

ACADEMIC POLICY COMMITTEE
THURSDAY, JANUARY 19, 2006, 2:00 P.M.
4th FLOOR CONFERENCE ROOM, ANDY HOLT TOWER

Present: Matthew Murray (Chair), Benjamin Bates, Michael Keene, Karen Levy, Mary Papke, Belle Upadhyaya.

The meeting was called to order at 2:00 p.m. by Matthew Murray, Chair.

An informational item was presented to the committee concerning sections of the Graduate Catalog that will be deleted. The following headings and content under those headings will be deleted from the 2006-2007 Graduate Catalog: Policy for the Administration of Graduate Assistantships; Dining Services; Housing; and Parking Services. A note will be added in the Graduate Catalog to replace the policy on the administration of graduate assistantships explaining that a brochure containing policy and best practices is available from the Office of Graduate Studies.

The committee recommended that the Graduate Council approve the following changes:

1. Minimum Score on the Internet-based TOEFL Score.

REVISE the policy statement in the 2005-2006 Graduate Catalog, page 24, first column, to include a minimum score for the new Internet-based test as follows:

English Certification

Any person whose native language is not English must submit results of the Test of English as a Foreign Language (TOEFL). A minimum score of 213 on the computer-based test, 550 on the paper test, or 80 on the Internet-based Test typically with a score of 20 on each of the sections of the test (reading, listening, writing, and speaking) is required for admission consideration. Some programs require higher scores. . .

(addition is italic and underscored)

EFFECTIVE DATE: Fall 2006

2. Requirement of Electronic Theses and Dissertations.

Theses and dissertations will be accepted for submission in electronic form only. Paper copies will no longer be accepted.

This change should be made effective in Fall 2007 with appropriate changes made to the *Guide for the Preparation of Theses and Dissertations* and to the *Graduate Catalog*.

3. Changes in Policy on Thesis/Dissertation Abstracts and Titles.

- Thesis and dissertation abstracts should not exceed 350 words.
- Scientific or mathematical symbols will not be allowed in the title or abstract of theses or dissertations.

EFFECTIVE DATE: Fall 2006 with publication in the *Guide for the Preparation of Theses and Dissertations*.

The meeting adjourned at 3:15 p.m.