

**THE UNIVERSITY OF TENNESSEE
UNDERGRADUATE COUNCIL**

**MINUTES OF MEETING
September 30, 2003**

Members present: M.G. Bailey, F. Davis, R. Hinde, H. Hirschfeld, A. Jalata, L. Jolly, P. Julian, D. Klyce, M. Moon, J. Mozingo, B. Park, P. Pinckney, C. Pionke, R. Saudargas, F. Spicuzza, T. Stratta.

Ex-Officio present: M. Albrecht, R. Bayer, D. Cox, T. George, F. Pierce, M. Robinson, R. Smith.

Jolly called the meeting to order at 2:00 p.m.

1. Informational Item:

- The name of the Department of Industrial Engineering is changed to the Department of Industrial and Information Engineering effective September 1, 2003.

2. The minutes of the April 29, 2003 and September 9, 2003 Undergraduate Council meetings were approved as reported.

3. Committee Reports

- Academic Policy Committee — Saudargas
Saudargas reported the committee discussed the WP-WF policy. Time period for using WP-WF, the effect of the policy on lottery scholarships, shortening of time periods, and communication between professors and students are some of the items for further discussion at the next meeting on October 21.
- Advising Committee — Parker (reporting for Darling)
Parker reported the committee is working with the Colleges of Arts and Sciences; Business Administration; and Education, Health, and Human Sciences on a computerized advising evaluation program. OIT gave a presentation to the committee using Blackboard as a possible advising tool. The committee reviewed General Education and lottery scholarship regulations. The Advising Policy change (given as an informational item to the Council last March) has been presented to SIS (to be in use in January 2005) to see if the policy can be implemented as written. The change will go to the Academic Policy Committee in October 2003 and to the Undergraduate Council in November 2003.
- Appeals Committee — B. Anderson
Anderson reported there were 502 Spring and Summer dismissals; 115 appeals, of which 28 were reinstated.
- General Education Committee — Jolly
Jolly reported the committee met after the September 9 UG Council meeting. Forms were developed to present proposals for adding courses to the program. Course proposals will be accepted October 6-November 10. The policy is supported by the Educational Policy Committee. The Faculty Senate will vote on the proposal at its October 20, 2003 meeting. The implementation details, as well as the forms, can be found on the Undergraduate Council Web Site. <http://web.utk.edu/~ugcouncil/>

- Committee Members
Jolly will e-mail a list of the committees and their members. The Undergraduate Council web site will be updated.

The meeting was adjourned at 3:00 p.m.

Academic Policy Committee will meet October 21, 2003 – 2:00 p.m. – 4th Floor AHT

**Curriculum Committee will meet October 21, 2003 – 3:00 p.m. – 4th Floor AHT
(Agenda Items due by October 8, 2003)**

Undergraduate Council will meet November 4, 2003 – 2:00 p.m. – 8th Floor AHT

Undergraduate Council Web Site: <http://web.utk.edu/~ugcouncil/>