Graduate Deans' Group
Thursday, February 14, 2008, 2:00–3:15 p.m.
4th Floor Conference Room, Andy Holt Tower

Attending:

Mary Albrecht (Chair), William Dunne, Sarah Gardial, Thomas George, Sally McMillan, Buddy Moore, Masood Parang, Cynthia Rocha, Pia Wood, Carolyn Hodges, Mohanan M. K., Kay Reed.

The meeting was called to order at 2:00 p.m. by Mary Albrecht, Chair.

1. Curriculum Process and Calendar for 2008–2009

   Kay Reed, Assistant to the Dean of the Graduate School, presented the following:

   - Graduate Directors Workshop was held on February 7. Brenda Rayman, Registrar, discussed the Graduate Catalog process and dates for 2008–2009. (Attachment 1)

   - All changes must be in by December 1, 2008 for the 2009 Graduate Catalog.

   Requests were made to have a global change instead of each department having to submit changes. Reed explained that the DARS system requires written documentation in order to make the changes. Reed will consult with Brenda Rayman regarding changes to the curriculum guidelines.

2. Strategic Planning Task Force Update
   Carolyn Hodges, Vice Provost and Dean of the Graduate School, presented the following:

   - The Graduate Education Subcommittee of the Strategic Planning Task Force is preparing a list of goals.

   - The committee has split the tasks as following:

     Nicholas Cook, President of the Graduate Student Senate, has compiled information from the graduate students.

     Richard Tucker, Assistant Vice Provost and Director of Institutional Research and Assessment, is researching quality indicators for the graduate doctoral, masters' and professional programs.

     Richard Bayer, Dean of Enrollment Services, is researching admissions models.

     Denise Barlow, Vice Chancellor for Finance and Administration, is working on the expansion of graduate facilities.

     Barbara Dewey, Dean of the University Libraries, is devising a web-based system.

     Kay Reed is researching fellowships.

3. Graduate Assistantships Update
   Carolyn Hodges, Vice Provost and Dean of the Graduate School, presented the following:

   - Letters granting new graduate assistantships for 2008–2009 were hand delivered on February 11. The committee made recommendations, but the deans make the final decision.

   - Hodges hopes that new assistantships can be continued to be added.

4. Joint Degree Policy Proposal

   Masood Parang, Associate Dean in the College of Engineering, presented the joint degree policy proposal to be presented to the Graduate Council for inclusion in the Graduate Catalog. Group members raised several questions about the wording of the proposed policy, upholding standards and allowing flexibility. The final version is attached. (Attachment 2)

The meeting adjourned at 3:50 p.m.

Respectfully Submitted,

Gay Henegar
Secretary to Graduate Deans' Group