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Graduate Associate Deans' Group Minutes

Graduate Council

1-10-2013

Graduate Associate Deans' Group Minutes - January 10, 2013

Graduate Council

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Graduate Deans' Group
Thursday, January 10, 2013, 2:00 – 3:30 p.m.
Graduate School Conference Room

Attending:

Ernest Brothers, Chris Boake, Ralph Brockett, Joy DeSensi (Chair), George Dodds, Mary Gunther for Jan Lee, Carolyn Hodges, Stephen Kania for Michael McEntee, Yvonne Kilpatrick, Stefanie Ohnesorg, Masood Parang, Annette Ranft for Tom Ladd, Kay Reed, Cynthia Rocha, Rita Smith for Sandy Leach, John Stier, and Dixie Thompson

The Graduate Deans' Group meeting was called to order by Joy DeSensi, on Thursday, January 10, 2013, at 2:00 p.m. in the Graduate School Conference Room.

1. The minutes of the Graduate Deans' Group meeting from October 18, 2012 were approved.
2. Graduate Fellowships – Joy DeSensi
Joy DeSensi announced the Graduate Fellowships are due to the Graduate School on Tuesday, March 5 by 5:00 p.m. Graduate Directors are to submit all materials to the Graduate School. The J. Wallace & Katie Dean Graduate Fellowships and the Herman E. Spivey Humanities Graduate Fellowships are to be initiated by the departments and the other fellowships are to be initiated to by the students. It was suggested that the fellowships have a fee waiver included.
3. Summary of Graduate Degrees Awarded Fall 2012 – Kay Reed
Kay Reed presented a spreadsheet showing the number of degrees awarded students by the degree titles. (Attachment 1)
4. Tennessee Eligibility Verification Entitlement Act (EVEA) – Yvonne Kilpatrick
Yvonne Kilpatrick explained that in May 2012 the Tennessee Eligibility Verification Entitlement Act was passed. The Act requires individuals at state public institutions of higher education seeking “state public benefit” are either US citizens or are lawfully present in the US. Effective for Spring 2013 all admitted students must submit documents in order to comply with the EVEA. This is a one-time process. (Attachment 2)
5. SACS Accreditation – John Stier
John Stier attended a SAC Conference and shared information regarding recent changes UT will need to comply with to reaffirm SACS Accreditation. SACS requires student learning outcomes for every program. Undergraduate and Graduate Credit 400 Level and 500 Level Courses must vary requirements. Faculty profiles must be updated with transcripts and courses taught. (Attachment 3)
6. Other
No other business was discussed.

The next Graduate Deans' Group meeting will be on Thursday, February 14, 2013,
2:00 – 3:30 p.m. in the Graduate School Conference Room.

Meeting Dates: March 21, 2013

With no further business, the meeting was adjourned at 3:10 p.m.

Respectfully Submitted,
Gay Henegar
Secretary to Graduate Deans' Group

Copy of UTK GRADUATE DEGREES AWARDED BY TITLE_SP 2011-FA 2012.xlsx

Date Printed: 1/11/2013

DEGREE TITLE	SPRING 2011	SUMMER 2011	FALL 2011	SPRING 2012	SUMMER 2012	FALL 2012	2-YR TOT DEGREE
PHD	106	111	89	119	114	92	631
M ACC	0	74	0	0	80	0	154
M ARCH	13	6	2	12	2	1	36
MA	29	12	19	32	16	19	127
MBA	10	3	228	11	4	209	465
MFA	10	0	1	14	1	1	27
MLA	0	8	0	1	5	0	14
M MATH	0	3	0	4	3	1	11
M MUSIC	22	6	2	27	3	6	66
MPA	13	2	9	5	1	6	36
MPH	6	10	9	15	6	7	53
MS	351	287	175	369	310	193	1685
MSLA	0	0	0	0	2	1	3
MSN	0	14	28	0	15	29	86
MSSW	159	10	14	162	7	23	375
EDS	6	6	2	3	6	18	41
DNP *****	0	0	0	0	3	0	3
GRAD CERT	27	11	21	19	6	20	104
EDD ***	1	0	0	0	0	0	1
MSP ***	1	0	0	0	0	0	1
TOTAL	754	563	599	793	584	626	3919

***** FIRST DEGREE AWARDED SUMMER 2012

*** DEGREE DROPPED

DATA SOURCE: BANNER/skr

STATE OF TENNESSEE: ELIGIBILITY VERIFICATION ENTITLEMENTS ACT (EVEA)

Effective: October 1, 2012

What is EVEA?

The following is a brief summary of the EVEA sent to administrators of non-academic units by Catherine Mizell and Matthew Scoggins on September 20, 2012:

The Tennessee Eligibility Verification for Entitlements Act becomes effective on October 1, 2012. The EVEA requires state public institutions of higher education to verify that persons seeking a "state public benefit" are a United States citizen or otherwise lawfully present in the United States.

Communication sent to graduate department/program approvers, heads, and assistants on 12/21/2012:

Effective for Spring 2013, all admitted students must provide documentation to verify their U.S. citizenship or lawful presence. UT must require this documentation in order to comply with the Tennessee Eligibility Verification for Entitlements Act (EVEA), effective October 1, 2012. Staff from the Student Services offices have been meeting regularly since October to develop a plan for executing the process. The attached e-mail was sent to graduate domestic applicants, permanent residents, and non-U.S. citizens (except F visa students who were notified by CIE) with term of entry Spring 2013 yesterday. We are already experiencing a positive response from applicants as they are scanning the required document(s) to our office. If you would like to know more about the EVEA, the document is located on the TN.gov website at: <http://www.tn.gov/sos/acts/107/pub/pc1061.pdf>.

Verification of Documents:

- Submitted documents are verified by Office of Graduate Admissions staff (CIE for F and J students)
- Verification is noted in Banner (SPAIDEN)

Failure to Submit Documents:

- Financial Aid hold is placed on the student's account (1st disbursement is Friday, January 11)
- Disbursement of funds will be delayed until hold is removed

Steps to Remove the Financial Aid Hold:

- Submit required documents in person to the Office of Graduate Admissions (OGA), 201 SSB or e-mail documents to gradtranscripts@utk.edu
- OGA notifies financial aid that student has fulfilled the EVEA requirement
- Financial Aid removes the hold. Students must contact financial aid regarding the timeline for release of funds

Questions about document submission, contact ykilpatr@utk.edu

F and J visa students, contact joann@tennessee.edu

Distribution of funds after hold is released, contact the Financial Aid Office

**** This is an automated message. Please do not reply directly to this message. ****

Dear «First_Name» «Last_Name»,

Congratulations on your admission/readmission to the Graduate School at The University of Tennessee. Beginning with Spring 2013, UT is required to obtain citizenship and immigration documentation from all entering students under the Tennessee Eligibility Verification for Entitlements Act (EVEA). You have received this e-mail because we do not yet have the required documentation for your US citizenship or your legal immigration status in the United States.

The following are documents that can be provided by scanning and e-mailing the documents as an attachment to gradtranscripts@utk.edu with "EVEA Documents" as the subject of your message.

US Citizens – submit one (1) of the following:

- Valid driver license or current photo identification
- An official birth certificate
- A copy of your social security card that can be verified with the Social Security Administration

Permanent Residents and Non-US Citizens – submit two (2) of the following:

- Valid, unexpired Permanent Resident Card (Form I-551)
- Valid, unexpired Foreign Passport with visa stamped "Processed for I-551"
- Refugee Travel Document (I-571)
- Valid, unexpired Foreign Passport with valid visa
- Arrival/departure form I-94

It is important that you provide us with the requested documentation by Monday, January 7, 2013. If it has not been received by our office by that date, according to the new law, you will not be able to receive any financial aid, including state and federal financial aid and any other awards or funding offered by UT Knoxville for the Spring 2013 semester.

We recognize that it is important for you to receive your financial disbursements in a timely manner. We want to help you meet this goal. Submission of the documents noted above is critical in order to receive disbursements as scheduled.

Sincerely,

Yvonne Kilpatrick
Assistant Dean and Director
Office of Graduate Admissions
201 Student Services Building
Knoxville, TN 37996
ykilpatr@utk.edu