 – 3:30 p.m.
Graduate School Conference Room

Attending:

Mary Albrecht, Ralph Brockett, Joy DeSensi (Chair), George Dodds, Carolyn Hodges, Yvonne Kilpatrick, Tom Ladd, Sandy Leach, Catherine Luther, Michael McEntee, Stefanie Ohnesorg, Masood Parang, Carol Parker, Kay Reed, Cynthia Rocha, John Stier, and Dixie Thompson

The Graduate Deans' Group meeting was called to order by Joy DeSensi, on Thursday, October 18, 2012, at 2:00 p.m. in the Graduate School Conference Room.

1. The minutes of the Graduate Deans' Group meeting from August 23, 2012 were amended, corrected and approved.

2. Credit Hour Definition – Kay Reed and Mary Albrecht, SACS Liaison
 - SACS adopted a new standard for accreditation related to credit hours.
 - Central administration has requested an official definition of credit hours be approved by both the Undergraduate Council and Graduate Council.
 - Vice Provost Sally McMillan led a task force that created a definition.
 - The definition presented had been approved by the Undergraduate Council's Academic Policy Committee. (Attachment 1)
 - The wording of the definition was a concern for the Graduate Deans' Group (GDG). Discussion regarding the meaning of in-class work resulted in the GDG offering wording of the definition to read as follows:

The unit of credit is the semester hour, which reasonably approximates one hour (50 minutes) of **class instruction** per week and a minimum of two hours out-of-class student work each week for approximately 15 weeks. The time required in a laboratory, field, or studio varies with the nature of the subject and the aims of the course; typically, two or sometimes three hours of such work are considered the equivalent of one hour of class work. A minimum of 700 minutes of **class instruction or the equivalent amount of other work** is required for each semester credit hour.
 - The Graduate Deans' Group recommended that the Undergraduate Council's and Graduate Council's Academic Policy Committees meet with Mary Albrecht to work on the wording of the definition before it goes to the Undergraduate or Graduate Councils for approval.

3. Conditional Admission Policy – Yvonne Kilpatrick (Attachment 2)
Yvonne Kilpatrick, Assistant Dean and Director of Graduate Admissions, shared the Conditional Admission Policy PowerPoint with the Graduate Deans' Group. The Conditional Admission Policy PowerPoint will also be shared with the Directors of Graduate Studies at their workshop on October 24.

4. Directors of Graduate Studies Workshop – Joy DeSensi
The Directors of Graduate Studies Workshop will be held on Wednesday, October 24 from 9:00 a.m. to 11:00 a.m. in the Shiloh Room, University Center.
5. Graduate Fellowships – Joy DeSensi
The Graduate Fellowships will be posted on the Graduate School website on Thursday, November 1.
6. Other
No other business was discussed.

The next Graduate Deans' Group meeting will be on Thursday, January 10, 2013, 2:00 – 3:30 p.m. in the Graduate School Conference Room.

Meeting Dates: February 14, 2013
March 21, 2013

With no further business, the meeting was adjourned at 3:30 p.m.

Respectfully Submitted,
Gay Henegar
Secretary to Graduate Deans' Group