



July 14, 2025

Dr. Kevin Sightler
Substantive Change Office
SACS Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Re: SC031821– New Program Approval – Graduate Certificate in Applied Artificial Intelligence – Request for Additional Information

Dear Kevin,

Please see requested information regarding the graduate certificate in Applied Artificial Intelligence program.

1. Provide documentation of notification of the new program to the Tennessee Higher Education Commission.

Documentation of the new program notification that was sent to the Tennessee Higher Education Commission for the graduate certificate in Applied Artificial Intelligence can be found in Appendix A.

2. Describe the impact that the proposed change will have on physical facilities and equipment for existing programs and services.

All physical facilities, equipment, and services that are needed for the graduate certificate in Applied Artificial Intelligence program are already in place. This program will not impact the existing physical facilities and equipment for other programs in any way. Students will complete the coursework in classrooms assigned by the registrar's office. The coursework does not require any specific physical facilities or equipment to complete this graduate certificate. The Innovation Lab, as operating currently, will be utilized for the courses in the graduate certificate in Applied Artificial Intelligence program. There will be no additional expenses incurred to run these classes and there is no anticipated additional burden placed on facilities to support the program.

3. Provide a list of the expected expenditures for the new program, including pro-rated faculty and staff salaries and benefits.

Expected expenditures and pro-rated faculty and staff salaries for the graduate certificate in Applied Artificial Intelligence program can be found in Appendix B.

Should you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather H. Hartman", with a stylized, flowing script.

Heather Hartman
SACSCOC Liaison

Attachments (2)