



1978

Report to the Commission for Blacks (Rules/Regulations Committee)

Commission for Blacks

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Recommended Citation

Commission for Blacks, "Report to the Commission for Blacks (Rules/Regulations Committee)" (1978).
Miscellaneous Memorandums and Reports.
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REPORT TO THE
COMMISSION FOR BLACKS
(RULES/REGULATIONS COMMITTEE)

Function: Calendar

The Rules and Regulation Committee - Commission for Blacks is an ad-hoc body whose principal function is the formation of a yearly calendar as well as the proposition of procedural rules and regulations.

Once the calendar and regulations suggested by this committee are approved by the commission the committee's duties have been discharged and it is dissolved.

Proposed Calendar:

- A) Dialogue with the Athletic Department - Men's and Women's Basketball Coaches
- B) Dialogue with New Deans:
 - 1) Architecture - Roy Knight
 - 2) Home Economics - Nancy Belk
 - 3) Graduate Studies - Clarence Minkle
- C) Dialogue with Department Chairpersons or Representatives
 - 1) Communication
 - 2) Speech and Theatre (Liberal Arts)
 - 3) Continuing Education
 - 4) Transportation
- D) Dialogue with University Directors - Major Division
 - 1) Personnel
 - 2) Finance

Procedural Considerations:

- 1) It is proposed that parliamentary procedure as outlined in Robert's Rules of Order be followed when conducting meetings. Further that a parliamentarian be designated to which procedural questions could be directed.
- 2) Minutes should be disseminated prior to Commission meetings for review.

- 3) Sessions may only be taped by the Commission secretary although members may have access to these tapes.
- 4) When appropriate an Executive Session should precede any meeting. Only commissioners should be present during these sessions.

Recommendations

- 1) The Commission should issue a report to the campus community on a quarterly basis.
- 2) There should be an exchange of information on a regular basis between the Commission for Blacks and the Commission for Woman.
- 3) The Commission's yearly report should be completed in sufficient time for review and revision by the Commissioners prior to submission to the Chancellor.
- 4) A planning session (meeting) in which appropriate information is given and questions to be asked are formulated should be held prior to dialogues with any university representatives.

Example:

November 7 - Planning Session - Dialogue with Dean X

November 21- Dialogue with Dean X

- 5) Whenever an issue of major significance requiring action by the Commission is brought before the body, all pertinent information should have been disseminated in advance.

Future questions relative to procedure or agenda should be referred to the Commission chairman or parliamentarian for consideration and when appropriate, presentation to the main body.