

Roles and Responsibilities

- Ben Birch, GRA – assessment surveys
- Anthony Ahn, GRA – usability assessments and experience lab.
 - o Will work with Becca Anderson.
- Miriam Davis, PostDoc
 - o User Experience Lab/Usability Assessments
 - Make sure that all the pieces are moving and working
 - Get e-mails from internet that people want to schedule something
 - Notify Becca and Anthony that a study is starting and make sure it's covered
 - Oversee but don't get in the weeds
 - o Administration and Logistics
 - major task will be keeping track of and updating at weekly meetings on all tasks.
 - o Communication
 - Help WG's with communication.
- Mary Beth West
 - o Eye tracker training and set up.
 - o User experience lab.

Summary and Action Items By Person

Miriam

- August
 - o Finish IBIS reports
 - o Get debriefed by Liz
 - Look at Exp Lab website together and revise contact information and calendaring as needed
 - Discuss communication style with WGs
 - Maybe one status update between meetings, keep your calendar open, etc. what the tasks are
 - o Get debriefed by Lei
 - o Meet with Robert
 - o Meet Mary Beth West and get refamiliarized with lab
 - o Review everything on the public website
 - o Review all docs from Liz
 - o Quarterly report
 - All UT staff involved in D1 – Robert, look at past versions.
 - Everything that UT has done
 - Working Groups each one page
- September
 - o Postdoc mentoring plan
- For October
 - o Help prep ASIST and D1 All Hands presentations

Anthony

- Write NPN Assessment IRB once we know more about what they want.

- TN Library Association User Experience Study (Wendy Cornielson contact)
 - o IRB is done
 - o Do at beginning of the term with students in Comm 210
 - o Becca and Anthony would run the tests and write the draft report

Ben

- Stay up to date with baseline assessment launches and responses
- Provide weekly updates by e-mail and at in person meetings

Carol

- Follow up with academic library association to announce and distribute baseline assessment.
- Send finished Phase 2 Usability Assessment after receiving Mike F's comments.

Summary and Action Items By Topic

Usability Assessments

- Phase 1 D1 Public Website report (undergrad. Sample) – completed May 2011, on D1 Plone site (members only)
- Phase 2 D1 Public Website report (faculty and grad student sample) – finished and waiting for Mike Frame's edits. Carol will send finished report.
- Next steps:
 - o public release of D1 nodes and members site
 - may do this at Oct. All Hands meeting
 - o NPN assessment in fall, needs IRB written

Baseline Surveys

- Academic libraries and librarians surveys are up and running
 - o Carol to follow up on invitations
 - o Ben to stay up to date on responses and preliminary analysis
 - o Others involved include: Arsev, Todd Suomela, summer interns, Bonnie Carroll, Lisa Zolly, Bob Sandusky, Viv Hutchison
- Federal libraries and librarians is up and running
 - o Others involved include: Arsev, Todd Suomela, summer interns, Bonnie Carroll, Lisa Zolly, Bob Sandusky, Viv Hutchison
 - o Distribution: Viv Hutchison, Lisa Zolly, Bonnie Carroll
 - o Analysis: Ben Birch
 - o Preliminary results: Ben Birch, Miriam, Carol for Oct. all hands meeting
- Data managers survey is drafted, uploaded to server, and been piloted
 - o Distribution: Viv Hutchison

Meetings

- ASIST October 9 – 12 – will need presentations on surveys
- D1 All Hands October 17 – 21 – will need presentation on surveys

Background and Summary

DataONE Organization

- Bill Michener lead PI, UNM Albuquerque
- Rebecca Koskela Executive Director
- Dave Viegas – Director of Development and Operations
- Amber Budden – Director of Community Engagement and Outreach
- 12 members Leadership Team (Bruce Wilson, Carol, Suzie, Mike Frame, Bill Michener, Rebecca K, Dave Viegas, Amber Budden)
- Working Groups of volunteers
 - o Socio-cultural working groups – Suzie and Kimberly are the leads, also Mary Beth Manoff
 - Interface between people and technology
 - Improving data sharing, preservation, best practices, personas
 - o Usability and Assessment - Mike Frame and Carol are the leads, Ellie Read, Lisa Zolly
- DIUG – DataONE Users Group – 50 members

Usability Assessments

- Phase 1 D1 public site – done
- Phase 2 D1 public site – done and in write up
- Planning for assessment of member/coordinating nodes site

Baseline surveys

1. Scientists – done
2. Academic libraries
3. Academic librarians
4. Federal libraries
5. Federal librarians
6. Data managers

Version 1 release of data sharing/archiving infrastructure – CICT Team (Rober at UT)

- Look for the video on the internal site that shows the relationships
- 6 member nodes –
 - o Exist before DataONE
 - o Have datasets
- 3 Coordinating nodes – fewer
 - o UT, UNM, UCSB
 - o Collect metadata from member nodes, coordinate interactions from member nodes,
 - o Draw in metadata from the member nodes and centralize the metadata so you can search across all the member nodes
 - o Preserving the member nodes data
 - o Coordinate between member nodes, backing up information
 - o Maintain compatibility between member nodes
- Tools
 - o Help integrate scientific work flows, different types of searches, data creation tools, preservation tools

Reference Items

Ppt presentations – NSF, UC

- DataONEassessment2.20.2011
- UC Librarians Webinar

- USGS WebEx Final 4 21 2011

May 2011 meeting UT Knoxville

- Summary report – final is called DataONE_Spring_2011_Meeting_of_UA and Sociocultural_Working_Groups_Summary_Report
- Includes notes from subgroups – Assessments, toolkit/tools, personas, policies and best practices. We had a fifth item that we didn't have time to cover – development of a feedback mechanism
- Catering – we used Jason's Deli and this worked very well.
 - o Keep up with dinner attendees
 - o Contact is Melissa Coverdale - Darlene Coverdale mcoverda@unm.edu
 - o Sheraton proposal – Darlene (Melissa) Coverdale has final hotel contract
 - o Several versions of the schedule/agenda. Final version is called DataONE Working Groups Meeting Final Agenda.
 - o WG May Meeting matrix.doc has a lot of wg member info.
 - o Important to keep up with dinner attendees

Lab

- Lab manuals
 - o Lab Exit Interview Questions.doc
 - o Lab Guide Researchers
 - o Lab Guidelines for Student Employees
 - o Lab Information
- Lab photos – The folder lab photos for Mary Beth has some of the best ones.
- Eye tracker – www.asleyetracking.com
 - o Gaze Tracker - Eyetellect.com
 - o registered under Liz – need to get Mary Beth or Liz to change this.

Quarterly Reports

- DataONEUT-ORNL Y2Q2report
- DataONEUT-ORNL Y2Q3report_draftLW

URL's

- UT-ORNL User Experience Lab: http://cci.utk.edu/user_exp_lab
- CCI ORNL User Experience Lab Reservation Request form: <http://cci.utk.edu/cics/reservation-request>
- UT-ORNL User Experience Lab Calendar: <http://cci.utk.edu/cics/calendar>
- DataONE Member Area: https://docs.dataone.org/acl_users/credentials_cookie_auth/require_login?came_from=https%3A/docs.dataone.org/member-area
 - o Working groups: <https://docs.dataone.org/member-area/working-groups> (There are many documents under Usability and Assessment.)
 - Includes May meeting Summary report: https://docs.dataone.org/member-area/working-groups/usability-and-assessment/DataONE_Spring_2011_Meeting_of_UA%20and%20Sociocultural_Working_Groups_Summary_Report.docx/at_download/file
 - Scientist baseline assessment data: <https://docs.dataone.org/member-area/working-groups/usability-and-assessment/scientist-baseline-assessment-dataset>
 - o Reporting templates: <https://docs.dataone.org/member-area/working-groups/working-group-reporting-templates>