The University of Tennessee, Knoxville
Undergraduate Council
Minutes of Meeting
Tuesday, November 1, 2005
2:00 p.m. – Board Room – Andy Holt Tower

MEMBERS PRESENT: Jeff Davis, Robert Glenn, Lorri Glover, Bonnie Gould, Eric Harkness, Rob Heller, Rich Hoenbrink, Asafa Jalata, Laura Jolly, Mark Moon, Johnie Mozingo, Bill Park, Chris Pionke, John Romeiser, Richard Saudargas, Frank Spicuzza

EX-OFFICIO MEMBERS PRESENT: Mary Lewnes Albrecht, Don Cox, Ruth Darling, Tom George, Sally McMillan, Fred Pierce, Max Robinson, Rita Smith, Luther Wilhelm (for Masood Parang)

The meeting was called to order at 2:00 p.m. by Laura Jolly, Chair.

The Minutes of the September 20, 2005 meeting of the Undergraduate Council were approved with corrections. (See page U966).

COMMITTEE REPORTS

Academic Policy Committee – Laura Jolly (for Mary Holcomb)
The proposals on pages U967-U968 were approved by the Council

Advising Committee – Ruth Darling
No report. The committee will meet week after next.

Appeals Committee – Ruth Darling (for Dulcie Peccolo)
The committee is in the process of hearing readmission appeals.

Curriculum Committee – Laura Jolly (for R.J. Hinde)
The proposals on pages U970-U973 were approved by the Council.

General Education Committee – Laura Jolly
Council approved adding the Natural Sciences designation to Geology 205.
(See page U974)

UNDERGRADUATE COUNCIL GOALS FOR 2005-2006
Council approved the goals listed on page U975.

UNDERGRADUATE COUNCIL GUIDELINES RELATED TO THE ROLE OF THE CHAIR
The guidelines for responsibilities and election of the Chair were approved by the Council.
(See page U976)

CENTER FOR INTERNATIONAL EDUCATION OVERVIEW
Jim Gehlhar and the new associate director of the study abroad programs, Gail Bier, will be invited to present an overview of Center for International Education (CIE) initiatives at the March meeting and to discuss ways the Undergraduate Council can be involved with the CIE (soliciting applications for scholarships, serving on selection committees, etc.)

HONORS PROGRAM UPDATE
Laura Jolly distributed a memo from Anne Mayhew, Vice Chancellor for Academic Affairs, outlining the Honors Program changes. (See page U 977)

The meeting was adjourned at 3:00 p.m.

CORRECTIONS TO SEPTEMBER 20, 2005 UNDERGRADUATE COUNCIL MINUTES

Page U953

(023) Africana Studies

Correction of hours (should be 1-6 instead of 1-15)

491 Foreign Study (1-6)
492 Off-Campus Study (1-6)
493 Independent Study (1-6)

Page U956

Correction to Upper Level Distribution Requirements, List A: United States Studies
The following should also be deleted: African and African-American Studies 331, 333, 364, 445, 446
The following should also be added: Africana Studies 331, 333, 445, 446

Additional change:
List C—Study or Practice of the Arts
Delete Africana and African-American Studies *162
Add Africana Studies *162

Correction to List B—Foreign Studies, Africa
The following should be added: Africana Studies 461, 462, 463

Page U963

Appeals Committee:

Elected UG Council members:

Angela Batey	College of Arts and Sciences
Harold Roth	College of Business Administration
Bill Park	College of Agricultural Sciences and Natural Resources
Mark Schimmenti	College of Architecture and Design
John Romeiser	College of Arts and Sciences

Ex-Officio members:

Dulcie Peccolo, ***Chair***	College of Education, Health, and Human Sciences
Joan Creasia	College of Nursing
Fred Pierce	College of Business Administration
Tom George	College of Education, Health, and Human Sciences

Advising Committee members:

Ruth Darling	Student Success Center
Sarah DeYoung	College of Education, Health, and Human Sciences
Mary Ann Hoskins	College of Arts and Sciences
Frank Spicuzza	College of Social Work

Student Members (2): TBA

ACADEMIC POLICY COMMITTEE REPORT

The Academic Policy Committee met on Wednesday, October 19th. The following items were discussed and approved by the committee. We respectively submit these items for consideration of the Undergraduate Council.

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1. Revise General Requirements for a Bachelor's Degree, page 47

Add a bullet as follows: Grades cannot be changed for courses within a degree that has been awarded.

Also make the following changes:

From: Multiple Concentrations

Multiple concentration listings may appear on a student's transcript when a minimum of 12 distinct credit hours differentiates one concentration from another.

To: Multiple concentration listings may appear on a student's transcript when a minimum of 12 distinct credit hours differentiates one concentration from another. **Once a bachelor's degree has been awarded, students may not add a different area of concentration.**

From: Second Majors and Minors

Students may pursue any available minors or second majors. Second minors and majors will be noted on the student's transcripts upon graduation. Meeting the requirements of minors or second majors may lengthen students' academic programs.

To: Students may pursue any available minors or second majors. Second minors and majors will be noted on the student's transcripts upon graduation. Meeting the requirements of minors or second majors may lengthen students' academic programs. **Once a bachelor's degree has been awarded, students may not add a second major or minor to that degree.**

RATIONALE: These changes are needed to add clarification to existing policy.

2. Change to Repeat Policy:

On page 44 of the 2005-6 Catalog :

From: (sixth bullet)

- Exceptions to the number of times a course may be repeated will be allowed only with prior written permission of the student's college dean.

To:

- Exceptions to the number of times a course may be repeated will be allowed only with prior written permission **from the head of the department where the course is being offered and** the student's college dean **or designee.**

RATIONALE: This change will allow the impacted department to have input in the decision on granting permission to a student to repeat a course beyond the current 3 times specified in the catalog.

Effective date: Fall 2006

Committee Members present at the 10/19 meeting:

Bonnie Gould	College of Arts & Sciences
Mary Holcomb	College of Business
Lorri Glover	College of Arts & Sciences
Sally McMillan	College of Communication and Information
Richard Saudargas	College of Arts & Sciences
Euridice Silva	College of Arts & Sciences
Delores Smith	College of Education, Health and Human Services
Monique Anderson	Associate Dean & University Registrar
Ruth Darling	Student Success Center
Missy Parker	College of Arts & Sciences
Masood Parang	College of Engineering
Margie Russell	Associate Registrar

CURRICULUM COMMITTEE REPORT

The Curriculum Committee met October 18, 2005; 3:30 p.m.; 4th Floor, Andy Holt Tower.

Laura Jolly chaired the committee in the absence of R.J. Hinde.

Members present: Heather Hirschfeld, Johnie Mozingo, Bill Park, Chris Pionke, Bob Glenn.

Ex-Officio members present: Don Cox, Tom George, Max Robinson, Frank Spicuzza.

Approved curricular proposals

- COLLEGE OF NURSING
- UNIVERSITY HONORS
- COURSES NOT TAUGHT IN 4 OR MORE YEARS – TO BE DROPPED FALL 2006

COLLEGE OF NURSING

All changes effective Fall 2006

I. COURSE CHANGES

(720) Nursing

REVISE TITLE, CREDIT HOURS, CONTACT HOUR DISTRIBUTION

415 Nursing the Childbearing Family (4)
Contact Hour Distribution: 2 lecture, 2 lab.

REVISE COURSE DESCRIPTION, CONTACT HOUR DISTRIBUTION, ADD COMMENT

432 Health Promotion, Maintenance, and Restoration in the Community (3) Focus on nursing care of at risk individuals, communities, and populations. Assessment of sociocultural values, environmental factors, health education, and community resources. Design of interventions to promote, maintain, and restore health through the use of the epidemiological process. Clinical practice in a community health setting.
Contact Hour Distribution: 2 lecture, 1 lab.
Comment(s): For non-nurse MSN students only or permission of instructor.

REVISE CREDIT HOURS, CONTACT HOURS, ADD COMMENT

444 Care of Children, Adolescents, and their Families (3)
Contact Hour Distribution: 2 lecture, 1 lab.
Comment: For non-nurse MSN students only.

DROP

442 Directed Clinical Practice in Community Health Nursing (1)

II. PROGRAM CHANGES

REVISE COLLEGE OF NURSING GRADING AND CONTINUATION POLICIES

On page 192 of the 2005-2006 Undergraduate Catalog, Grading and Continuation Policies, revise #6, to

6. For undergraduate nursing students, 75% is the passing average grade in all nursing courses. To pass any clinical course, a student must achieve a minimum of 75% across all examinations in the course, regardless of any other grades earned in other components of the course. If a student fails to achieve the minimum 75% average on course examinations, the final course grade will be either D (67-74) or F (under 67). The following grading scale applies to all undergraduate nursing courses:

A = 92-100
B+ = 88-91
B = 83-87
C+ = 79-82
C = 75-78
D = 67-74
F = $\leq$ 66

UNIVERSITY HONORS PROGRAM

All changes effective Fall 2006

(983) University Honors

REPEATABILITY CLARIFICATION

491 Honors: Foreign Study (1-15)
Repeatability: May be repeated. Maximum 15 hours.

492 Honors: Off-Campus Study (1-15)
Repeatability: May be repeated. Maximum 15 hours.

UNDERGRADUATE COURSES NOT TAUGHT IN FOUR OR MORE YEARS TO BE DROPPED FALL 2006

Note: If courses are cross-listed and the primary course is dropped, the secondary course(s) will also be dropped. (Courses with ***** are available for graduate credit and will be removed from the Graduate Catalog if dropped.)

COLLEGE	ACADEMIC DISCIPLINE	COURSE
AGRICULTURAL SCIENCES AND NATURAL RESOURCES		
	(396) Forestry	*433 (Wood Adhesives and Wood Glued Products)
ARCHITECTURE AND DESIGN		
	(133) Architecture	496 (Design Studies in Krakow)
		497 (Sketchbook Study of Architecture in Central Europe and Krakow)
		498 (Fine Art Studies in Krakow)
ARTS AND SCIENCES		
	(136) Art Design/ Graphic	254 (Black and White Illustration)
		354 (Color Illustration)
		396 (Airbrush Painting)
		*453 (Advertising Illustration)
		*454 (Editorial Illustration)
	(139) Art History	*485 (History of Printmaking)
	(188) BCMB	405 (Minicourse in BCMB)
		406 (Minicourse in BCMB)
	(260) Comparative Literature	203 (Cross-Cultural Perspectives in World Literature)
	(278) EEB	203 (EEB Colloquium)
		380 (General Entomology)

COLLEGE	ACADEMIC DISCIPLINE	COURSE
	(462) History	463 (Modern Latin America History in Film) --secondary is Latin American Studies 463
	(641) Mathematics	015 (Trigonometry)
EDUCATION, HEALTH, AND HUMAN SCIENCES		
	(449) Health	*405 (Alcoholism and Alcohol Education)
	(520) Human Ecology	310 (Design in Everyday Life)
	(839) Public Health	*410 (Worksite Health Promotion)
ENGINEERING		
	(254) Civil Engineering	431 (Geological Engineering) --secondary is Geology 431

GENERAL EDUCATION COMMITTEE REPORT

The committee approved adding the Natural Sciences designation to Geology 205.

Geology

205 Age of the Dinosaurs (3) Survey of the major groups of dinosaurs: skeletal structure, ecology, environments, evolutionary history, and extinction. May not be applied toward the geology major.

Effective date: Fall 2006

Rationale for Approval:

The Natural Science committee recommended unanimously GEO 205 "Age of the Dinosaurs" for acceptance as a General Education course within the Natural Science category because: a) The course covers a large part of two scientific disciplines (Geology and Biology), b) the material will be presented in such a manner that fundamental principles and aspects of science will be taught to the students, and c) the scope of the course seem to be consistent with several other courses accepted for General Education.

Other Business:

Subcommittees are reviewing course proposals and will submit recommendations at the November 15 meeting of the General Education committee. The next deadline for course proposals is February 1, 2006.

General Education Petition Update

- June 2005-October 13 271 petitions received
  - September (118 received)
  - October 1-13 (56 received)

- As of October 13
  - 86 petitions in process with committees
  - 27 petitions were sent to committees on 10/17/05

- Revisions will be made to the petition form to indicate lab or no lab for Natural Sciences courses, to provide additional course information for the WC courses.

UNDERGRADUATE COUNCIL GOALS (2005-2006)

The Undergraduate Council shall concern itself with standards for admission, retention, and graduation; with curricular matters in the undergraduate programs; with the development of interdisciplinary programs; with the approval of new programs and any other matters of educational policy pertaining to undergraduate programs. In addition, the Council will examine study abroad policies applicable to undergraduate students and serve as a liaison between faculty and campus offices that coordinate services designed to reach international education goals. It will monitor policies for screening applicants for various awards and monitor policies regarding receiving credit from programs abroad. *(Excerpt from the Faculty Senate Bylaws)*

For 2005-2006, the Undergraduate Council will focus on the following objectives:

1. Strengthen and promote interdisciplinary programs

2. Support efforts to develop and implement the Quality Enhancement Plan related to International and Intercultural Awareness

3. Support efforts of the Diversity Council to include diversity in curricular offerings

4. Support efforts of the Student Success Center related to student learning, academic success, and academic review

University of Tennessee, Knoxville
Undergraduate Council
Office of Chair

Responsibilities of the Chair. The Chair will preside over the Undergraduate Council meetings. If the chair is unable to attend a meeting of the Council, the chair will appoint an elected member of the Council to chair the meeting. In cooperation with the Vice Chancellor for Academic Affairs, the chairs of the Undergraduate Council standing committees, and the office of the Catalog and Curriculum Coordinator, the Chair shall prepare an agenda for such meetings. In matters before Council that require a vote, the Chair shall cast the deciding vote in the event there is a tie. In consultation with the Vice Chancellor for Academic Affairs, the chairs of the Undergraduate Council standing committees, and the membership, the Chair shall make assignments to all standing committees of Council. He or she may also solicit Council members to serve on ad-hoc committees as needed. The Chair shall serve as an ex-officio (non-voting) member of all standing committees of Council including the curriculum committee, academic policy committee, advising committee, appeals committee, and general education committee. As Undergraduate Council exists as a standing committee of the Faculty Senate, the Chair also has Faculty Senate responsibilities as outlined in the Faculty Senate Bylaws (see Article III, Section 3.O. Undergraduate Council).

Election of Chair. The Faculty Senate Bylaws (Article III, Section 3.O) specify that the Chair of Undergraduate Council shall be a faculty member from Undergraduate Council, elected to a two-year term by voting members of Council. In the year prior to the beginning of the two-year term, the election of Chair is to take place at the last meeting of the spring semester. Any current faculty member of Council is eligible to be a candidate for Chair. The nominating committee will be responsible for identifying and soliciting candidates and will report on its results at the next to the last meeting of the spring semester. Nominations may also be submitted from the floor at that time. A summary of the candidate's credentials will be provided to Undergraduate Council members to aid in their decision. Election of the Chair will take place by secret ballot. The Chair-Elect will take on the responsibilities of Chair on August 1, following his or her election. The Chair-Elect is automatically granted an extension of his or her appointment to Undergraduate Council for a period of up to three years so as to include membership on Council through one year past his or her term as Chair. Since the Chair serves the entire university and not one constituency, the Chair does not count as part of a school or college's apportionment of representatives to Council.

TO: Deans, Faculty Senate Executive Committee and Chair of Undergraduate Council

FROM: Anne Mayhew, Vice Chancellor for Academic Affairs

DATE: October 17, 2005

RE: Honors Programs

Major changes are underway in our various UT Honors programs. The purpose of this memo is to alert you to those changes and to ask for your suggestions and assistance. I would like to have a conversation about these changes at upcoming meetings of our various groups or you may email me any responses.

Over the past several months an ad hoc committee of those most directly involved with the several UT honors programs (Tom Broadhead, Associate Director of Admissions and former Director of University Honors; Don Cox, Associate Dean in A&S with responsibility for curricular matters; Chris Craig, Professor of Classics and Director of College Scholars; Ruth Darling, Director of the Student Success Center with responsibility for the AAA honors program; Mark Luprecht, Director, University Honors; Nancy McGlasson, Director of Admissions and with overall responsibility for recruitment of Honors programs) has discussed ways to expand opportunities for the increased number of UT undergraduates who are well qualified for and interested in honors and ways to use the opportunities that we have to recruit even more high ability students.

Even as these discussions have been taking place we have also had personnel changes. Mark Luprecht has resigned his position as Director of University Honors and will join the English Department faculty. We are initiating a national search for a new Director of University Honors. Scott Furtwengler, until recently the Associate Director of University Honors at Southern Illinois University, will soon join us as an Associate Director of University Honors. He comes to us as a result of a national search. For the next several months, Kathryn Salzer, currently a lecturer in the Department of History, will join Scott to serve as a fellow Associate Director on a limited duration appointment. Together they will manage the program until a new director is appointed. The duties of Michelle Blackwell, long-time Assistant Director, are being redefined.

The major programmatic change in the University Honors program will be the recruitment of faculty mentors who will be matched by academic area with incoming Honors students. Mentors will be asked to meet at least twice each semester with each student whom they mentor. Mentors will not be required to do academic advising for freshmen and sophomore students, but they may do so if they wish. (Advising of lower division honors students will be done through the Academic Advising Centers. The University Honors Program will no longer assume advising responsibilities.) The most important role of mentors will be to introduce students to their areas of study and intellectual interests. The hope is that students will be interested in continuing work in the mentor's academic areas and that mentors will eventually direct the honors thesis. Students will in all likelihood complete University Honors requirements and departmental honors requirements in their major, or they may be part of a college honors program. The staff of the University Honors program will coordinate assignment of mentors and will facilitate transfer to other mentors if student interests shift.

At the college level the hope is to encourage colleges to develop their own honors programs. The only collegiate program that currently exists is the College Scholars program in Arts & Sciences. This is a program in which University Honors students are allowed to develop their own cross-disciplinary programs within the confines of the overall requirements of Arts & Sciences. Many of the College Scholars students are also University Honors students. The same pattern of overlap with University Honors could prevail for students in other colleges.

At the departmental level there is growing interest in developing honors programs and this is to be encouraged. The ad hoc honors committee is proposing University-wide guidelines to be used in this development. These guidelines would include the requirement that at least 10% (12 hours on a 120-hour degree) of courses presented for graduation should be honors courses. Some or all of these could be honors-by-contract courses. A senior thesis would be required for all departmental honors programs and students should maintain a cumulative gpa of at least 3.25.