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## Academic Policy Committee Report - September 21, 2006

Graduate Council

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ACADEMIC POLICY COMMITTEE  
THURSDAY, SEPTEMBER 21, 2006, 2:00 P.M.  
4<sup>th</sup> FLOOR ANDY HOLT TOWER  
REPORT

Present: Ben Bates (Chair), Richard Bennett, Ralph Brockett, Michael Keene, Barbara Klinkhammer, Karen Levy, Mary Papke, Kay Reed, Eddie Woodruff.

The meeting was called to order at 2:00 p.m. by Ben Bates, Chair. Bates noted that the committee members should review the bylaws for the committee, which are posted on the Graduate Council web page.

Matthew Murray, Chair of Graduate Council, reviewed the role of the committee in its relationship to Graduate Council. Reflecting upon his experience as chair of the committee in the past, Murray reported that some issues for the committee in the future are plagiarism, the role of the SPEAK Test, and general policies related to distance education. Michael Keene added that the committee should revisit the policy on minimum TOEFL scores related to the new internet-based TOEFL exam.

The committee reviewed the draft position description for departmental graduate coordinators, which was forwarded by Linda Painter, interim Dean of the Graduate School. After a discussion of the description, the committee recommended that a more descriptive title for the functions outlined in the position would be Director of Graduate Studies.

The meeting adjourned at 2:50 p.m.