

THE UNIVERSITY OF TENNESSEE

April 14, 2011 Minutes

Members Present

Alvaro Ayo for David Anderson, Pam Angelle, Caula Beyl, Ben Blalock, Marianne Breinig, Ralph Brockett, David Buehler for Donald Hodges, Michael Essington (Chair), Patricia Freeland, Tom George, Frank Guess, George Hoemann, Jan Lee, Leann Luna, Catherine Luther, Zhongguo Ma, Sibyl Marshall, Andrew Morse, Joann Ng Hartmann for Pia Wood, Stefanie Ohnesorg, Christian Parigger, Greg Petty, Jeff Phillips, Gregory Reed, Marian Roman, Rita Smith, Barbara Thayer-Bacon, John Wachowicz, Michael Zemel (Chair Elect), Ernest Brothers, Joy DeSensi, Gay Henegar, Carolyn Hodges, Yvonne Kilpatrick, Cheryl Norris (University Registrar), Kay Reed.

The Graduate Council meeting was called to order by Michael Essington on Thursday, April 14, 2011, at 3:00 p.m. in the Multipurpose Room, Black Cultural Center.

1. Minutes of the Preceding Meeting

The minutes of the March 3, 2011 meeting were approved by the Graduate Council.

2. Committee Reports

Academic Policy Committee

Stefanie Ohnesorg, Chair of the Academic Policy Committee (APC), reported on the April 7, 2011 meeting.

- The change in the Academic Policy Committee Bylaws was shared as a second reading. "All proposed agenda items related to curricula must be presented to the committee chair no later than two weeks prior to the meeting." It was approved by the Graduate Council.
- The APC Committee tabled the changes to 600 course registration for summer hours and leave of absences. It will be left as it is and exceptions will be handled as they arise.

Appeals Committee

Marianne Breinig, Chair of the Appeals Committee, stated a grade appeal was reviewed by the committee. The appeal was sent to a hearing panel which approved the appeal.

Credentials Committee

Michael Zemel, Chair of the Credentials Committee, reported on the April 7, 2011 meeting. (Attachment 1)

- The Council approved unanimously the thirteen recommendations for faculty approval to direct dissertations.

Curriculum Committee

Sibyl Marshall, Chair of the Curriculum Committee, presented the report for the March 31, 2011 electronic meeting. The voting was submitted, completed and approved the following curriculum changes. (Attachment 2)

- College of Agricultural Sciences and Natural Resources requested one course dropped and four courses added.
- Education, Health and Human Sciences requested one course revised and program changes by revising text to include distance education courses in the MS majors.

These changes were approved by the Graduate Council.

Nominating Committee

Sibyl Marshall, Chair of the Nominating Committee, announced that Ralph Brockett was elected as the Vice Chair/Chair Elect for 2011 – 2012 Graduate Council.

3. New Business

Marianne Breinig requested that some of the changes to courses be handled as departmental decisions. The Curriculum Committee will review its procedures in light of this proposal.

4. Administrative Reports and AnnouncementsGraduate Deans' Group

Joy DeSensi, Chair of the Graduate Deans' Group, reported on the March 31, 2011 meeting. (Attachment 3)

- The Graduate Deans' Group discussed the new GRE which will be used in August 2011. Seven short DVDs cover the changes, and are available at the Graduate School. The GRE website is www.ets.org/gre/updates
- Forty-two graduate fellowships have been awarded.
- Best Practice in Teaching Programs presented in the Fall and Spring were very successful and well attended.

Graduate Dean

Carolyn Hodges, Vice Provost and Dean of the Graduate School, shared the following information:

- The Top 25 Initiative Task Force will do a presentation when completed.
Four areas to work on are:
 - Student Quality and Number by recruitment and diversity
 - Student Financial Support by stipends, fellowships, benefits

- Student Retention and Success by advising and mentoring, student professional development, leadership and engagement, and joint/dual degree programs
- Operational Effectiveness by admissions, graduate student data and tracking, and graduate school website
- Ernest Brothers, Assistant Dean and Director of Office of Training and Mentorship, presented information on a graduate student workshop, The Hub Factor: Connecting Skills, which will be on Thursday, April 21, 2011. Julia Hubbel will present the workshop from 9:00 a.m. to noon with one-on-one sessions with Julia from 1:00 to 5:00. (Attachment 4)
- Fall issues will be focused on Admission changes with temporary exceptions, publication of dissertations, and limited conditional admissions.

Graduate Student Senate

Andrew Morse, President of the Graduate Student Senate, shared the following information:

- There is a proposal for \$100 – \$125 maintenance fee required for all students next fall coming from the Chancellor.
- There is discussion of designing the UT Regalia.
- Graduate students have requested that a graduate student speak at the Graduate Hooding Ceremony.

Graduate Council Chair

Michael Essington, Chair of the Graduate Council, passed his position to the Chair Elect Michael Zemel. Carolyn Hodges thanked Michael Essington for serving as the Chair of the Graduate Committee.

5. Items from the Floor

No items from the floor.

The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,

Gay Henegar
Secretary to Graduate Council

**ATTACHMENT 1
CREDENTIALS COMMITTEE
THURSDAY, APRIL 7, 2011**

Members Voting: Michael Zemel (Chair), David Anderson, David Buehler, Frank Guess, Bin Hu, Stephen Kania.

The meeting was called to order at 3:30 p.m. by Michael Zemel, Chair.

The following faculty members were recommended for approval by the Graduate Council to direct dissertations as follows:

<i>Faculty Member</i>	<i>Rank</i>	<i>Current Department</i>	<i>Approval</i>
Black, Chad	Assistant Professor	History	Until Tenure
Black, Monica	Assistant Professor	History	Until Tenure
Campagna, Shawn	Assistant Professor	Chemistry	Until Tenure
Creel, Bryant	Professor	Modern Foreign Languages and Literatures	August 2021, 10 years
Hanning, Irene B.	Assistant Professor	Food Science and Technology	Until Tenure
Inwood, Joshua	Assistant Professor	Geography	Until Tenure
Lafferty, Maura	Associate Professor	History – Tenured in department without PHD program	August 2021, 10 years
Li, Yingkui	Assistant Professor	Geography	Until Tenure

<i>Faculty Member</i>	<i>Rank</i>	<i>Current Department</i>	<i>Approval</i>
Nagle, Nicholas	Assistant Professor	Geography	Until Tenure
Shepardson, Christina	Associate Professor	History – Tenured in department without PHD program	August 2021, 10 years
Van Riemsdijk, Micheline	Assistant Professor	Geography	Until Tenure
Wise, Steven Matthew	Assistant Professor	Mathematics	Until Tenure
Young, Dolly J.	Professor	Modern Foreign Languages and Literatures	August 2021, 10 years

ATTACHMENT 2

Thursday March 31, 2011	Graduate Curriculum Committee	Electronic Voting
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Report

Electronic voting – curriculum vote results.

Electronic votes were submitted by: Caula Beyl, Ed Caudill, Pat Freeland, Tom George, John Ma, Blanche O'Bannon, Greg Petty, Jeff Phillips, Colin Spaulding, Marlys Staudt, John Wachowicz, and Scott Wall.

The Curriculum Committee was convened electronically by Chair, Sibyl Marshall. The voting was submitted and complete by March 31, 2011. The Curriculum Committee approved the following curriculum changes.

College of Agricultural Sciences and Natural Resources

Course changes: Drop 1 course, add 4 courses.

College of Education, Health, and Human Sciences

Course changes: Revise 1 course.

Program changes: Revise text to include distance education description to MS majors.

COLLEGE OF AGRICULTURAL SCIENCES AND NATURAL RESOURCES**All changes effective Fall 2012****I. COURSE CHANGES****DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY****(FDST) Food Science and Technology****DROP****FDST 615 - Food Biopolymers**

Rationale: This course was taught by 3 instructors each teaching a course once in three years. Students could take the course repeatedly, maximum three times (9 hours). This course is being rolled in the new 600 level courses 616, 617, and 618.

ADD

545 Food Rheology (3) Principles of fundamental and empirical rheological tests are described. Rheological properties of food colloidal and polymeric systems and application of rheology to understand microstructure and functionality of food systems are discussed.

Recommended Background: Organic chemistry and food chemistry.

Registration Restriction(s): Minimum student level – graduate.

616 Physical Properties of Foods (3) Discusses physical properties of foods and applications of fundamental principles to understand and create colloidal and polymeric structures relevant to food systems.

Recommended Background: Organic chemistry and food chemistry.

Registration Restriction(s): Minimum student level – graduate.

617 Food Proteins (3) Physicochemical properties of proteins used as ingredients in foods. Common methods used for the manufacturing of protein ingredients. Future trends in food proteins and novel methods for quantification and characterization of food proteins.

Recommended Background: Organic chemistry and food chemistry.

Registration Restriction(s): Minimum student level – graduate.

618 Structure and Functionality of Polysaccharides (3) Occurrence of polysaccharides and their role in nature, conformation and behavior in solutions, gelling mechanisms, and applications.

Recommended Background: Organic chemistry and food chemistry.

Registration Restriction(s): Minimum student level – graduate

COLLEGE OF EDUCATION, HEALTH, AND HUMAN SCIENCES
Changes Effective Fall 2012

I. COURSE CHANGES

DEPARTMENT OF KINESIOLOGY, RECREATION, AND SPORT STUDIES

(KNS) Kinesiology

REVISE TITLE

515 Qualitative Biomechanical Analysis of Movement

Formerly: 515 Qualitative Analysis of Movement in Sport and Exercise

II. PROGRAM CHANGES

DEPARTMENT OF EDUCATIONAL PSYCHOLOGY AND COUNSELING

REVISE TEXT TO INCLUDE DISTANCE EDUCATION DESCRIPTIONS.

In the 2011-2012 Graduate Catalog revise introductory paragraph to include distance education description as the last sentence of the paragraph as follows:

EDUCATION MAJOR, MS – INSTRUCTIONAL TECHNOLOGY CONCENTRATION

...supervisory positions at the college level. This program offers elements of the curriculum online via distance education. For details visit: http://epc.utk.edu/instructional_technology/

SUPPORTING INFORMATION: Rationale: Offering distance education courses in the Instructional Technology Concentration of the Education Major, MS will allow increased student access to the curriculum. Refer to attached document "EPC Department's Response to Graduate-level Distance Education Program: Graduate School Checklist." Impact: There is no impact on other academic units. Financial impact: There are no new start-up costs and no need for additional resources. Faculty members are currently available to offer these distance-education courses.

EDUCATIONAL PSYCHOLOGY MAJOR, MS – APPLIED EDUCATIONAL PSYCHOLOGY CONCENTRATION

In the 2011-2012 Graduate Catalog revise paragraph under Requirements heading to include distance education description as the last sentence of the paragraph as follows:

... may be substituted with the consent of the program committee. This program offers elements of the curriculum online via distance education.

SUPPORTING INFORMATION: Rationale: Offering distance education courses in the Applied Educational Psychology Concentration of the Educational Psychology Major, MS will allow increased student access to the curriculum. Refer to attached document "EPC Department's Response to Graduate-level Distance Education Program: Graduate School Checklist." Impact: There is no impact on other academic units. Financial impact: There are no new start-up costs and no need for additional resources. Faculty members are currently available to offer these distance education courses.

Department of Educational Psychology and Counseling (EPC)
Responses to Graduate-Level Distance Education Programs
Graduate School Checklist

Responses from the Department of Educational Psychology and Counseling (EPC) to nine guidelines established by Graduate School and established as Attachment 5, Graduate Council Minutes, October 22, 2009.

This master's degree program already exists and will not be changed; the only new wrinkle is the delivery mode. It will be offered primarily via distance education (DE).

There is no residency requirement.

Existing technologies will be used to deliver this program much as the two other DE programs within the EPC Department are delivered (e.g., Centra).

The program co-coordinators are Dr. Kathy Greenberg and Dr. Denise Harvey.

We have already held meetings with Dr. George Hoemann (Assistant Dean, Continuing Education) and Ms. Caroline Bowers (Assistant Director, Distance Education) to determine market. As a result of an EduVentures marketing survey, both Dr. Hoemann and Ms. Bowers have endorsed this program. The appropriate Graduate School forms are attached, and the DE delivery mode will be assigned to the DE courses when schedules are determined.

Ms. Mary Lee Stewart, Program Coordinator, LiveOnline@UT conducted two workshop sessions demonstrating the tools and features of the Centra online practice classroom for EPC faculty and graduate students. Faculty are already delivering DE courses within the EPC Department and those who will eventually teach in this program and who have not had training will engage that training before leading a DE course.

This Program will not need any unique resources, technologies, or library access elements that are not already the MO of our two other existing DE programs within EPC.

The University sets fees for DE courses and EPC observes those; there are no additional EPC fees.

This program does not require an internship nor a thesis, although a student may complete a thesis. If so, the student, relevant faculty within the program committee for the student, and one of the co-coordinators will create the supervision mechanism.

Criteria for transfer of coursework does not change as a function of delivery mode, and the criteria for accepting transfer credit is consistent with the details described in the Graduate Catalog (e.g., majority of coursework from UT, taken

within the six-year window of opportunity for completing the degree, two-thirds of the courses taken at the 500 level).

ATTACHMENT 3
Graduate Deans' Group
Thursday, March 31, 2011, 2:00 – 3:30 p.m.
Graduate School Conference Room

Attending:

Caula Beyl, Chris Boake, Joy DeSensi (Chair), Tom George, Yvonne Kilpatrick, Tom Ladd, Jan Lee, Catherine Luther, Stefanie Ohnesorg, Masood Parang, Carol Parker, David Dupper for Cynthia Rocha.

The Graduate Deans' Group meeting was called to order by Joy DeSensi, on Thursday, March 31, 2011, at 2:00 p.m. in the Graduate School Conference Room.

1. The minutes of the Graduate Deans' Group meeting from February 10, 2011 were approved.
2. Discussion of GRE New Scoring Scale

Joy DeSensi, Chair of the Graduate Deans' Group, shared Overview and Understanding the New Score Scale of the GRE Better by Design series. The DVD overview told following information:

- The new test will be implemented in August 2011.
- The new test is computer adaptive.
- The verbal reasoning requires more complex reasoning without vocabulary out of context such as analogies and antonyms.
- The quantitative reasoning includes a calculator to eliminate minor calculator errors and so emphasis can be put on data interpretation and real life scenarios.
- The analytical writing will basically be the same with more focused responses to specific question and less generalization so to assure the essays are written in the testing center and not memorized prior to taking the test.
- Changes to verbal and quantitative reasoning measures require new scales.
- New GRE 130 – 170 grading scale is more simplistic in distinguishing performance difference between the candidates.
- User friendly, fairer questions, and a more flexible test-taking experience.
- GRE will be offering advising and preparation for the test takers.

The GRE Better by Design DVD Series

- Overview

- Understanding the New Score Scale
- A Closer Look at the New Test Content
- Creating Opportunities for Success: Fairness and Access
- Advising Students for Success
- Around the World
- A Good Business Decision

www.ets.org/gre/updates

3. Graduate Fellowships

The Graduate School Fellowship recipients were posted on the Graduate School website on Friday, March 25. Recipients are still being notified via email and official letter with copies to the Directors of Graduate Studies and Department Heads. Some awardees have declined the offers and other applicants will be selected to receive the fellowships. The Graduate School website will be updated to reflect the changes.

4. 2011 – 2012 Department Graduate Student Handbooks

A hard copy of the 2011 – 2012 Department Graduate Student Handbooks are to the Graduate School on August 10, 2011.

5. Other

The Dissertation Workshop cosponsored by the Graduate School and the University Libraries has been rescheduled for May 2. Graduate students still may register.

There is a lot of interest from graduate students in creating a Dissertation Support Group. Joy DeSensi is working with the Graduate Student Senate.

Yvonne Kilpatrick, Interim Director of the Graduate Admissions Office, stated Canadian Bureau for International Education (CBIE) will end the scholarships for Libyan graduate students at the end of this academic year. We have one Libyan student and the Provost is working to find funding for next year.

The Webinar with the Vietnam Education Foundation to help recruit graduate students from Vietnam has been postponed until the next Graduate Deans' Group meeting, August 25, 2011.

With no further business, the meeting was adjourned at 3:05 p.m.

Respectfully Submitted,
Gay Henegar
Secretary to Graduate Deans' Group

ATTACHMENT 4

Graduate Student Workshop



The Hub Factor: Connecting Skills

April 21, 2011
8:00am-5:00pm
Black Cultural Center

FREE REGISTRATION

Please RSVP to gradschool@utk.edu

Julia Hubbel

Award-winning entrepreneur, author, international professional speaker and journalist specializing in the art of communications

Morning Session: Refreshments 8:30am
Workshop 9am-Noon

Lunch (on your own)

Afternoon Session: 1-5pm
(Optional) One-on-One With Julia

How you will benefit:

- *You will learn how to build your influence and visibility*
- *You will be able to develop networks of support*
- *You will develop your charisma and leadership skills*

What you will learn:

- *How to get past business cards to profound conversations*
- *Networking for a diverse century*
- *Two styles of networking*
- *Gender differences in networking*
- *Developing your voice: silence is invisibility*
- *Developing your spheres of influence*