

Substantive Change Cover Sheet

Submit to SACSCOC,
Substantive Change, 1866
Southern Lane, Decatur, GA
30033. One copy only;
electronic media preferred.
Do not email submissions
or send copies to staff.

Note:

1. Include a completed cover sheet with each submission; please don't submit a cover sheet only.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Submit substantive changes defined in policy only; others are not reviewable.
4. For best results, download this form and complete with [Adobe Reader](#). Hover mouse over fields for guidance.

INSTITUTIONAL INFORMATION

INSTITUTION (NO ABBREVIATIONS PLEASE)

CITY + STATE/PROVINCE

SUBSTANTIVE CHANGE RESTRICTION

1. Is the institution currently on Warning, Probation, or Probation for Good Cause?	☐ Yes	☐ No
2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction?	☐ Yes	☐ No
3. Is the institution currently under provisional certification for participation in federal financial aid programs?	☐ Yes	☐ No
If ANY are "Yes" the institution is on SUBSTANTIVE CHANGE RESTRICTION . Additional and/or different requirements may apply; consult policy.		

SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (SELECT FROM DROP-DOWN LIST; SUBMIT ONLY TYPES DEFINED IN POLICY)

SUBMISSION DATE

SUBSTANTIVE CHANGE DESCRIPTION (BRIEF SUMMARY)

INTENDED IMPLEMENTATION

OFF-CAMPUS INSTRUCTIONAL SITES SUBMITTED IN THIS SUBSTANTIVE CHANGE

Site Name, Physical Address, City, State/Province, ZIP or Postal Code, and Country/Territory

1.	
2.	
3.	
4.	
5.	
	There are more than 5 sites in this submission→ ☐

PROGRAMS SUBMITTED IN THIS SUBSTANTIVE CHANGE

Include credential AND discipline: e.g., Associate of Arts in English, Bachelor of Science in Physics, Certificate in Office Management, etc.

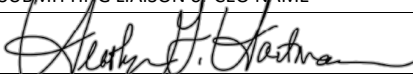
1.	
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4.	
5.	
	There are more than 5 programs in submission→ ☐

SUBMITTED

I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.

SUBMITTING LIAISON or CEO NAME

EMAIL ADDRESS



hhartman@utk.edu

Revised 04/07/2023

[Check for current version](#)



May 16, 2024

Dr. Kevin Sightler
Substantive Change Office
SACS Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Re: Closure of Nurse Executive Practice Graduate Certificate

Dear Kevin,

Please accept this letter as notification of the closure of an existing graduate certificate program in Nurse Executive Practice, effective July 31, 2024.

The program began accepting applications for admission in 2019, and one student was admitted in the 2020-2021 academic year and completed the certificate in 2021. As of December 1, 2023, the admission cycle deadline for 2024-2025, there were no further applicants. After two cycles with no solicited interest or applications, the college has stopped accepting applications.

No matriculated students are in the program; therefore, no teach-out plan is needed. There will be no effect on the faculty and staff workload or employment with the closure of this certificate program. Faculty discussions regarding the program closure began in 2023, and all affected faculty were aware of the planned closure due to no applications over a 3-year period.

Please contact me with any questions you may have.

Sincerely,

Heather Hartman
SACSCOC Liaison

Attachment

Cc: John Zomchick, Provost and Senior Vice Chancellor
Dixie Thompson, Vice Provost and Dean of the Graduate School
Victoria Niederhauser, Dean, College of Nursing

Office of Institutional Effectiveness
5723 Middlebrook Pike, Knoxville, TN 37921
865-974-3635 ie.utk.edu