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General and Administrative Information

Commission for Women

3-15-2010

Career Development Committee Bylaws, undated

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Recommended Citation

University of Tennessee Commission for Women. N.D. "Career Development Committee Bylaws."

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UTK Commission for Women Career Development Committee

Members:

Nancy Waller, convener Gail Cope Suzy Garner Loretta Price Sandra Walker

Mission:

a. Raise awareness of career development opportunities on campus and in the community, especially the fee waiver program and the new staff development fund.

b. Build and maintain linkages with the Office of Human Resources and other related units on campus (Distance Learning, Evening School, Academic Colleges, Advising Center).

c. Monitor/track career development opportunities for UTK women and report to CFW as developments occur.

Challenge:

To improve career development opportunities for UTK women in light of current budget constraints.

Short-term Goals:

- a. Raise awareness of resources at UTK and in the community
- b. Establish Homepage links to other important sites
- c. Include a professional development topic in each Networker

Long-term Goals:

- a. Work with Human Resources to include staff development questions/categories on a future needs assessment survey for UTK staff.
- b. Find more sources of funding for career development and encourage the administration to make this a priority as budget considerations allow.

On-going Activities:

Maintain strong lines of communication with Gail Cope and other Human Resource professionals who can advise and keep us abreast of developments.

Major Tools for Advancing Goals:

<u>Networker</u> CFW Homepage