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Undergraduate Council Meeting Minutes

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## Undergraduate Council Minutes of Meeting February 28, 2017

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**The University of Tennessee, Knoxville  
Undergraduate Council  
Minutes of the Meeting  
February 28, 2017**

**Elected Members present:** Katherine Ambroziak, Chair, Rachel Chen, Richard Bennett, Ken Baker, John Bell, Harriet Bowden, Marleen Davis, Jochen Denzler, Joshua Emery, Nadia Fomin, (Beth Foster by proxy – Joan Rentsch), Paul Frymier, Frank Guess, (Mary Holcomb by proxy – Betsy Gullett), (Roxanne Hovland by proxy – Joan Rentsch), Laurie Meschke, Robert Mindrup, Drew Paul, John Scheb, Heidi Stolz, Richard Strange, Delores Smith, Shelia Swift, Aleydis Van de Moortel,

**Ex-Officio Members present:** Chuck Collins, George Drinnon, Jeff Fairbrother, Rebekah Page (representing Timothy Hulsey), Barbara Murphy, Bonnie Ownley, Joan Rentsch, Jamia Stokes, Teresa Walker, Pia Wood, and Katherine Ambroziak (proxy for Jason Young)

**Student Members present:** (McKinsey Patterson by proxy – Alex Crockett)

**Others present:** Monique Anderson, Tom Beeson, Alison Connor, Erin Hardin, Chris Lavan, and Molly Sullivan

**Call to order:** A regular meeting of the Undergraduate Council (UGC) was held in the Multipurpose Room of Frieson Black Cultural Center on February 28, 2017. The meeting was called to order at 3:42 pm by Katherine Ambroziak, Chair, after determining that attendance satisfied a quorum.

**Minutes of the previous meeting:** The minutes of the January 31, 2017, meeting were approved without correction or opposition.

**Presentations:**

- Erin Hardin presented an update from the General Education Taskforce, explaining proposed changes, responding to questions, and encouraging additional feedback regarding any concerns about the proposal. The Undergraduate Council is expected to vote on the final proposal in April 2017.
- Pia Wood presented an update regarding the Peace Corps Prep Program (PCPP) that was approved by the UGC pending the Peace Corps' approval of our application. The Peace Corps declined our proposal. They stated that our application was strong for the two sectors (environment and agriculture) that it addressed, but they prefer that we include all six sectors (education, health, environment, agriculture, youth in development, and community economic development). Once we can formalize a plan for all six sectors, we will reapply for the PCPP. Therefore, the catalog text for the PCPP that was approved by the UGC in January 2017 will not be included in the 2017-2018 catalog.

**Committee Reports (See attached reports)**

- The course proposals for the FUTURE Program were discussed again. After discussion, the UGC voted to approve moving the 11 courses from Archive to Active for the 2017-2018 academic year. The votes included one "nay" and two abstentions.
- Jamia Stokes presented the report from the Advising Committee. There were no action items included in the report.
- Barb Murphy presented the report from the General Education Committee. There were no action items included in the report.

**Other:**

- Katherine Ambroziak talked about her personal experiences serving the university both as a member of the Undergraduate Council and its committees and as a member of the UGC leadership team. She encouraged current members of the UGC to consider serving as part of the leadership team.
- A special meeting of the UGC is planned for Tuesday, April 18, 2017, from 4:00 – 5:00 pm. This meeting is in addition to the regular meeting scheduled for April 11. The special meeting will probably take place in the Frieson Black Cultural Center Multipurpose Room, but the venue has not yet been confirmed. The only agenda item expected at that meeting is the proposal from the General Education Task Force.

**Adjournment:** Katherine Ambroziak adjourned the meeting at 4:45 pm.

**Next meetings:**

- Regularly Scheduled Meeting: Tuesday, April 11, 2017, at 3:40 pm in the Multipurpose Room of Frieson Black Cultural Center.
- Special Meeting: Tuesday, April 18, 2017, at 4:00 pm, with venue to be determined.

**Minutes submitted by:** Molly Sullivan

**COURSES FOR THE FUTURE PROGRAM**
**College of Education, Health, and Human Sciences  
 Proposal regarding FUTURE Program curriculum  
 Undergraduate Council – February 28, 2017**
**Proposal:**

CEHHS asks that the Council move previously approved and archived COUN courses (listed below) to an active status so that they are included in the 2017-2018 Undergraduate Catalog.

**Background:**

During the January 2017 meeting, Undergraduate Council considered a proposal to add 10 COUN courses to support the FUTURE program (COUN 110, 115, 120, 125, 130, 135, 140, 145, 150, & 160; agenda pp. 237-239). Council voted to approve and archive these courses. It was noted that the possibility of removing them from archived status for fall 2017 use would be considered during the February 2017 meeting. The Council asked for clarification of issues related to the rationale for the request to add these courses.

Associate Dean Fairbrother met with Vice Provost Hinde and Tom Beeson, coordinator of the program, following the January Council meeting. In that meeting, Coordinator Beeson indicated that the purpose of the course add proposal was threefold:

1. To obtain course numbers, titles, and descriptions that match the content of the courses
2. To develop a set course sequence, which will provide clarity about the program to students and facilitate communication about program details with prospective students and their parents
3. To create devoted courses restricted to FUTURE students so as to eliminate mistaken enrollments by regular UT students

During the Council meeting, members were uncertain about the implications of allowing specially admitted students to enroll for credit. Beeson clarified that FUTURE students will not receive credit; they will audit the program courses and any additional UT courses they may take. Currently, FUTURE students audit existing UT courses so the proposal only seeks to create a set of specific FUTURE-only courses to achieve the three purposes listed above.

Questions emerged during the Council meeting about the need for credit-bearing courses so that FUTURE students would be eligible for financial aid. As it turns out, this concern was not directly relevant to the proposal - FUTURE students are already eligible for financial aid despite not receiving credit.

Another concern was whether or not Council should explore the option of designating these courses as bearing non-transferrable credit so as not to disadvantage any FUTURE students who might subsequently enroll in a degree program here or elsewhere. This concern was not relevant to the proposal as FUTURE students do not and will not receive credit for the courses they take.

**MOVE FROM ARCHIVE TO ACTIVE**

**COUN 110 Career and Life Planning I (3)** Basic career exploration and job seeking skills. Open only to students in the first semester of the FUTURE Postsecondary Education Program.

*Grading Restriction: Satisfactory/No Credit grading only.*

*Registration Restriction(s): FUTURE students only. Instructor permission required.*

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of COUN 212. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTURE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 115 Digital Literacy I (3)** Basic computer, tablet and smart phone technology. Open only to students in the first semester for the FUTURE Postsecondary Education Program

*Grading Restriction: Satisfactory/No Credit grading only.*

*Registration Restriction(s): FUTURE students only. Instructor permission required.*

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of TPTE 495. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTURE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use*

financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.

**COUN 120 Career and Life Planning II (3)** Addresses workplace soft skills and continues career exploration and job seeking skills started in Career and Life Planning I; Open only to students in the FUTURE Postsecondary Education Program.

(RE) Prerequisite(s): 100

Grading Restriction: Satisfactory/No Credit grading only.

Registration Restriction(s): FUTURE students only. Instructor permission required.

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of COUN 212. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTRE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 125 Digital Literacy II (3)** Continues learning in basic computer, tablet and smart phone technology for students in the FUTURE Postsecondary Education Program. Open only to students in the second semester of the FUTURE Postsecondary Education Program.

(RE) Prerequisite(s): 115

Grading Restriction: Satisfactory/No Credit grading only.

Registration Restriction(s): FUTURE students only. Instructor permission required.

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of TPTE 495. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTRE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 130 Career and Life Planning III (3)** Advanced career exploration and job seeking skills for second year students in the FUTURE Postsecondary Education Program. Open only to students in the FUTURE Postsecondary Education Program.

(RE) Prerequisite(s): 120.

Grading Restriction: Satisfactory/No Credit grading only.

Registration Restriction(s): FUTURE students only. Instructor permission required.

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of COUN 212. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTRE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 135 Digital Literacy III (3)** Continues learning in computer, tablet and smart phone technology for students in the FUTURE Postsecondary Education Program. Open only to students in the third semester of the FUTURE Postsecondary Education Program.

(RE) Prerequisite(s): 125

Grading Restriction: Satisfactory/No Credit grading only.

Registration Restriction(s): FUTURE students only. Instructor permission required.

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of TPTE 495. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTRE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use*

financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.

**COUN 140 Career and Life Planning IV (3)** Skills from Career and Life Planning I, II, and III are applied in job search and other work settings. This course is open only to students in the FUTURE Postsecondary Education Program.

*(RE) Prerequisite(s): 130.*

*Grading Restriction: Satisfactory/No Credit grading only.*

*Registration Restriction(s): FUTURE students only. Instructor permission required.*

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of COUN 212. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTURE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 145 Digital Literacy IV (3)** Continues learning in computer, tablet and smart phone technology for students in the FUTURE Postsecondary Education Program. Open only to students in the fourth semester of the FUTURE Postsecondary Education Program.

*(RE) Prerequisite(s): 135.*

*Grading Restriction: Satisfactory/No Credit grading only.*

*Registration Restriction(s): FUTURE students only. Instructor permission required.*

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of TPTE 495. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTURE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 150 Life Skills (3)** Addresses broad set of skills that young adults need in order to live independently, including goal setting, health and exercise, budgeting, decision making, domestic skills, study skills, and personal safety. This course is open only to students in the FUTURE Postsecondary Education Program.

*Grading Restriction: Satisfactory/No Credit grading only.*

*Repeatability: May be repeated. Maximum 12 hours.*

*Registration Restriction(s): FUTURE students only. Instructor permission required.*

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of TPTE 495. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTURE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus. Impact on other units: None. Financial Impact: None. This course is currently taught by a graduate student and this will continue.*

*Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPTE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP). Certification as a CTP allows FUTURE Program students to use financial aid, when eligible. Creating permanent, separate courses for the FUTURE Program's students is needed to maintain the program under Comprehensive Transition Program requirements.*

**COUN 160 Personalized Learning (6)** This course is designed for students enrolled in the FUTURE Program's optional third year. Personalized Learning is a student focused curriculum which includes: further instruction in the three main program content areas: digital literacy, life skills and career and life; identification of learning interests and the development of and initial implementation of a lifelong learning; work at a paid or unpaid internship; refinement of written communication, self-expression, and personal reflection skills.

*Grading Restriction: Satisfactory/No Credit grading only.*

*Repeatability: May be repeated. Maximum 12 hours.*

*Registration Restriction(s): FUTURE students only. Instructor permission required.*

*Rationale: The FUTURE Program has been utilizing existing course numbers for our offerings for the past seven semesters. This course has been listed as a section of TPTE 495. Having a designated course number will provide greater accuracy in registration and help prevent students outside of the FUTURE Program from enrolling, which has been an issue. This course is for FUTURE Program students only, not for regular UT undergraduates. Course Format: Lecture/On Campus and experiential learning. Impact*

on other units: None. Financial Impact: There should be no new financial impact. This course will be taught by current FUTURE Program staff.

Learning outcomes supported: No outcomes affected by the change. Support from assessment activities: Director Tom Beeson and P.I. faculty, Dr. Gibbons of Counselor Education (EPC) and David Cihak of Special Education (TPE) reviewed requirements for federal designation of a Comprehensive Transition Program (CTP).

#### ADVISING COMMITTEE

#### The University of Tennessee, Knoxville Advising Committee Minutes of the Meeting January 24, 2017

1. **Welcome and Call to Order** – 3:30pm
2. **Approval of Minutes** – minutes approved
3. **AALG** – Darling provided an update on Advising 2020. Advising 2020 has been approved and is moving forward. Five colleges currently have advising positions open. Several are posted on HR site. Darling announced a series of retreats planned for spring to further develop the advising model and for professional development. Group of senior advisors are working to develop a core advising curriculum for professional advisors. Darling announced university-wide assessment of advising this semester coming after the climate survey is complete and before instructor evaluations. Advising assessment is in partnership with Dr. Jennifer Morrow in EHHS. Roll out of the new advising model will take place during summer 2017 orientation with first-year students. Model cannot be fully implemented until funding is approved.
4. **Guest: Cheryl Barksdale, Haslam College of Business Management Department** – Barksdale announced new Master of Science in Management & Human Resources (formerly MS in Human Resource Management). Focus of the program is management readiness, preparing graduates to manage people. Barksdale presented the program's three focal areas. Program open to students from all disciplines. Work experience preferred. Only part-time evening program in the Haslam College of Business. Awaiting final approval of curriculum updates. Questions or additional information: msmhr@utk.edu, cbarksd1@utk.edu (see attached)
5. **Standing Reports**
  - a. **TennACADA** – no report
  - b. **Enrollment Management**
    - i. **Admissions** – Harrington provided an update on applications. 18,000 applications. 13,000 admitted. Goal is 4,900 enrolled students. Bridge program offers went out on Jan. 23. Summer enrollment encouraged for students needing remedial work. Bridge students coming back to UT start as incoming transfer students.
    - ii. **Registrar** – Hardy distributed Mini, Summer, and Fall 2017 Dates for Advising. (see attached) Fall registration begins after spring break. Contact Jennifer with any concerns. Connor announced, pending approval, the Experience Learning Courses, "S" (service learning) & "R" (research-focused) designations, will be in the fall 2017 catalog. General Repeat Policies and Grade Replacement Policies for courses with the "S" and "R" designations presented. (see attached)
    - iii. **OneStop** – Stokes presented the following updates in Curry's absence. Continuing Student Scholarship application is due February 1. 2017-18 FAFSA priority filing date is February 15. Summer Financial Aid applications will be available in early February.
    - iv. **Financial Aid** – no report
  - c. **Multi-Cultural Student Life** – Williams announced tutoring has started for the semester. Williams reported on times and locations. Open tutoring from 4-9pm in the FBCC.
  - d. **Student Success Center** – Adams announced tutoring has started for 180 courses and that GradesFirst appointments are open. Tutoring locations are found on the SSC website. Tutoring schedule will be posted on-line. Supplemental instruction (SI) for nine courses. Computer Science SI leaders needed. Renalds reported 1,480 students on academic probation. Awaiting the 14-day count to see if these students are still enrolled. Students on probation must complete online module, meet with an academic coach, and see an academic advisor. Renalds reported the number of students doing coaching and the modules looks good. Encouraged advisors when meeting with these students to ask if they have met with an academic coach in SSC. Appointments are booked solid; walk-in availability. (see attached)
  - e. **First-Year Studies** – Mastrogiovanni announced Early Alert will launch next week. Mastrogiovanni reported four 2<sup>nd</sup> session FYS 129 courses available this semester.
  - f. **Student Life** – Parker announced the launching of a system-wide Student Experience Survey. Survey will be open January 24-February 24. Parker asked members to remind faculty of 974-HELP.
6. **Old Business** – none
7. **New Business** – K'Cindra Cavin was introduced as a new member of Arts & Sciences advising. Stokes requested that flyers for information sessions for students wanting to change their major be sent to Phyliss so they can be included in the minutes. Stokes asked for agenda items for the April meeting. Rebecca from Honors will be invited to talk about the new honors program.

Meeting Adjourned: 4:10pm

#### GENERAL EDUCATION COMMITTEE

#### The University of Tennessee, Knoxville General Education Committee

**Minutes of the Meeting  
February 8, 2017**

**Call to order:** A regular meeting of the General Education Committee was held in Room 605 of Hodges Library on February 8, 2017. The meeting was called to order by Barbara Murphy, Committee Chair, at 8:30 am.

**Members present:** Barbara Murphy, Chair, Marleen Davis, Drew Paul, Delores Smith, Richard Strange, Chuck Collins, Jeff Fairbrother, Lori Hunter, Margie Russell (proxy for Masood Parang), Kirsten Benson, Harriet Bowden (proxy for Megan Bryson), John Haas, Jeff Larsen, Missy Parker, and Teresa Walker

**Others present:** Luke Garton, Heather Hartman, R.J. Hinde, and Molly Sullivan

**Approval of the Minutes:** The minutes from the January 18, 2017, meeting were approved with one minor change to the list of members present.

**Course Proposals:**

(None)

**Other Business:**

- The document outlining the assessment process for classes in general education was reviewed, and additional edits were recommended.
- The course proposal form for WC designation includes the items "Prerequisites: English 102 or equivalent" and "Note: English 102 or equivalent required as a prerequisite." R.J. Hinde noted at the January meeting of this committee that some WC courses do not have the required prerequisite in their catalog copy. At this meeting Kirsten Benson updated the prior discussion by saying that all WC courses that have been approved for the 2017-2018 undergraduate catalog have now been updated by the Curriculum Committee and UGC to have the appropriate prerequisite. Barbara Murphy will follow up with the Associate Deans regarding WC courses approved in prior years that do not currently show this prereq in the catalog. The goal is to have all these courses updated for fall 2018. The Committee also agreed that all General Education submission forms and website instructions for proposing General Education courses should be updated to point out that courses approved for General Education designation that do not already list the required prerequisite(s) must go through the corresponding college's curriculum approval process to revise the course's (RE) prerequisite. Kirsten also mentioned that the wording of the WC prerequisite needed to be changed on the proposal form to reflect the current language as approved by the English Department and the College of Arts and Sciences.
- Broadened Perspectives courses are typically restricted to 100- and 200-level courses. The Committee discussed the possibility of opening up this category to 300- and 400-level courses. After discussion, the Committee voted to keep the current guidelines because the new General Education Guidelines proposal will make that issue irrelevant.
- The agenda item regarding electing a chairperson for the next term will be delayed to the next meeting. Barb Murphy has offered to serve another two-year term if no other member volunteers and no other nominations are submitted

**Adjournment:** Barbara Murphy adjourned the meeting at 9:36 am.

**Next Meeting:** The next meeting is scheduled for Wednesday, March 8, 2017, beginning at 8:30 am in Room 605 of the Hodges Library. This will be the last meeting of the 2016-2017 academic year.

**Minutes Submitted by:** Molly Sullivan