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University of Tennessee Board of Trustees Exhibit Records, 1974 December 7, Exhibit 1

University of Tennessee

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The University of Tennessee

PRIMARY CAMPUSES:
Knoxville
Medical Units / Memphis
Martin
Chattanooga
Nashville

Office of General Counsel and Secretary

Suite 810, Andy Holt Tower
Knoxville 37916
Telephone 615/974-3245

November 22, 1974

To the Members of the Board of Trustees

Dear Mrs. Furrow and Gentlemen:

I am writing to inform you that a special meeting of the Board of Trustees will be held on Saturday, December 7, 1974, commencing at 3 p.m. in the Board of Trustees Room, Andy Holt Tower, on the Knoxville campus.

Formal notice and the agenda will be sent to you next week. This machine-copy letter is sent now in order to give you as much advance notice as possible.

The items for consideration include authorization to award contracts for the construction of the Dunn Dental Clinical Building and for the renovation of the Austin Peay Memorial Building (old Administration Building); authorization of a lease of 13 acres, more or less, at the UT Space Institute to the US Office of Coal Research; authorization to add the Greeneville project of the Institute of Agriculture to the priority list for 1975 Capital Outlay requests; and consideration of revision of the student residency classification rules.

You have already been invited to attend a party here in honor of Mr. Read on Saturday evening, December 7. We hope that it will be convenient for you to attend the meeting at 3 p.m. that afternoon.

Sincerely yours,

John C. Baugh
General Counsel and Secretary

JCB/hj

REVISED ORDER OF BUSINESS

SPECIAL MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF TENNESSEE

December 7, 1974
3 p.m.

Board of Trustees Room
Andy Holt Tower

1. Invocation.
2. Roll Call.
3. Special Resolution.
4. Reading of minutes of Executive Committee and action thereon.
5. Authorize award of contract for renovation of former Administration Building at Knoxville.
6. Authorize award of contract for construction of Winfield Dunn Dental Clinical Building at the Center for the Health Sciences, Memphis.
7. Authorize lease of 13 acres, more or less, at The University of Tennessee Space Institute for U.S. Office of Coal Research project.
8. Authorize addition of Greeneville project (Institute of Agriculture) to priority list for Capital outlay requests in 1975.
9. Designation of representatives to apply for and receive Federal Surplus Property for the University.

SUPPLEMENTAL ORDER OF BUSINESS

SPECIAL MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF TENNESSEE

December 7, 1974
3 p.m.

Board of Trustees Room
Andy Holt Tower

1. Increase annual stipends of Roy F. and Addie J. Bell Scholarships from \$1,200 to \$1,800 each.
2. Authorization to waive requirement of sureties on loans to students from:
 - a. Ernestine N. Moody Loan Fund.
 - b. James H. Rader Loan Fund.
 - c. Minority Engineering Scholarship Loan Funds.

EXHIBIT 1
BOARD OF TRUSTEES
SPECIAL MEETING
DECEMBER 7, 1974

THE UNIVERSITY OF TENNESSEE
KNOXVILLE 37916
THE DEAN OF ENGINEERING

DATE: November 21, 1974

TO: Mr. Brodie Baynes, Treasurer
Dr. John J. McDow, Dean of Admissions & Records

FROM: *F. N. Peebles* F. N. Peebles, Dean of Engineering

SUBJECT: Minority Engineering Scholarship Loan Fund

As you know, the College of Engineering has a major program designed to produce a fifteen-fold increase in the number of minority engineering graduates in this decade. We currently have twenty sponsors from industry and governmental agencies who have supplied the funds to underwrite the student costs of this effort. Our understanding with these sponsors is that all funds they supply will go to student support. Some sponsors have made program grants while others have made commitments to support specific students.

We have 68 black students who are in the comprehensive scholarship program, and there are 8 black students who are in a commuter program with a much lower level of support. There are 39 black undergraduate students in addition who are not involved with either of the foregoing programs who may or may not be receiving student financial aid. In total there are 115 black undergraduate engineering students as of this date.

It is apparent that an occasional need will arise for additional funds to be available for black students to complete their engineering education. This is particularly true of co-op students in their fifth year which is taken in consecutive quarters with no earnings from co-op employment. The comprehensive scholarship program recognizes this situation and provides for \$500 grants in each of the last three quarters of the senior year.

We propose the establishment of the MINORITY ENGINEERING SCHOLARSHIP LOAN FUND to meet the need for additional funds for black students. As loans are approved, the necessary money will be transferred from the comprehensive program (Account No. 199001 - 9660R 99) to a loan account to be established. A black engineering student needing a loan will be referred to Financial Aids where

Mr. Brodie Baynes, Treasurer
Dr. John J. McDow, Dean of Admissions & Records
November 21, 1974
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he will submit information required to determine the degree of need. These data will be reviewed with the College of Engineering where a decision will be made. If approved, the student will sign the standard promissory note but without a surety signature. Normally, the standard 3% interest and three year term will apply. The Treasurer's Office will handle the billing and collection facets which will be the same as for all student loans.

The foregoing is in accordance with discussions between Mrs. Carolyn Cuddy, Mr. O. S. Baldrige, Mr. Jay T. Meredith and Mr. Guy Smithson of my staff. Please contact me if you have any questions.

cc: Dr. Jack E. Reese
Dr. Walter R. Herndon
Mr. O. S. Baldrige
Mrs. Carolyn Cuddy
Mr. Jay T. Meredith
Mr. Guy Smithson, Jr.