



10-22-2015

## Graduate Associate Deans' Group Minutes - October 22, 2015

Graduate Council

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**Graduate Associate Deans' Group**  
**Thursday, October 22, 2015, 2:00 – 3:00 p.m.**  
**Haslam Business Building 601**

Attending:

Bruce Behn, Ernest Brothers, Millie Cheatham (for Dixie Thompson), Sherry Cummings, Sharon Davis (for Mary Gunther), Carolyn Hodges (Chair), Stephen Kania, Yvonne Kilpatrick, Alex Long, Sandra Leach, Brent Mallinckrodt, Joan Rentsch, Ragan Schriver, Maria Stehle, John Stier, Jason Young

The meeting was called to order by Carolyn Hodges at 2:20 p.m.

The Minutes of September 3, 2015 were approved.

1. Updates – Carolyn Hodges

- a. Dr. Hodges addressed the issue of graduate students being permitted to assign grades in graduate classes. She said graduate students should not be teaching or evaluating other graduate students. She emphasized that there could be a problem if complaints arise and that such arrangements possibly have FERPA implications.

Dr. Hodges believes guidelines need to be established and asked for the group's input. She will inquire about the situation at the next National Graduate Conference and will share the information via a Listserv.

- b. Dr. Hodges said there have been questions raised about students being on probation but applying for Admission to Candidacy. Dr. Hodges indicated that Graduate Catalog policy states that a requirement for Admission to Candidacy is to show satisfactory progress and "maintaining at least a B average in all graduate coursework." Dr. John Stier asked if satisfactory progress needs to be spelled out as good academic standing. Dr. Hodges said satisfactory progress means you're in good academic standing at time of Admission to Candidacy.

Dr. Hodges suggested that policy clarification is in order and asked if any group members objected. All members agreed with her that clarification is needed. Dr. Hodges will talk with Dr. Stephanie Galloway and her team to obtain input about policy wording.

- c. Dr. Hodges said she receives a lot of requests for one-time Dissertation Committee approvals. If she gets them more than once, she advises them to seek on-going approval from the Credentials Committee. Dr. Brent Mallinckrodt said he believes a lot of faculty in his college aren't aware of the

need to have continuous status. Dr. Stephen Kania said faculty can, with special approval, be non-tenure track and have continuous approval, but that they need to have assistant or associate professor titles. He said Clinical Assistant Professors are eligible.

- d. Dr. Hodges announced there will be a workshop for Directors of Graduate Studies on October 28, 2015 from 9:00 – 11:00 a.m.
- e. The Graduate School will soon launch a search for the Graduate School's vacant Associate Dean position.
- f. There will be a vote on the proposed grading scale for graduate students at the next Graduate Council meeting.

Dr. Hodges adjourned the meeting at 2:47 p.m.

CRH/lmh