



4-23-1976

Memo: Request for Information from the Sub-Task Force on Staff Affairs

Commission for Blacks

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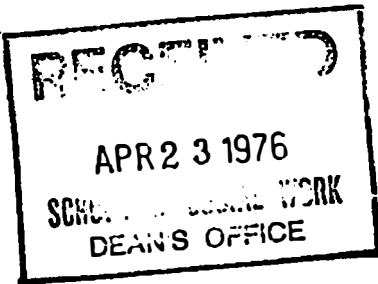
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THE UNIVERSITY OF TENNESSEE
KNOXVILLE 37916
OFFICE OF THE VICE CHANCELLOR
PLANNING AND ADMINISTRATION

April 23, 1976



M E M O R A N D U M

TO: Dr. Betty Cleckley
FROM: Luke Ebersole *LE*
SUBJECT: Request for Information from the Sub-Task Force on
Staff Affairs

Betty, attached is the 1974 "Annual EEO Report," which contains information on persons employed, hired, and promoted during calendar year 1974. The information for all UTK clerical and supporting personnel is submitted annually by the UTK Personnel Office.

The report for calendar year 1975 is in the process of being keypunched by the UT system Office of Institutional Research, and we hope to have this report in May. As soon as we receive it, we will furnish you with a copy.

The attached report also (p. 44) indicates goals for new hires for calendar year 1975. As you know, new guidelines have been issued by HEW for affirmative action plans, and these guidelines contain specific requirements for the methodology of setting goals. Dr. Williams and the group which will be assisting her in revising the affirmative action plan will apply the guidelines to UTK and the 1977-78 goals will be a function of this process.

With regard to the model used in collecting the data for the Task Force report, the report which was produced for the Task Force was designed to be an annual one. We have not yet received this year's update, but hope to be able to send it to you in the near future.

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Attachment
cc Miss Betsey Creekmore