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Undergraduate Council Minutes of Meeting March 16, 2004

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**THE UNIVERSITY OF TENNESSEE, KNOXVILLE
UNDERGRADUATE COUNCIL**

**Minutes of Meeting
Tuesday, March 16, 2004
2:00 p.m. – 8th Floor Board Room – Andy Holt Tower**

Members present: Catherine Dulmus, Asafa Jalata, Laura Jolly, Paul Julian, David Klyce, Jan Lee, Marian Moffett, Mike Pemberton, Paul Pinkney, Richard Saudargas, Kenton Yeager

Ex-officio members present: Mary Lewnes Albrecht, Richard Bayer, Don Cox, Tom George, George Hoemann, Fred Pierce, Max Robinson, Rita Smith, Luther Wilhelm

The meeting was called to order at 2:00 p.m. by Laura Jolly, Chair

- I. The Minutes of the [February 3, 2004](#) meeting of the Undergraduate Council (corrections and additions – pages U529-U531) were approved.
- II. Committee Reports
 - Advising Committee – R. Darling
The committee is continuing to meet with Laura Jolly regarding the petitioning process for the University General Education Requirement.
 - General Education Committee – L. Jolly
<http://web.utk.edu/~ugcouncil/genedrequirement.shtml>
The committee is working on implementation and the petitioning process. Decisions will be made by April 16 regarding transfer student issues. Proposals for courses were due Monday. John Haas (Communicating Orally sub-committee) and Mary Jo Reiff (Communicating through Writing sub-committee) presented information on developing and submitting “OC” and “WC” courses. The subcommittees welcome inquiries from faculty regarding the process and are willing to work with faculty as they develop proposals. The Communicating Orally sub-committee will offer workshops this summer to assist faculty in developing “OC” courses. In addition, the sub-committee plans to post tools for evaluating oral communication on the UG Council website. Successful “OC” and “WC” proposals integrate oral or written communication across the course, use appropriate evaluation tools, and include instruction in oral or written communication respectively. Common reasons for rejecting Communicating through Writing courses included inconsistency between the

proposal and the course syllabus, no indication of instruction in written communication, not meeting the 5,000-word requirement, and not specifying assignments. Model proposals will be posted on the UG Council Web site.

III. Announcements and Other Business

- Appointment of members for 2004-2005
The names of elected representatives from each college should be sent to Cookie Ely (cely@utk.edu) no later than: March 29, 2004.

Next meeting of the Undergraduate Council: April 27, 2004
The Curriculum Committee will meet: April 13, 2004
Curricular materials are due by noon: March 31, 2004
Undergraduate Council Web page: <http://web.utk.edu/~ugcouncil/>

Corrections and Additions to the February 3, 2004 Undergraduate Council Minutes (approved by e-mail vote 2/23/04)

COLLEGE OF EDUCATION, HEALTH, AND HUMAN SCIENCES (corrections)

Page U477

Child and Family Studies major

Adulthood and Aging Specialty Area: delete Urban Studies 321; add Nursing 400

Page U479

Child and Family Studies (245)

351 should not be dropped

352 Diversity in Family-School-Community Relations should be dropped

Page U483

Retail and Consumer Sciences major showcase

Sophomore

Add:

Accounting 201-202.....5

Change hours for Cultures and Civilizations from 5 to 3

Page U494

Recreation and Leisure Studies major –Therapeutic Recreation Concentration

Catalog statement should read: "Although not reflected in the showcase, students are required to meet the University General Education Requirement as stated in this catalog."

Page U495-U496

Sport Management major showcase

Remove footnote 2 from Sport Management 250 and Sport Management 350.

Effective date for above: FALL 2004

COLLEGE OF ARTS AND SCIENCES (additions)

- On p. 79 of the current *Undergraduate Catalog*, at the end of the present statement on **English Composition**, a final paragraph should be added:

To fulfill the University's General Education Requirement, all students must complete the first-year composition sequence described above, and, upon completion of English 101 and 102 or their equivalent, take one other course designated as (WC) in the undergraduate catalog. The WC course may or may not be within the student's major.

- On p. 79 of the current *Undergraduate Catalog*, above the heading **Foreign Language**, a new paragraph should be inserted.

Communicating Orally

The ability to communicate one's ideas orally is as important as the ability to express them in writing. All students must fulfill the University's General Education requirement by completing one course with an (OC) designation. The OC course may or may not be within the student's major.

- On p. 79 of the current *Undergraduate Catalog*, Column 2, remove the heading **Mathematics, Formal Reasoning, and Logic**, and the three paragraphs of content under it, and replace it with the following:

Mathematics and Quantitative Reasoning

Skills in Mathematics, quantitative reasoning, and computing required for estimation and calculation, understanding logical processes, critical analysis, problem solving and decision making.

Students may meet this requirement by completion of two of the following courses, or one of the following courses and Computer Science 100 or 102:

Math 110, 115, 123, 125, 141, 142, 147, 148, 151, 152, 202
Statistics 201, 207

- On p. 79 of the current *Undergraduate Catalog*, Column 2, replace the paragraph under **Natural Science** with the following:

A two-course laboratory sequence and an additional course that will introduce students to the increasingly important role of science and technology in all aspects of modern life. This requirement will introduce students to the basic discoveries, knowledge and logical organization of scientific disciplines and to development and testing of hypotheses. Laboratory courses will develop skills in experimental tests of hypotheses; lectures will introduce students to the role of scientific methodology and problem-solving in society.

Students may meet this requirement by completion of a two-course sequence from list A and an additional course from List A or List B.

- On p. 80 of the current *Undergraduate Catalog*, Column 1, replace the paragraph under **List B** with the following:

Anthropology 110; Astronomy 151; Botany 306 (Same as Anthropology 306), 309, 310, 330;
Chemistry 150, 160; Computer Science 140, 160; Geology 201, 202, 203; Microbiology 210;
Biochemistry and Cellular and Molecular Biology 230; Physics 101, 102.

Rationale: Under the new General Education requirement, all University students will be required to take two Quantitative courses. Because the present Natural Science List B allows students taking two Math courses to satisfy the List B requirement, the entire requirement will be rendered meaningless under the new General Education rules. All students will have two math courses; no students will need any other List B courses. The suggested change will preserve the spirit of the original Natural Science requirement without requiring non-science majors to take additional courses.

- On page 80, second column under Humanities List C: Study or Practice of the Arts, please add the following courses to the approved list of courses:

Art History 162, 172, 173, 183

- On page 80 under Humanities, change the last sentence of the second paragraph

FROM

All courses except those involving practice of the arts are writing-emphasis courses.

TO

All courses in Lists A and B are writing-emphasis courses.

Rationale:

- Brief statement of change and why it is needed:** The Art History courses listed above have been approved by General Education Committee as Arts and Humanities courses in the University's new General Education requirement. These courses also meet the spirit of the Humanities requirement as stated in the College of Arts and Sciences on page 80 of the undergraduate catalog. The courses listed above are not writing-emphasis courses. There is already precedent for including courses on List C which are not writing-emphasis courses; however, the second paragraph under Humanities should accurately reflect which courses will have a significant writing component. Including these courses on the approved list creates more versatility for students in transition between majors.
- Impact on staffing:** Because the Art Department proposed these courses for the general education list, the assumption can be made that the Art Department is prepared to serve a wide University population.

3. **Financial impact (how will the change affect the Department or College budget?):** None that have not already been addressed.
4. **Impact on other academic units, including those in other colleges:** The addition of these courses to the Arts and Sciences Humanities list has a positive impact on students in other colleges. As new students explore a variety of majors, they will have more courses from which to choose that have transferability into the College of Arts and Sciences.

Effective date for the above: FALL 2004

UNDERGRADUATE COUNCIL MEMEBERSHIP

Under the terms of the current Faculty Senate Bylaws elected representatives to the Undergraduate Council are apportioned according to the number of degrees granted during the prior academic year (see below).

The chart on the following page shows those representatives whose terms of office extend to 2005 and 2006. The last column indicates the number of representatives to be elected to replace those whose terms expire July 31, 2004.

The names of elected representatives from each college should be sent to Cookie Ely (cely@utk.edu) no later than: March 29, 2004.

Faculty Senate Bylaws (<http://web.utk.edu/~senate/Bylaws.html> - 32)

Q. Undergraduate Council. Voting membership shall consist of representatives chosen for three-year terms from the schools and colleges of the University granting baccalaureate degrees, one member of the ROTC faculty, and four students designated by the Undergraduate Academic Council. Members shall be chosen in the spring term for terms to commence at the start of the next fall term. Representatives shall be apportioned among the baccalaureate degree granting units according to the number of degrees granted during the prior academic year, using the following table:

| Baccalaureate Degrees Granted | Total Undergraduate Council Representatives |
|----------------------------------|--|
| 1-300 | 1 |
| 301-500 | 2 |
| 501-700 | 3 |
| etc. | |

In the College of Arts and Sciences, representatives shall be apportioned among the Divisions of Social Sciences, Humanities and Natural Sciences. Members must (1) hold full-time or continuing part-time appointment with the rank of assistant professor or higher, and (2) perform academic duties consisting of at least half-time teaching, research, service or departmental administration. Ex-officio members (without vote) shall be the Dean of Admissions and Records, the Dean of Outreach and Continuing Education, the Dean of Libraries, and the Chair of the Standing Committee on Advising (or their designees). In addition, the administrative officer having primary responsibility for undergraduate curriculum in each college or school shall serve as an ex-officio member (without vote) of the Undergraduate Council if that person is not a college or school representative. The Chair of the Undergraduate Council shall be a faculty member from the Undergraduate Council elected for a two-year term by voting members of the Undergraduate Council. The election of the Chair will take place at the last meeting of the Spring semester.

The Undergraduate Council shall concern itself with standards for admission, retention, and graduation; with curricular matters in the undergraduate programs; with the development of interdisciplinary programs; with the approval of new programs and any other matters of educational policy pertaining to undergraduate programs. The Council shall report its actions for approval to the Executive Committee of the Faculty Senate. The agenda and minutes of the Undergraduate Council meetings will be distributed electronically to all senators at least five business days prior to the next senate meeting. Implementation follows approval of the changes at that meeting. Any curricular change may be reopened for review and its implementation delayed at the will of the Educational Policy Committee, the Executive Committee, or the full Senate.

Undergraduate Council Terms of Elected Members

| College | Term Begins August 1, 2002; Ends July 31, 2005 | Term Begins August 1, 2003; Ends July 1, 2006 | Term Begins August 1, 2004; Ends July 1, 2007 |
|---|---|--|---|
| Agricultural Sciences and Natural Resources <i>*203 degrees granted</i> | | BILL PARK | |
| Architecture and Design <i>*84 degrees granted</i> | MARIAN MOFFETT | | |
| Arts and Sciences <i>*1552 degrees granted</i> | | BONNIE GOULD ROBERT HINDE ASAFA JALATA | Five to be elected. (re-elect or replace A. Batey, H. Hirschfeld, P. Pinckney, R. Saudargas, E. Silva) |
| Business Administration <i>*751 degrees granted</i> | | FRANK DAVIS MARY HOLCOMB | Two to be elected. (re-elect or replace M. Moon; plus one additional due to degrees granted) |
| Communication and Information <i>*396 degrees granted</i> | SAM SWAN MICHAEL PEMBERTON | | |
| Education, Health, and Human Sciences <i>*493 degrees granted</i> | | | Two to be elected. (re-elect or replace L. Jolly, T. Stratta) |
| Engineering <i>*271 degrees granted</i> | | CHRIS PIONKE | |
| Nursing <i>*112 degrees granted</i> | JOHNIE MOZINGO | | |
| ROTC—ARMY | ROBERT WALSH (replaces Marty Coffman. Army and Air Force alternate years.) | | |
| Social Work <i>*36 degrees granted</i> | FRANK SPICUZZA | | |

**Spring 2003-Summer 2003*

*1-300 degrees granted = one representative.
Thereafter, one representative for every 200 degrees granted.*